

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

17 October 2016

Present: Councillor Smith in the Chair

Councillors Bell, Chambers, Ferro, Gosling, Hanratty, Hayfield, Humphreys, Ingram, Jones, Lewis, Phillips and Smitten.

An apology for absence was received from Councillor Jarvis (Substitute Councillor Humphreys).

Councillors Davey and Singh were also in attendance.

17 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

18 **Public Participation**

The following question was received from Andy Williams, Buryfield Cottage, Berryfields, Fillongley, CV7 8EX.

“Please can the Board confirm the brief which has been given to the external consultant who is reviewing the leisure provision across North Warwickshire, would it be possible that the brief be made public in its entirety”.

The response from Councillor Smith, Chairman of Board, was;

The external commission document relating to the Review of Health, Well-being and Leisure Provision is a long document, some 30 pages in length. It contains eight sections, as follows:

- Preamble
- Conditions of Tender
- Company Information
- Specification
- Pricing Schedule
- Evaluation Criteria
- Collusive Tendering Certificate
- Form of Tender.

In response to the question raised by Mr Williams, I have taken the presumption that he is particularly interested in the Specification section, which details the brief given to the external consultants undertaking the Review.

SPECIFICATION

1. AIM AND SCOPE OF THE COMMISSION

1.1 The aim of the commission is to carry out a review of leisure provision across North Warwickshire, together with a light-touch assessment of an internal review already undertaken of the community development service provided specifically by the Borough Council, in order to:

- i) ensure that service delivery is focused to meet the current and future needs of residents of, and visitors to, the Borough, addresses priorities set out in North Warwickshire Borough Council's Corporate Plan and the North Warwickshire Sustainable Community Strategy and takes account of potential future growth in the Borough
- ii) provide a framework for the delivery of targeted services that contribute directly to the development of sustainable, cohesive communities, improved health and well-being and increased opportunities for participation in both sport and informal recreation
- iii) ensure the appropriate provision of accessible, high quality green space, sports and recreational facilities

1.2 The review will comprise:

- i) a review of open space, sport and recreation need and supply across the Borough
- ii) a brief assessment and overview of the Borough Council's Community Development service
- iii) the development of an overarching Health, Well-being and Leisure Strategy for adoption by the Council
- iv) the development of detailed, supporting Leisure Facilities, Green Space and Playing Pitch Strategies, with clear and deliverable action plans
- v) the preparation of a supporting Community Development Policy Statement for adoption by the Council

2. INTRODUCTION TO NORTH WARWICKSHIRE

3. POLICY CONTEXT

4. OBJECTIVES OF THE COMMISSION

4.1 The objectives of the commission are to:

- i) Provide an up-to-date assessment of open space, sport and recreation need and supply (both indoor and outdoor) in North Warwickshire to 2031, in line with the emerging Local Plan. The assessment should build upon the 2007 Study whilst taking account of projected future growth in the

Borough, particularly the increased housing requirement noted in the assessment of need for housing in the Coventry and Warwickshire Housing Market Area (HMA), set out in the Report to Local Development Framework Meeting, September 2015

- ii. Provide a brief assessment of an internal review already undertaken of the Borough Council's Community Development service and proposed way of working to address inequalities across North Warwickshire.
- iii. Prepare a high-level, overarching Health, Well-being and Leisure Strategy to 2031 for North Warwickshire.
- iv. Prepare a detailed Green Space Strategy to 2031 that addresses the needs identified in the assessment in respect of outdoor provision, provides an evidence base for open space policies for the emerging Local Plan and informs future investment decisions.
- v. Prepare a detailed Playing Pitch Strategy to 2031 to guide future provision and management of sports pitches in North Warwickshire in the context of national policy and local sports development needs.
- vi. Prepare a detailed Leisure Facilities Strategy that addresses the needs identified in the assessment in respect of indoor provision, provides an evidence base for policies addressing facilities provision within the Local Development Framework adopted Core Strategy and informs future investment decisions.
- vii. Formulate local standards for the protection and future provision of open space, sport and recreation facilities (both indoor and outdoor) within the Borough.
- viii. Prepare Supplementary Planning Guidance to inform the planning process, guide the formation of planning agreements and set standards for onsite provision of open space, sport and recreation facilities as appropriate. The guidance should help to establish the required level of CIL necessary to address identified open space, sport or recreation needs offsite. It should also advise upon an appropriate, straightforward method of calculation for determining, at application stage, levels of contributions to be sought to address those needs generated by development proposals on sites exempted from CIL charges but subject to potential Section 106 agreements.
- ix. Prepare a Community Development Policy Statement to guide future provision informed by a light-touch assessment of the Borough Council's service.
- x. Provide a critical assessment of the operational efficiency of the Borough Council's leisure facilities service and, if appropriate, make recommendations for the improvement of such.

The Commission document will be made available on the Borough Council's website.

19 **Minutes of the Meeting of the Board held on 18 July 2016**

The minutes of the meeting held on 18 July 2016 copies having been previously circulated, were approved as a correct record and signed by the Chairman.

20 **Budgetary Control Report 2016/2017 Period Ended 30 September 2016**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 30 September 2016.

Resolved:

That the report be noted.

21 **Leisure and Community Development Division – Proposed Savings 2017/18**

The Assistant Director (Leisure and Community Development) set out a proposed area for a revenue budget saving within the Leisure and Community Development Division for inclusion in the 2017/18 revenue estimates.

Recommendation to the Executive Board:

That the proposed budget saving within the Leisure and Community Development Division, as set out in the report of the Assistant Director (Leisure and Community Development) in respect of the 2017/18 revenue estimates, be approved.

22 **North Warwickshire Green Space Strategy Progress Report**

Members were informed of progress in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy 2008 to 2018.

Resolved:

That the report be noted.

23 **Health Improvement Activity Update – Leisure and Community Development**

The Assistant Director (Leisure and Community Development) provided Members with an update on the progress being made in respect of the actions identified in the approved three-year Health Improvement Action Plan.

Resolved:

That the report be noted.

24 Minutes of the Health and Well-being Working Party Meeting held on 15 September 2016.

The minutes of the Health and Well-being Working Party meeting held on 15 September 2016 were received and noted.

25 Update on the Refuse and Recycling Services

The Assistant Director (Streetscape) updated Members on the issues affecting the delivery of the Council's Refuse and Recycling services and proposed a number of areas which should be reviewed to determine whether they could be provided in more cost-effective or less resource intensive ways.

Resolved:

a That the report be noted;

b That the green waste service be suspended from 24 December 2016 until 23 January 2017 and;

c That a further report be brought back to the next meeting of the Board setting out options for service changes.

26 Wheeled bins – Repairs and Replacement

The Assistant Director (Streetscape) updated Members on the recent rise in the number (and associated costs) of requests to replace missing or damaged bins and recommended that a charge be introduced to reduce the significant impact that this ongoing issue has on the Refuse and Recycling budget.

Resolved:

a That the report be noted; and

b That charges for replacement bins are brought in with immediate effect along with the other proposals as set out at para 4.1 of the report of the Assistant Director (Streetscape).

27 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2016

Members were informed of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to June 2016.

Resolved:

That the report be noted.

Councillor Smith
Chairman