



Area Forum East
Tuesday 4th February 2014
Michael Drayton Junior School,
The Woodlands, Hartshill
CV10 0SZ

DRAFT

6.00 – 6.30 – Surgery Session

Please come along and talk to councillors, council staff and the Police about issues you might have.

6.30 – Main Meeting

- 1 Welcome from the Chair, Cllr Anne Forwood**
- 2 Apologies, Notes of the last meeting**
- 3 Police Update**
Safer Neighbourhoods Team, Leon Carter
Community Safety Ambassador, Carol Fox
- 4 Local council update**
Local Community Projects Fund, NWBC - Jaki Douglas
- 5 Tell us your issues** - An opportunity for issues of local concern to be raised (Please contact the Northern Area Team if you wish to speak)
- 6 Any Other Business**
- 7 Suggestions for items/themes for the next meeting**
- 8 Dates for 2014:**
Tuesday 10th June
Thursday 11th September
Thursday 4th December

For general enquiries please contact the Northern Area Team on tel. 024 7637 5700 or via e-mail northernareateam@warwickshire.gov.uk



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NOTES of AREA FORUM EAST

3 December 2013

The Area Forum East met at 6.30pm

Present: Borough Councillor A Forwood - Chair
County Councillor A McLauchlan
County Councillor N Dirveiks
Borough Councillors, T Wykes, L Dirveiks, L Freer, D Pickard, M Davis

In Attendance: A Rigby, T De Kretser, T Willis – WCC
R Beggs, R Dobbs - NWBC
PC Carter, PCSOs L Udall – Warks Police
J Mawson – Mancetter PC
D Atkin D McMurdo, J McMurdo, R Cockayne, C Horton, A Horton,
C Fox, A Gad, C Thay, S Holt, J Holt, B Brookes, M Thomas,

1. Apologies for Absence.

Apologies for absence were received from K Johnston

2. Notes and Matters Arising of the meeting held on 12th September 2013

Minutes of the last meeting under Police update should read:
Hartshill Hayes access gate by cemetery should not be a RADAR gate.
In response to this amendment: WCC, Rights of Way team installed the RADAR gates to improve public safety. The installations are supported by the police and could be legally authorised should they be challenged.

Matters Arising:

Castle Road, Hartshill - one more street light has been switched back on.

Ridge Lane speed limit review – request made for 50mph limit and extension of 30mph zone.

Church Road, Hartshill – cost prohibitive for a bus lay-by. Funding had not been ring-fenced for this project

Council House, NWBC – concern about number of office lights on during the evening

3. Mancetter, Housing with care

T Willis presented an update on the Housing with care project. Around the county there are nine sites under development including two in Bedworth and one in Rugby.

The Mancetter development, subject to planning consent will provide 80 housing units, made up of: 40 to let; 25 shared ownership; 15 for sale. The presentation showed the proposed architectural plans of the site.

Housing 21 are about to submit their planning application. Planning consent is likely to be granted in February after which a 3 month grace period is required to allow for a judicial review should it be needed. Building work could start in summer 2014 and completed within two years.

The following comments were made:

- The public has lost the use of green open space since the archaeological dig
- Archaeological dig uncovered signs of neolithic and roman settlements
- A significant archaeological find could hold up building development
- Request for regular newsletter / updates to keep community informed of progress once building works begin. Use of Parish notice board agreed
- Wilmot Dixon likely to be building contractor. Have good reputation in providing community newsletters
- Request for information on how local people can apply for a home
- Collapsed railings around the site should be removed imminently

4. Police Update

PC Carter presented the Safer Neighbourhoods Team update. The following comments were made:

- North Warwickshire East SNT area has been designated a Priority Policing Area with PC Louise Baxter joining PC Carter as beat manager
- Parking causing an obstruction is down to the judgement of a police officer. Usually made when vehicles are blocking use of pavements and clear sight of road junctions
- Church Close, Hartshill – inconsiderate parking at end of cul-de-sac
- PCSO L Udall to contact Deb Brook, Head Teacher, Racemeadow Primary School re: anti-social behaviour outside school gates
- Graffiti tagging by 'blu' starting up again
- Margaret Road, Atherstone – car accident involving wall. WCC Highways to look at engineering solution
- Margaret Road, Atherstone – road verges need attention (bollards, posts) to deter parking
- PCSOs to be given the power to issue car parking tickets
- South Street / Wool Pack Way traffic island in wrong position

Three priorities chosen:

Priority: Parking on Long Street, Atherstone around 'Keep Clear' areas

Priority: Parking around turning circle outside Michael Drayton School, Hartshill

Priority: Parking at school times on Margaret Road, Mancetter (inc. Oakfield Gardens, Southlands & South Street traffic island).

C Fox, Community Safety Ambassador.

Contact email: carolfox@northwarks.gov.uk

Monday, 9th December Atherstone Memorial Hall – Meeting of Ron Ball, Police & Crime Commissioner and Chief Constable Andy Parker. Open to members of the public to attend.

5. Local council update

R Dobbs, NWBC fed back and took questions on the new household recycling service that started in October.

The new service uses: 3 refuse crews; 2 recycling crews; 2 green bin crews – making 2 million collections per year.

30,000 recycling bins have been delivered to local households. The new scheme should make it easier for residents to recycle and should keep the streets tidier at collection times. The level of recycling has already increased significantly. Christmas collection times have been circulated.

In response to questions:

- Households will be logged that are not recycling
- New black bins to be sent out to flats that need them. Some will receive a weekly food waste collection
- Assisted collection database has recently been updated
- NWBC Street cleaning team has mechanical sweepers to clear gullies and footpaths of leaves and debris. Streets cleaned on a rota basis but can also respond to emergencies

6. Tell us your issues

None

7. Any other business

Preference to use Mancetter Church Room, St Peter's Church instead of Mancetter Memorial Hall

8. Suggestions for items / themes for next meeting

None

9. Date of next meeting

Tuesday 4th February 2014

Area Forum East – 4 February 2014

Local Community Projects Fund

Recommendation

That the Forum notes the Local Community Projects Fund awards made during 2013/14 and promotes the next award deadline of 1 April 2014 to individuals and eligible groups and organisations.

1 Introduction

1.1 The Borough Council introduced the Local Community Projects Fund in 2013/14. The Fund seeks to provide small grants to individuals and organisations that want to deliver projects that will have a positive benefit in the local community.

1.2 There is a total sum of £17,500 available for distribution, with £1,000 allocated to each Ward (with the exception of Arley and Whitacre, which has £1,500 available for disbursement). There is a presumption that awards will not exceed £500, although under exceptional circumstances higher grants may be awarded. Projects must contribute to one or more of the following Sustainable Community Strategy priorities:

- Raising Aspirations, Educational Attainment and Skill Levels
- Developing Healthier Communities
- Improving Access to Services

1.3 Additionally, projects should provide a lasting benefit within the local community. Full details of the scheme criteria are attached at Appendix 1.

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2 Applications Received in 2013/14

2.1 In total, 15 applications were received, three of which were ineligible. Appendix 2 details the 12 successful applications, which are also publicised on the Borough Council website.

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2.2 In order to make the process as easy, effective and efficient as possible, applicants were encouraged to apply online (at www.NorthWarks.gov.uk/lcpf). Grant requests, however, were still welcome via the traditional, paper-based form. Of the 15 applications submitted, 11 were completed online.

2.3 There was a small number of teething problems with the new online system, including:

- i) Applicants not being able to see all of the questions in advance of starting to make an application – this was quickly resolved.
 - ii) Not enough time being allowed to complete each online sheet before it was “timed out”, resulting in a loss of data – again, this problem was quickly resolved.
- 2.4 A broad range of applications was received from organisations delivering projects that improved opportunities for participation in the arts (craft, theatre and singing), sports (hockey) and educational sessions (including story sacks for younger children and a youth club for older young people). Additionally, there were several applications from organisations wishing to make improvements to community facilities.
- 2.5 Disappointingly, there was only one application from an individual, which subsequently proved to be ineligible due to the proposed beneficiaries living outside the Borough.

3 Finances

- 3.1 Only two Wards were financially oversubscribed (Hartshill and Atherstone South and Mancetter). One of the Hartshill awards was reduced accordingly (from £635 to £500). Both organisations in Atherstone South and Mancetter were awarded their requested sum, as one of the projects had beneficiaries in Atherstone North and Members from that Ward agreed to support the scheme.
- 3.2 Of the £17,500 available for disbursement through the Projects Fund, a total of £5,878 was awarded to local projects. The balance of £11,622 has been reserved for Community-based Projects.

4 Promotion

- 4.1 The scheme was promoted widely through Borough Councillors, parish and town councils, the Warwickshire Community and Voluntary Action database, the Borough Council newsletter, “North Talk”, and in the local press. The Authority’s Communications and Public Relations Officer is in contact with several of the successful organisations to publicise the Fund and the successful projects.
- 4.2 The next deadline for applicants to the 2014/15 Fund is 01 April, with a second round deadline of 01 October 2014. In the first instance, potential applicants are encouraged to discuss their project with the Borough Council’s Partnership and Development Manager.

The contact officers for this report is Jaki Douglas (01827) 719492



Local Community Projects Fund Information and Advice

The Local Community Projects Fund is available to individuals, groups and voluntary and community organisations that wish to undertake a project that will have a positive impact on the local community.

The total funding available through the scheme is £17,500. Funding is allocated to each Ward at a level equivalent to £500 per Ward Member (Borough Councillor). There will be a presumption in favour of awards not exceeding £500, although under exceptional circumstances applications for a higher sum will be considered by Ward Members.

Eligibility Criteria

To be eligible, the project must:

- Contribute to one or more of the Sustainable Community Strategy priorities of:
 - 1 - Raising Aspirations, Educational Attainment and Skill Levels
 - 2 - Developing Healthier Communities
 - 3 - Improving Access to Services(Particular consideration will be given to projects that also promote social inclusion and/or that can evidence a link with other strategies / plans that benefit the local community, e.g. Parish Plans)
- Provide a clear and lasting benefit to the local community within the Ward making the award (even though the project to be supported may be based outside the Ward). If an applicant organisation is undertaking a project that covers more than one Ward, it must be considered by all relevant Ward Members and may be eligible for an increased sum
- Have any relevant permissions in place (e.g. Planning Consent, land owner consent, etc.)

All Applicants must:

- complete the relevant application form in full and supply any required supporting documentation
- be prepared to have the project details listed on the Borough Council's website
- obtain two quotes for individual items over £100 in value
- upon completion of the project, provide a short report along with receipts/ invoices, and photographs where relevant, detailing how the funding was spent within 18 months of award date

Applicant Organisations/ Groups:

- *Where relevant*, organisations may have to confirm they have a written constitution/ set of rules.
- Where there is the potential for regular access to vulnerable people, organisation's must have a Child Protection / Vulnerable Persons Policy

Vulnerable people are classes as young people (those under 18 years of age) and adults who are or may be unable to take care of themselves or unable to protect themselves against significant harm or exploitation by reason of mental illness or other disability, age or illness and may be in need of community care services.

Award Process

- Applicants are advised to **speak to the Partnership and Development Manager before** making an application on 01827 719492 or by emailing lcdd@NorthWarks.gov.uk or using the on-line form www.NorthWarks.gov.uk/lcpf
- Applications can be made at any time, but will only be considered twice per year by the relevant Ward Members (deadlines 1 April and 1 October with decisions the following month)
- Upon receipt, applications will be checked to ensure that they are complete and meet the scheme's eligibility criteria
- If a Ward is over-subscribed, Ward Members will determine which, if any, projects are to receive support and in what sum
- Payment will be made in advance of the commencement of the project
- Applicants will be required to produce a short report upon completion of the project, detailing what was delivered and how the project benefitted the local community. Where relevant, photographs should be provided

The Fund will not support:

- A project that has previously been supported through the scheme
- A project that has received any other form of Borough Council funding
- A project that is evidently related to the development of assets owned by public sector organisations.
- The ongoing running costs of a group
- Any costs incurred before a grant is awarded
- Statutory public bodies such as county, district, parish or town councils, schools, the Police, NHS, etc., or any activities that are the evident responsibility of these organisations
- Anything that is a group's statutory responsibility (including curriculum activity in schools). Under appropriate circumstances, the Borough Council may consider applications that improve access for disabled people
- Projects promoting religious / political beliefs
- Commercial projects
- Applicants that have failed to meet the conditions of a previous award from the Borough Council
- Organisations with significant "uncommitted financial reserves"
- Feasibility studies / research
- Holidays (although "educational" visits and/ or training courses may be considered)
- Prizes
- Loan or debt repayments
- More than one application from an organisation/ individual in the same financial year

Completed Applications

Applications can be completed on-line at www.NorthWarks.gov.uk/lcpf

Paper applications and supporting documents should be forwarded to:

Partnership and Development Manager

North Warwickshire Borough Council

The Council House

South Street

Atherstone

Warwickshire, CV9 1DE

Local Community Projects Fund - October 2013 Awards

Name	Awards	Ward	Project	When	Where
Area Forum North					
Shuttington and Alvecote Parish Hall Committee	£500	Newton Regis and Warton	New tables and chairs for the Village Hall	Before Christmas 2013	Shuttington and Alvecote Village Hall
St John's Community Association	£140	Polesworth West	To employ experienced crafters to present more demanding and expensive crafts to the group. Three experiences in November 2013, February 2014 and May 2014	By end of May 2014	St John's Hall, Birchmoor
Area Forum South					
Love Coleshill	£500	Coleshill North	Victorian Week - Christmas Market followed by two late night (Tuesday and Thursday) shopping evenings, with entertainment on the high street and a new monthly market in the Market Hall	Week beginning 01 December 2013. New market to start 07 December 2013	High Street, Coleshill, including the Town Hall and the Market Hall
Fillongley Scout Group	£500	Fillongley	Purchase a new, additional marquee for the group camps	As soon as possible	Fillongley Scout Hut
Ansley Common Residents Association	£300	Arley and Whitacre	Setting up a Residents Association to represent the views of local residents and to provide a mechanism to help address issues and concerns. This will include raising money for a new park in Ansley Common	Meeting at least once a month for the next three years	Meetings will be held at: St John's Church Hall
Area Forum West					
Water Orton Library and Community Centre	£728	Water Orton	A new bench is being funded by friends and family as a memorial to a local resident. The grant is to be used to improve the landscaping outside the library, where the bench will be installed	November or December 2013	Water Orton Library and Community Centre

Name	Awards	Ward	Project	When	Where
Area Forum East					
Atherstone Adders Hockey Club	£485	Atherstone Central	Providing hockey training for local primary school children, so that they can get involved in a healthy activity and hopefully be encouraged to join Atherstone Adders Hockey Club	November 2013	Atherstone AGP, QE School
Atherstone Theatre Workshop	£500	Atherstone Central	To hire a musician to work alongside volunteer teachers to create a musical montage at a community event at Dobbies Garden Centre	November and December 2013	Dobbies Garden Centre and Owen Street Community Art Centre
Atherstone Choral Society	£725	Atherstone South and Mancetter	Singing in the community and encouraging new and younger members to join the choir. Special event being held on 08 December, taking children from Atherstone to Polesworth Abbey. The Choir also needs new robes	08 December 2013	Polesworth Abbey
Mancetter Massive	£500	Atherstone South and Mancetter	Mancetter Massive is a weekly youth club offering positive, purposeful and enjoyable activities for young people. This funding will provide sports equipment, arts and crafts materials and cooking ingredients to run structured activities, leading to ASDAN qualifications for the young people	The youth club will meet weekly and this funding will be for activities held between December 2013 and July 2014	Mancetter Massive currently meets at Bracebridge Centre, Mancetter
1st Hartshill Scouts	£500	Hartshill	To provide cooking equipment for the group for when they go on camp	As soon as possible	Nathaniel Newton School, Hartshill
The Links Daycare Centre Ltd	£500	Hartshill	To purchase Story Sacks, which will be used within the nursery, and establish a lending library for parents who may not have a positive relationship with books, who can share an enjoyable experience with their children	As soon as possible	The Links Daycare Centre, Hartshill