



## North Warwickshire Borough Council

Jerry Hutchinson LLB MBA Solicitor  
**Chief Executive**  
The Council House  
South Street  
Atherstone  
North Warwickshire CV9 1DE

DX: 23956 Atherstone  
Switchboard : (01827) 715341  
email: [democraticservices@northwarks.gov.uk](mailto:democraticservices@northwarks.gov.uk)  
Website: [www.northwarks.gov.uk](http://www.northwarks.gov.uk)

Contact Officer: Emma Humphreys

Direct Line: 01827 719221

Date: 30 November 2015

To: Clerks to all Town and Parish Councils in North Warwickshire

Dear Clerk

### **Annual Meeting between the Borough Council and Town and Parish Councils**

I am writing to advise you that the date for the annual meeting between the Borough Council and representatives of Town and Parish Councils will be Thursday, 28 January 2016 at 7pm at Newton Regis Village Hall, Austrey Lane, Newton Regis, Tamworth, B79 0NL.

If your Council has any items which it would wish to have raised at the meeting, could you please let me have details by **Monday, 11 January 2016** at the latest. Preferably, items to be raised at the meeting should be of general interest to the parishes of North Warwickshire, rather than specific to one particular parish.

I will circulate an agenda for the meeting to you in due course.

The minutes of the meeting held in January 2015 are attached for your information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Harris'.

PP David Harris  
Democratic Services Manager

# **Annual Meeting between the Borough Council and Town and Parish Councils**

**Thursday, 29 January 2015 at 7pm**

**At Hartshill Community Centre**

Present: Councillor Sweet, Deputy Leader of North Warwickshire Borough Council in the Chair.

Members and Officers from North Warwickshire Borough Council and representatives from Town and Parish Councils within North Warwickshire.

## **1 Minutes**

The minutes of the meeting held on 29 January 2014, copies having previously been circulated, were received and noted.

## **2 Matters Arising**

None.

## **3 HGV's Travelling within Rural Areas**

Hartshill Parish Council reported that several heavy goods vehicles travel through Hartshill via unsuitable roads (ie non HGV routes) each day and concerns were raised on the impact this is having on the highways and the community in general.

The Deputy Leader and Chief Executive of North Warwickshire Borough Council explained that this does not fall within the remit of the Borough Council and should be addressed to Warwickshire County Council. County Councillors present at the meeting agreed to feed this back to Warwickshire County Council.

## **4 Parking Decriminalisation**

A formal question was raised from Hartshill Parish Council and Atherstone Town Council regarding parking decriminalisation. Hartshill Parish Council explained that the issue of inconsiderate parking within Hartshill has become increasingly dangerous. Atherstone Town Council echoed the comments from Hartshill and went on to state that the Town Council support decriminalisation as a method to combat this problem. A lengthy discussion ensued regarding this issue.

The Deputy Leader and Chief Executive stated that on-street parking responsibility falls within the remit of the Police unless the decriminalisation

process has taken place. County Councillors present at the meeting stated that as far as they are aware there are no plans at present to implement parking decriminalisation. However, those County Councillors present at the meeting agreed to take the views of the Town and Parish Councils on parking decriminalisation back to Warwickshire County Council.

## **5 Area Forums**

Alan Vaughton, Chair of NWALC, requested an update on any modifications North Warwickshire Borough Council were suggesting in connection with the improvement of Area Forums within the Borough. The general opinion given by a number of Town and Parish Councils were that they required updating in order to improve their effectiveness.

Steve Maxey, Assistant Chief Executive and Solicitor to the Council, informed the meeting that the Borough Council had examined numerous ways of improving the effectiveness of the Forums. Meetings of Area Forum North had been held trialling a new format with changes to the agenda style, however, this had been met with limited success.

Steve went on to explain that this item will be examined further when the Council enters into the next administration later this year.

## **6 HS2 Phase 1 Business and Community Fund**

Steve circulated a briefing note regarding the above and provided a brief outline on the current situation in relation to HS2.

## **7 Parish and Town Council Elections**

Detailed information regarding the administrative process for the above elections was circulated. A briefing for all Town and Parish Councils had been arranged for 19 February 2015 with nomination packs available from mid March. Any further queries should be directed to David Harris, Democratic Services Manager – davidharris@northwarks.gov.uk.

## **8 Planning Issues**

Steve Maxey gave a brief update on planning issues within the Borough. He reported that the Core Strategy had now been adopted and the next stage would be the Site Allocation Plans. A draft Site Allocation Plan had gone out for consultation twice and consultation will take place once more before being submitted to the Inspectorate.

## **9 North Warwickshire's view on assets of community value**

Alan Vaughton sought clarification on Community Assets and their advantages to Town and Parish Councils.

Steve Maxey explained that communities can ask this Council to list certain assets as being of value to the community. Parish Councils or local community groups can nominate both privately and publicly owned assets which meet the definition of community value. Decisions on whether the asset can be listed are made within 8 weeks of receipt of nominations. Further information can be obtained by emailing [communityassets@northwarks.gov.uk](mailto:communityassets@northwarks.gov.uk).

## 10 **Any Other Business**

Representatives from Town and Parish Councils present were invited to raise issues pertaining to their Council:

- Baddesley Ensor have set up a Youth Council which has been very successful.  
If any Council is interested in setting up something similar details can be obtained from Geoff Taylor.
- Severe congestion and traffic problems within the Borough were raised by Town and Parish Councils. A recent meetin had been held with the Highways Authority and Highways EnglnD to discuss the problems and the potential impact that HS2 will pose. Local Parishes need to collate all information and explain local problems to HS2.
- Roadside litter was reported as a problem within some areas of the Borough. Affected Councils to contact Steve Maxey with details of the areas concerned.

The meeting closed at 8.45 pm.