

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

18 March 2013

Present: Councillor Phillips in the Chair

Councillors Ferro, Freer, Humphreys, Lewis, B Moss, M Moss, Payne and Wykes.

Also in attendance were Councillors L and N Dirveiks, Forwood, Johnston, May and Pickard.

50 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

51 **Minutes of the Meeting of the Board held on 29 January 2013**

The minutes of the meeting held on 29 January 2013, copies having been previously circulated were approved as a correct record and signed by the Chairman.

52 **Presentation by Richard Dobbs – Assistant Director (Streetscape)**

Before the commencement of business the Assistant Director (Streetscape) gave a presentation on the new recycling service.

53 **Extension of the Partnership Agreement with Queen Elizabeth School and Sports College, Atherstone.**

The Board was informed of a proposal to extend the existing Partnership Agreement with Queen Elizabeth School and Sports College, Atherstone, to include management of indoor facilities and sports pitches for community use.

Resolved:

- a **That the extension of the existing Partnership Agreement with Queen Elizabeth School and Sports College, Atherstone, to include the management of indoor facilities and sports pitches for community use, be approved;**
- b **That the Assistant Director (Leisure and Community Development) be authorised to enter into the extended Partnership Agreement, as appended to the report; and**

- c That the schedule of fees and charges relating to community services to be provided on the School site in 2013/14, as appended to the report, be approved.**

54 Financial Assistance to Outside Organisations

The Assistant Director (Leisure and Community Development) detailed two requests for assistance through the provision of an annual grant; one from Warwickshire Community and Voluntary Action (WCAVA) for funding towards a single year extension to its three-year countywide agreement and the other from North Warwickshire Citizens Advice Bureau (NW CAB).

Resolved:

- a That the progress made by WCAVA in its delivery of Volunteer and Third Sector Support Services (VATS Services) in Warwickshire be noted and that funding support for a one year extension to the current countywide contract, as identified in the main body of the report of the Assistant Director (Leisure and Community Development), be approved; and**
- b That the draft 2013/14 Service Level Agreement be approved for further negotiation with NW CAB and that the proposed financial award for 2013/14 be approved and administered as indicated in the report, including the provision for the second instalment to be made subject to the prior agreement of the Chairman and Vice-Chairman of the Board.**

55 New Local Community Projects Fund

The Assistant Director (Leisure and Community Development) informed Members of a proposal to establish a new Local Community Projects Fund that will replace the current Area Forum Fund.

Resolved:

That the Area Forum Fund be replaced with the new Local Community Projects Fund in accordance with the provisions detailed in Section 4 and Appendix B of the report of the Assistant Director (Leisure and Community Development) with effect from April 2013.

56 North Warwickshire Green Space Strategy Progress Report

Members were informed of progress in respect of delivery against priorities set out in the North Warwickshire Green Space Strategy and were presented with the supporting Action Plan for Year 6 of the Strategy for approval.

Proposals for partnership working in respect of the ongoing management of Local Nature Reserves were presented for approval in principle.

Additionally, a proposal for the removal of play equipment at Warwick Drive in Atherstone was advanced for the Board's consideration.

Resolved:

- a That progress in respect of the implementation of the North Warwickshire Green Space Strategy Action Plan, be noted;**
- b That the activities proposed for future development within the Action Plan, be approved;**
- c That in principle the proposal to work with Warwickshire Wildlife Trust to establish an ongoing partnership for the management of Local Nature Reserves, be approved; and**
- d That the play equipment at Warwick Drive in Atherstone be removed and that local residents be consulted on proposals for the future use of the site as open space.**

57 Clinical Waste Collections

The Assistant Director (Streetscape) detailed changes within the National Health Service (NHS) which will have an impact on the Council's Clinical Waste Collection Service and the work being undertaken at district level to respond to those changes.

Resolved:

- a That the changes within the NHS and the potential financial and operational impacts, be noted;**
- b That the Assistant Director (Streetscape) be authorised to continue negotiations with pharmacies to reach an agreement for the disposal of medicinal syringes within the existing parameters; and**
- c That a further report be brought back to the Board once the final round of discussions with stakeholders is concluded.**

58 Development of a Food Bank and Retail Outlet for Recycled and Donated Furniture

The Assistant Director (Community Services) updated Members on progress on the development of a food bank to distribute emergency/excess food and a

retail outlet for selling recycled and donated furniture that was due to open April 2013.

Resolved:

That the progress made with regard to the development of the Foodbank and Recycled Furniture project, be noted.

59 Partnership and Development Section – Update on Key Projects

The Partnership and Development section of the Leisure and Community Development Division delivers a wide range of projects that help the Council to achieve its corporate objectives and to meet priorities identified within the Sustainable Community Strategy. The Assistant Director (Leisure and Community Development) informed Members of progress in respect of three key projects undertaken in pursuance of these objectives.

Resolved:

That the progress being made by the Partnership and Development section to positively contribute to the attainment of priorities identified in the Corporate Plan and the North Warwickshire Sustainable Community Strategy, be noted.

60 North Warwickshire LEADER Programme – Progress Report

The Assistant Director (Leisure and Community Development) provided the Board with background information on the North Warwickshire LEADER programme and updated Members on progress to date. The Board was also informed of the plans being developed to evaluate and celebrate the outcomes of the programme.

Resolved:

That the progress being made in respect of the successful delivery of the North Warwickshire LEADER programme and the preparations being made to draw the programme to a conclusion, be noted.

61 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2012

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to December 2012.

Resolved:

That the report be noted.

62 **Minutes of the BOB Hub Task and Finish Group meeting held on 10 January 2013**

The minutes of the BOB Hub Task and Finish Group meeting held on 10 January 2013 were received and noted.

H Phillips
Chairman