

**To: The Deputy Leader and Members of the
Community and Environment Board**

For the information of other Members of the Council

For general enquiries please contact Jenny Price, Democratic Services Officer, on 01827 719450 or via e-mail jennyprice@northwarks.gov.uk.

For enquiries about specific reports please contact the officer named in the reports.

The agenda and reports are available in large print and electronic accessible formats if requested.

COMMUNITY AND ENVIRONMENT BOARD AGENDA

16 May 2017

The Community and Environment Board will meet in The Committee Room, The Council House, South Street, Atherstone on Tuesday 16 May 2017, at 6.30pm.

AGENDA

- 1 **Evacuation Procedure.**
- 2 **Apologies for Absence / Members away on official Council business.**
- 3 **Disclosable Pecuniary and Non-Pecuniary Interests**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to put questions to elected Members. Questions should be submitted by 9.30am 2 working days prior to the meeting. Participants are restricted to five minutes each. If you wish to put a question to the meeting please contact Jenny Price on 01827 719450 or email democraticservices@northwarks.gov.uk

PUBLIC BUSINESS (WHITE PAPERS)

5 **National Food Hygiene Rating Scheme – Charging For Requested Re-inspections** – Report of the Assistant Chief Executive and Solicitor to the Council

Summary

The Board is asked to consider the introduction of cost recovery charges for re-inspections requested by food businesses under the National Food Hygiene Rating Scheme.

The Contact Officer for this report is Stephen Whiles (719326).

6 **Fly Tipping** – Report of the Assistant Director (Streetscape)

Summary

This report updates Members on the issue of fly-tipping within North Warwickshire and the steps which are being taken to address the problem.

The Contact Officer for this report is Richard Dobbs (719440).

7 **Health and Wellbeing Action Plan (2017 to 2020)** – Report of the Assistant Director (Leisure and Community Development).

Summary

This report provides the Board with sight of the draft Health and Wellbeing Action Plan (2017 to 2020), which has been developed by the Health and Wellbeing Working Party, in conjunction with key partners, including the County Council's Public Health Department.

The Contact Officer for this report is Becky Evans (719346).

- 8 **Minutes of the Health and Well-being Working Party held on 20 April 2017** (copy herewith).
- 9 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets – April 2016 – December 2017** – Report of the Chief Executive and Deputy Chief Executive

Summary

This report informs Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April 2016 to December 2017.

The Contact Officer for this report is Robert Beggs (719238).

JERRY HUTCHINSON
Chief Executive

Agenda Item No 5

Community & Environment Board

16 May 2017

**Report of the
Assistant Chief Executive and Solicitor to
the Council**

**National Food Hygiene Rating
Scheme – Charging For
Requested Re-inspections**

1 Summary

- 1.1 The Board is asked to consider the introduction of cost recovery charges for re-inspections requested by food businesses under the National Food Hygiene Rating Scheme.

Recommendation to the Board

That charges be introduced on a cost recovery basis for re-inspections requested by food businesses.

2 Consultation

- 2.1 Councillors L. Smith (Chair) and H. Phillips (Spokesperson) have been sent an advanced copy of this report for comment. Any comments received will be reported verbally at the meeting.

3 Report

- 3.1 The National Food Hygiene Rating Scheme is a local authority/Food Standards Agency (FSA) partnership initiative. The scheme provides consumers with information about hygiene standards in food premises at the time they are inspected by local authority food safety officers to check compliance with legal requirements – the food hygiene rating given reflects the inspection findings. The purpose is to allow consumers to make informed choices about the places where they eat out or shop for food thereby encouraging businesses to improve their hygiene standards.
- 3.2 This authority joined the scheme in 2010 as an ‘early adopter’. Since then the scheme has become very successful and all local authorities in the Country are now signed up to the scheme.
- 3.3 In order to ensure that the scheme is fair to businesses, it has been designed to include a number of safeguards. These are
- a right to appeal
 - a ‘right to reply’
 - an opportunity to request a re-inspection when improvements have been made in order to be re-assessed for a ‘new’ rating

...

(Appendix 1 'Business safeguards explained' FSA)

- 3.4 Should a business request a re- inspection, an officer has to carry out a full inspection and re-rating. This work is in addition to the interventions carried out as part of statutory duties i.e. the planned interventions that are required in accordance with the food law code of practice. This obviously has cost implications for the Council.
- 3.5 Recent advice from the Food Standards Agency is that by virtue of the powers contained in section 1 of the Localism Act 2011 local authorities are permitted to introduce cost recovery for requested NFHRS re-inspections. (See Appendix 2 'Charging for requested FHRS re-inspections' FSA.) This would allow the Council to claw back those additional costs.
- ...
- 3.6 Other reasons for adopting charges are that it is fairer to compliant businesses that do not require extra attention and will encourage non-compliant businesses to work at remaining compliant in order to maintain a good rating without incurring the cost of a re-inspection. It would also discourage frivolous requests from businesses that have carried out insufficient improvements to warrant a re-score but think it worth trying as currently there is nothing to lose.
- 3.7 Requests for revisits are currently averaging about 12 per year.
- 3.8 A costing exercise has been undertaken and the average cost of a requested revisit is £140.00.
- 3.9 The Board is requested to consider introducing a charge of £140 for a requested revisit under the NFHRS.

4 Report Implications

4.1 Finance and Value for Money Implications

- 4.1.1 The proposals contained in the report will allow for full cost recovery for requested revisits made under the NFHRS

4.2 Safer Communities Implications

- 4.2.1 There are no safer communities implications contained in the report.

4.3 Legal and Human Rights Implications

- 4.3.1 There are no material legal implications arising from the adoption of the new charges provided the Council only operates on a cost recovery basis and all the relevant statutory procedures are followed.

4.4 Environment and Sustainability Implications

- 4.4.1 There are no adverse environmental implications in the report.

4.5 **Health, Wellbeing and Leisure Implications**

4.5.1 The introduction of the NFHRS has led to improved standards of food hygiene amongst food businesses which has implications for improved health and wellbeing.

4.6 **Human Resources Implications**

4.6.1 A reduction in requests for revisits would allow more time to be concentrated on non-compliant businesses. An increase in requests may allow the employment of temporary assistance to cope with demand if required.

4.7 **Risk Management Implications**

4.7.1 There is a risk that by not introducing a charge workload may increase to the extent that the Council fails to fulfil its statutory duties due to lack of resources.

4.8 **Equalities Implications**

4.8.1 There are no negative impacts of opportunity for any known group contained in the report.

4.9 **Links to Council's Priorities**

4.9.1 Responsible financial and resource management.
Supporting employment and business

The Contact Officer for this report is Stephen Whiles (719326).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date

Business safeguards explained

Important note

This information note is for food businesses operating in **England** and **Northern Ireland** only.

In Wales, the Food Hygiene Rating Scheme now operates on a mandatory basis and there are some differences in the way the safeguard procedures operate. Food businesses in Wales should download a copy of the leaflet 'Food Hygiene is getting easier to spot in Wales' which provides details of how the safeguards operate there www.food.gov.uk/multimedia/pdfs/wales-business-leaflet-fhrs.pdf

Introduction

The 'Food Hygiene Rating Scheme' is a local authority/Food Standards Agency partnership initiative. The scheme provides consumers with information about hygiene standards in food premises at the time they are inspected by local authority food safety officers to check compliance with legal requirements – the food hygiene rating given reflects the inspection findings. The purpose is to allow consumers to make informed choices about the places where they eat out or shop for food thereby encouraging businesses to improve their hygiene standards.



In order to ensure that the scheme is fair to businesses, it has been designed to include a number of safeguards. These are

- a right to appeal
- a 'right to reply'
- an opportunity to request a re-visit when improvements have been made in order to be re-assessed for a 'new' rating.

Information for food businesses about these different safeguards is provided below.

Appeals explained

What is the purpose of the appeal?

Following a hygiene inspection of your premises by a food safety officer from your local authority you will be told in writing - either at the time or within 14 days (this includes weekends and public holidays) - what your food hygiene rating is.

If you think that the rating is wrong or unfair – in other words it does not reflect the hygiene standards at the time of inspection – you can appeal against this.

What should I do if I want to appeal my food hygiene rating?

It is a good idea to speak informally first of all to the food safety officer that undertook the inspection of your premises - you will be given the contact details for this officer when you are notified about your rating. This will help you to understand how your rating was worked out and to see if still want to appeal it.

If you do still think the rating given is wrong or unfair, you can appeal. Please note that any discussions you have do not change the deadline within which the appeal must be made – see the next question.

You must make your appeal in writing. You can do this by completing a standard form which you can download [here](#) or you can send a letter or an email.

You should send your completed form, letter or email to your local authority's Lead Officer for Food – you will be given the contact details for this officer when you are notified about your rating.

How long do I have to appeal?

You must make your appeal in writing (see question above) within 14 days of being notified about your food hygiene rating. This period includes weekends and public holidays.

If you do not appeal within this time, your local authority will publish your food hygiene rating online at food.gov.uk/ratings.

What happens next and when will I know the result?

If you make an appeal, food.gov.uk/rating will show that your food hygiene rating is 'awaiting publication'.

The Lead Officer for food or his/her designated deputy, or the Lead Officer or his/her designated deputy in another authority that is also operating the FHRS, will review your case. The officer that gave the rating will not consider your appeal.

In some circumstances, a further visit to your premises may be required.

You will be notified of the result of the appeal within a maximum of seven days from the date that the appeal was received by your local authority.

Once you have been notified of the result of your appeal, your rating will be published online at food.gov.uk/ratings.

What if I don't agree with the outcome of the appeal?

You can challenge the local authority's decision by judicial review.

Even if you decide to do this, your rating will still be published at food.gov.uk/ratings.

If you think that your local authority has not followed processes properly, you can use the council's complaints procedure (including taking the matter to the Local Government Ombudsman where appropriate). You should be able to find details of how to complain on your local authority's website.

'Right to reply' explained

What is the purpose of the 'right to reply'?

This lets you explain to your customers any actions you have taken to improve hygiene standards at your premises since your inspection or to say if there were unusual circumstances at the time of the inspection that might have affected your rating.

It is not an opportunity to complain or criticise the food hygiene rating scheme or your food safety officer.

What should I do if I want to use my 'right to reply'?

You should send your comments in writing to the food safety officer that undertook the inspection of your premises - you will be given the contact details for the officer when you are notified about your rating.

You can do this by completing a standard form which you can download [here](#) or you can send a letter or an email.

How long do I have to submit my comments?

There is no deadline for this so you can submit your 'right to reply' at any time up until your next inspection when you will get a new food hygiene rating.

What happens next?

Your local authority may edit your comments in order to remove any offensive, defamatory, clearly inaccurate or irrelevant remarks. Other than that, what you say in your 'right to reply' will then be published online together with your hygiene rating at food.gov.uk/ratings. The 'right to reply' will remain on the website until you are given a new rating.

Requested re-visits explained

What is the purpose of requested re-visits?

You will automatically be given a new food hygiene rating each time your premises are inspected by your local authority - the frequency of these planned inspections depends on the risk to people's health. The greater the risk, the more often you will be inspected.

If you make the improvements to hygiene standards that the local authority food safety officer told you about at your last planned inspection you can ask for a re-visit before the next planned inspection so that the hygiene standards in your premises can be reassessed with a view to giving you a new and higher food hygiene rating.

Is there anything I should do before making a request for a re-visit?

You are recommended to look carefully at the comments that the food safety officer made about the hygiene standards found at your last inspection in the report or letter you were given and make sure that you have taken appropriate action to address any issues raised. You can discuss anything you are unsure about with your food safety officer or ask for further help on how to make improvements.

This is important because, if your local authority does not charge for the re-visit, you can only have one re-visit between the local authority's planned inspections of your premises. If your local authority does charge for the re-visit – the local authority will usually inform you of this in the letter notifying you of your rating or when you submit your request - there is no limit to the number of re-visits you may request. However, to avoid paying for multiple re-visits you will wish to address issues before you submit a request.

During the re-visit the officer will be looking at standards generally – not just at the specific areas you have been working to improve – so your hygiene rating could well go up, down or remain the same.

Will the re-visit cost me anything?

Some local authorities have introduced a charge to cover the cost of carrying out the re-visit and you will be notified of this in the letter informing you of your rating or when you make your request. If your local authority does not charge for re-visits at the moment it is possible that this may change in the future.

What should I do if I want to request a re-visit?

You should put your request in writing (you can send an email) to the food safety officer that undertook the inspection of your premises - you will be given the contact details for this officer when you are notified about your rating.

You can do this by completing a standard form which you can download [here](#) or you can send a letter or an email.

Where a charge is made for re-visits, your request should be accompanied by the payment. Your local authority may offer online and/or over the counter payment methods. The letter informing you of your rating will contain information about the options for payment.

You must explain what actions you have taken on the issues raised at your last inspection and you should include supporting evidence, for example, receipts or photographs to show that work has been completed. This is important as the local authority could refuse your request if you do not provide sufficient information and evidence.

If the request is refused you will be given an explanation of why and advice on any action you need to take or evidence you need to provide before your request can be agreed. If you do not agree with the local authority's decision to refuse your request, you can raise the matter with the Lead Officer for Food. If you cannot resolve matters with the Lead Officer for Food, you can use the complaints procedure for your local authority, details of which may be found on the authority's website.

How long do I have to make my request?

There is no deadline for this - you can ask at any time after you've taken action to make the necessary improvements that were identified at your inspection. You cannot, however, dictate when the re-visit will take place.

How soon will the local authority visit?

Where the local authority does not charge for the re-visit, it will not usually take place in the first three months following the inspection at which you were given your food hygiene rating. If, however, you were required only to make structural improvements or repairs or to upgrade equipment, your local authority may choose to carry out the requested re-visit sooner than this.

If you make your request during those first three months, you can expect a re-visit within six months of the inspection but you will not be told a specific date and time.

If you make your request later than three months after your inspection or if your local authority charges for re-visits, you can expect a re-visit within three months but again you will not be told a specific date and time.

If you are still waiting for a re-visit after these times, you can ask the lead officer for food to investigate. If you cannot resolve matters in this way, you can use the complaints procedure for your local authority, details of which may be found on the authority's website.

What happens next and when will I know the result of the re-visit?

At the re-visit, the food safety officer will assess the standards of hygiene at your premises and you will be told in writing - either at the time or within 14 days (this includes weekends and bank holidays) - what your new food hygiene rating is. This could stay the same as before, it could go up, or it could down.

As with the original hygiene rating, you can appeal this if you think it is wrong or unfair or you can submit a 'right to reply' for publication online at food.gov.uk/ratings.

**Food Hygiene Ratings Team
November 2013**

To: Heads of Environmental Health Service

<p>Title: Charging for requested Food Hygiene Rating Scheme (FHRS) re-inspections/re-visits</p>	<p>Date: 13 March 2017</p>
<p>Summary: Following the trial of charging for requested FHRS re-inspections/re-visits with some local authorities in England, using existing powers in the Localism Act (2011) the FSA can now confirm a change in policy allowing use of these powers by local authorities in England¹ to introduce cost recovery for requested FHRS re-inspections / re-visits.</p>	<p>Category: Food Hygiene</p>
<p>Action required Consider introducing charging for requested FHRS re-inspections/re-visits</p>	<p>Notification type: For Information /Possible Action</p> <p>Ref: ENF/E/17/020</p>

Dear Colleague,

Please bring to the attention of all relevant officers in your Authority.

Following the trial of charging for requested FHRS re-inspections/re-visits with some local authorities in England, using existing powers in the Localism Act (2011) (see **ENF/E/16/053** dated 12th September 2016) FSA can now confirm a change in policy allowing use of these powers by local authorities in England² to introduce cost recovery for requested FHRS re-inspections / re-visits.

The legal basis underpinning this is available at [appendix 1](#).

Please note:

- The decision to use existing powers in the Localism Act (2011) to charge businesses for requested FHRS re-inspections/re-visits is for individual local authorities to take
- These powers allow for fees on a cost recovery basis only and it is for each local authority to calculate their own costs

¹ The Localism Act 2011 does not apply to Port Health Authorities

² The Localism Act 2011 does not apply to Port Health Authorities

- Local authorities should seek the advice of their own legal and finance teams on charging using these powers (for example on cost calculation, VAT, invoicing / payment etc.)
- Local authorities should ensure that appropriate governance and approval within the authority is in place

The guidance issued by HM Treasury 'managing public money' is a useful reference:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/454191/Managing_Public_Money_AA_v2_-jan15.pdf.

Section 6 of this guidance – box A6 1A – gives information on what to consider when calculating fees.

The FHRS [Brand Standard](#) has been amended to reflect this change to policy. The key points are:

- The 'standstill' period will no longer apply when a fee is charged and the requested re-inspection/re-visit must be carried out within three months of receipt of the request or, where payment is required in advance, the payment of the fee
- there will be no limit on the number of requested re-inspections/re-visit a business can make, and the fee may be charged for each re-inspection/re-visit carried out; and
- The LA considerations when deciding whether or not to agree to a request are unchanged

The standard letter informing businesses achieving a rating of 0 – 4 has been amended to reflect the change. A copy for use when charging is introduced accompanies this letter.

These changes align the voluntary scheme in England with the statutory schemes in Northern Ireland and Wales, where the Food Hygiene Rating Act (Northern Ireland) 2016 and the Food Hygiene Rating (Wales) Act 2013 both include the provision to charge for requested re-inspections /re-visits .

If you have any queries or comments, please contact the FHRS team at hygieneratings@foodstandards.gsi.gov.uk

Regards

Angela Towers
Head of Food Hygiene Rating Team
Angela.Towers@foodstandards.gsi.gov.uk

Appendix 1 - the legal basis

Legal advice

Legal advice received by the Food Standards Agency (FSA) indicates that powers available to local authorities in England under the [Localism Act \(2011\)](#) allows for the recovery of costs for FHRS re-inspection/re-visits requested by businesses..

Please note: the advice refers to re-inspections made at the request of the food business operator to re-assess the food hygiene rating and does not cover interventions carried out as part of statutory duties i.e. the planned interventions that you are required to undertake in accordance with the food law code of practice.

A summary of the legal advice received by the Agency can be found below. You will wish to make your legal team aware of this advice and discuss with them your intention to introduce charging for this service at your authority.

It is for each local authority to decide to use these powers and to calculate the costs (see para 10).

Summary of legal advice

Introduction

1. In September 2010, the FSA [published its views on certain legal issues](#) associated with the Food Hygiene Rating Scheme (FHRS).
2. The publication included a section describing the Agency's views as to whether local authorities had power to charge food business operators who requested re-inspection by the local authority for the purposes of reassessing a food hygiene rating.
3. The Agency's view, at that time, was that local authorities did not have power to charge for re-inspections under either domestic food hygiene law (the UK having chosen not to introduce charges for official controls under Regulation (EC) No. 882/2004), or under section 93 of the Local Government Act 2003 (the local authority power to charge for 'discretionary' services).
4. However, since the publication of the Agency's views, new legislation in England and Wales affecting local authorities' powers (including powers to charge) has been passed in the form of the Localism Act 2011. Accordingly, the Agency has re-visited the question of whether local authorities in England have power to charge for re-inspections in light of new powers available to them under the 2011 Act. The Agency's conclusions in

respect of this question are set out, below, and should be read as a supplement to its publication of September 2010.

Will local authorities be able to use the Localism Act 2011 to charge for re-inspections/re-visits requested by food business operators?

5. The Localism Act 2011 contains a range of measures which devolve more powers to local authorities in England and Wales. One of these measures – a new general power of competence for local authorities - is relevant to the operation of the FHRS.

6. The new power, conferred by section 1 of the Act, means that local authorities may now do anything an individual generally could do and, in certain circumstances, may charge for what is done.

7. The Agency's view is that the adoption and implementation of the FHRS by local authorities falls within the general power. The Agency considers that providing a re-inspection upon request by a food business operator, in circumstances where there is no statutory requirement to provide that re-inspection, falls within the general power, too.

8. It is necessary, therefore, to consider whether the circumstances in which the Act allows local authorities to charge for things done under the general power are satisfied. Broadly speaking, the circumstances are that:

- a service is provided on a non-commercial basis by the local authority to a person who has agreed to the service being provided;
- that service is or could be done using the new general power;
- the local authority is not under any statutory duty to provide the service; and
- the local authority does not have any other power to charge for the service.

9. The Agency considers that each of these circumstances apply to re-inspections because:

- a re-inspection can be properly described as a service which a local authority provides on a non-commercial basis to a food business operator with that food business operator's agreement;
- the FHRS is a non-statutory scheme in England, meaning that the local authority is under no statutory duty to perform a re-inspection; and
- for the reasons set out in the Agency's [publication of September 2010](#), the local authority does not have any other power to charge a food business operator for a re-inspection.

10. The question of whether to charge for re-inspections is, of course, entirely a matter for the local authority. The Localism Act 2011 sets out further obligations for local authorities in respect of the imposition of charges, and local authorities will need to satisfy themselves that all relevant obligations are met so that any charge they make in connection with an FHRS re-inspection is lawful.

Agenda Item No 6

Community and Environment Board

16 May 2017

Report of the Assistant Director (Streetscape)

Fly-tipping

1 Summary

- 1.1 This report updates Members on the issue of fly-tipping within North Warwickshire and the steps which are being taken to address the problem.

Recommendations to the Board

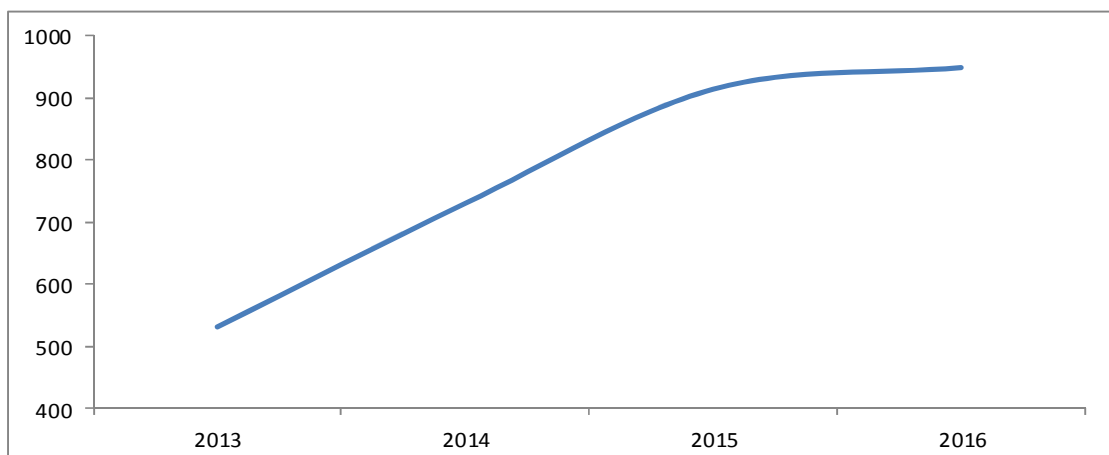
That Members note the contents of this report.

2 Background

- 2.1 Fly-tipping is the illegal deposit of waste on land. Nationally there were over 936,000 incidents of fly-tipping in 2015/16 (a 4% increase on the previous year) over half of which were on public highway. Fly-tipping can range from single black bags of waste dumped near litter bins or recycling banks to lorry loads of industrial and commercial waste being disposed of illegally by organised criminal gangs. The cost to English local authorities to clear and dispose of fly-tipped material in 2015/16 was £49.8 million.

3 Fly-tipping in North Warwickshire

- 3.1 In line with the national picture, fly-tipping within the Borough of North Warwickshire has increased year on year. Since 2013 the number of incidents locally has nearly doubled. The Council dealt with 531 cases on public highway in 2013 and 949 incidents in 2016. The table below shows the scale of the problem over that period:



- 3.2 The cost to clear up fly-tipped material has risen in line with the scale of the problem. In 2012/13 it was estimated that the annual clearance cost alone was over £5,800. This figure had risen to over £30,000 by 2015/16. In addition to those costs, the County Council (as Waste Disposal Authority) has to meet the cost of hauling and disposing of the waste. Last year, that cost was in excess of £12,500.
- 3.3 The cost of the clearance and disposal of hazardous waste is not included in the figures quoted above. Incidents of hazardous material being dumped are also on the increase. Asbestos is the main problem. 18 incidents of fly-tipped asbestos were cleared in 2016/17 equating to over four tonnes. The cost to deal with hazardous fly-tips alone was over £12,500. Taken together, last year the collection and disposal costs of dealing with fly-tipped material cost the public purse in excess of £55,000.
- 3.4 Warwickshire Observatory has produced a comprehensive analysis (see Appendix A) of the distribution of fly-tipping within North Warwickshire which shows that, although some areas of the Borough suffer from the problem more than others, no ward is unaffected by the issue and the problem of fly-tipping extends throughout the Borough.

4 Investigation and Enforcement

- 4.1 Where there is evidence, the Council's Environmental Health team aims to investigate every incident of fly-tipping (whether on public highway or private land). The number of investigations has risen year on year with 60 carried out in 2014/15, 90 in 2015/16 and 2016/17 seeing 100 investigations being undertaken. The Council issued 45 warning letters in 2014/15 and 86 in 2015/16. The Council also issues formal cautions, and (more recently) fixed penalty notices as appropriate. Where possible (i.e. where there is sufficient evidence) the Council pursues prosecution of offenders through the Courts.
- 4.2 Prosecutions can be very time consuming and resource intensive. To take a case from initial investigation to court proceedings and eventual conviction can take from a matter of a couple of months to more than two years depending on the nature of the offence and the complexity of the subsequent investigations.
- 4.3 The evidence threshold for attaining a successful prosecution for fly-tipping offences is very high. That said, the Council has achieved some notable successes in recent years, achieving nearly £9,500 in fines and costs awarded over the last three years from a number of prosecutions dealing with duty of care and fly-tipping offences.
- 4.4 Officers are currently working on two high profile, cross-authority cases that involve with significant levels of commercial, large-scale fly-tipping. Although no specific details can be given at this stage in the investigation, one case has involved NWBC, Lichfield DC, Tamworth BC, private investigators and the Police and NWBC are pursuing a second case in close collaboration with the Environment Agency.

5 Fly-tipping Action Plan

5.1 The Council's Safer Communities Sub-Committee has taken an active interest in the problem of fly-tipping within North Warwickshire and an Action Plan (see Appendix B) has been produced which seeks to tackle the issue in a number of different ways:

5.2 The plan includes actions to raise the awareness of fly-tipping within North Warwickshire both to identify the issue and to seek information from residents on fly-tipping locations and to try to gather evidence from the public to support investigations and prosecutions. The Council has increasingly used social media to highlight the issue as well as articles in North Talk and on the Council's website. The Council is also using these media platforms to remind residents and householders of their Duty of Care in relation to household waste and the need to use licensed and registered waste carriers.

5.3 The Council is gathering more information on the types and exact locations of fly-tipping in order to focus on where monitoring and surveillance may have the most impact and to try and link fly-tipping activity to the original source of the waste. This information is then shared with other agencies and the Council is working increasingly closely with partners such as the Police, Warwickshire Fire & Rescue and the Environment Agency as well as Parish Councils and organisations such as the NFU to try and tackle the problem as comprehensively as possible.

5.4 The Council has recently deployed mobile CCTV at a number of hot-spot locations across the Borough in an attempt to gather evidence of fly-tipping in order to increase the number of investigations and subsequent prosecutions and convictions. Signage has also been deployed in high profile locations to discourage fly-tipping, raise awareness, seek the assistance of the public and to warn residents that CCTV may be in operation in their area. Warwickshire Fire & Rescue are also working with NWBC on the deployment of CCTV cameras to tackle incidents of arson linked to fly-tipping within the Borough.

5.5 The Council is also using new powers to try to tackle the issue. This year, fixed penalty notices have been issued for the first time in relation to fly-tipping offences and the Council has recently consulted on the use of Public Space Protection Order to close two lanes in the Fillongley area to general vehicular traffic. Didgley Lane and Bun Lane are frequently targeted by fly-tippers and the aim of the Order is to restrict access to the areas frequented by fly-tippers to just horse riders and pedestrians and those with a legitimate need to access the lanes by vehicle. The local community, Fillongley Parish Council, the Police and County Highways were all in favour of the proposal and officers are currently in the process of procuring the most appropriate barriers to close off the designated lanes.

6 Report Implications

6.1 Finance and Value for Money Implications

6.1.1 The increasing cost of collecting and disposing of fly-tipped material places significant pressure on the Council's budgets.

6.2 Environment and Sustainability Implications

6.2.1 Tackling fly-tipping through the investigation and prosecution of offenders and the reduction in the number of incidents is essential to meeting the Council's wider commitments to environmental sustainability.

6.3 Risk Management Implications

6.3.1 The increasing costs of fly-tipping and the additional pressures on the Council's street cleaning and Environmental Health teams pose a significant risk to the resources available to deliver the Council's front line services while the rise in the number of incidents of hazardous material being dumped poses a serious risk to residents, wildlife and the wider environment.

6.4 Links to Council's Priorities

6.4.1 This links directly to the Council's aim of protecting our countryside.

The Contact Officer for this report is Richard Dobbs (719440).

North Warwickshire Fly Tipping Analysis Parish Hotspot Maps



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August 2016**

Fly- Tipping in North Warwickshire – Hotspot Mapping

Parish Map



Key Findings

- ◆ A total of 354 fly tipping incidents were reported between the six month period of January and June 2016.
- ◆ Fillongley parish had the most incidents reported (38) followed by Kingsbury parish (32)
- ◆ February had the most reports (80) followed by May (71)
- ◆ Other household waste had the most reports (125) followed by white goods (55)
- ◆ Of the 354 fly tipping incidents, 36 were cannabis related
- ◆ Fillongley parish had 8 incidents reported which were cannabis related followed by Middleton and Shustoke, which had four incidents each.

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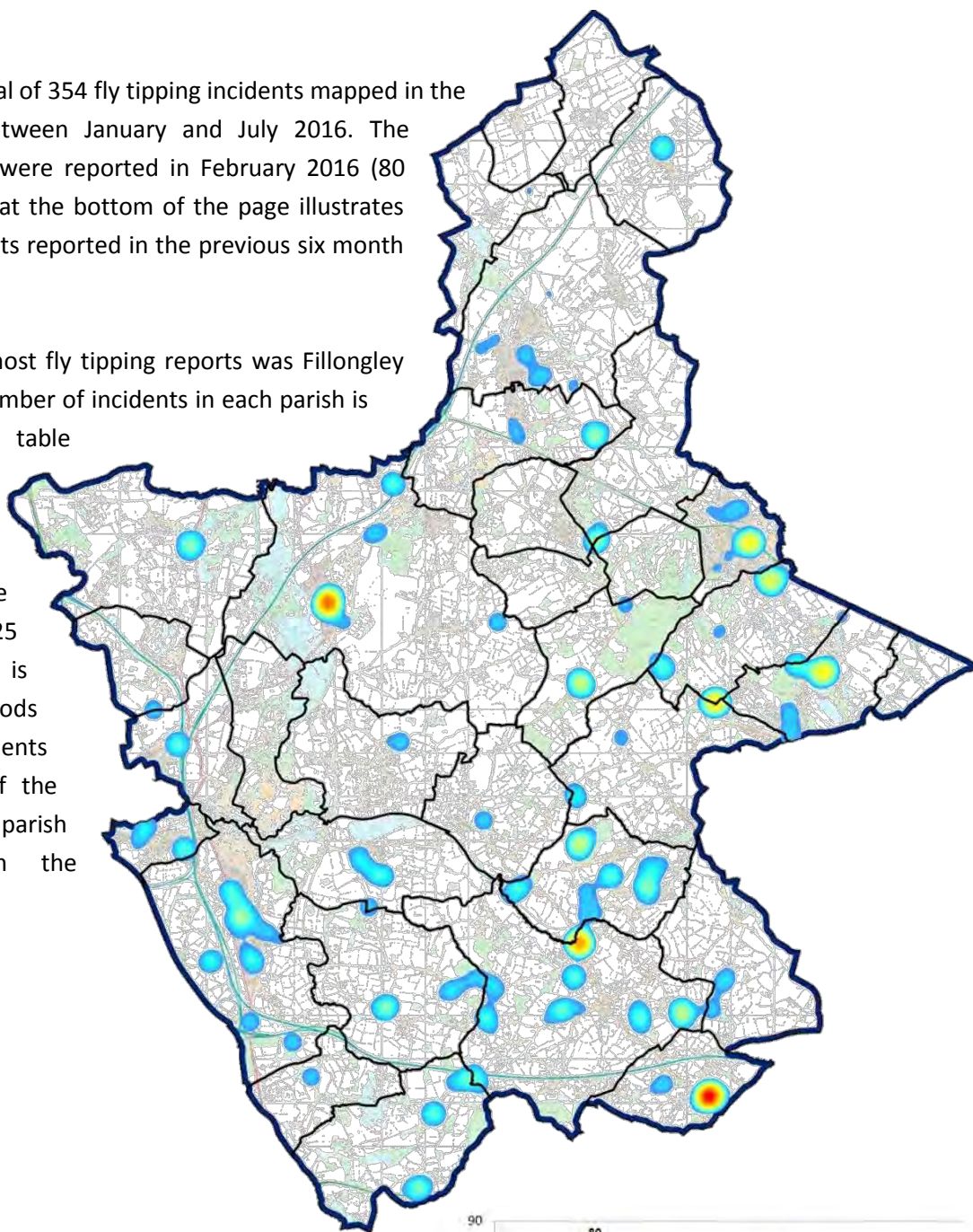
All hotspots were created at a bandwidth of 200m and an output cell size of 10m.

Source from Gary Hancock, Information Services Manager, North Warwickshire Borough Council

Overview

There have been a total of 354 fly tipping incidents mapped in the six month period between January and July 2016. The majority of incidents were reported in February 2016 (80 incidents.) The graph at the bottom of the page illustrates the number of incidents reported in the previous six month period.

The Parish with the most fly tipping reports was Fillongley (38). The list of the number of incidents in each parish is illustrated in the table below. Other household waste was the most common type of waste found with 125 incidents. This is followed by white goods with 55 incidents reported. (A table of the waste type in each parish can be found in the appendix.)



Parish	No. of Incs.
Ansley	14
Arley	27
Astley	7
Atherstone	14
Austrey	3
Baddesley Ensor	4
Baxterley	1
Bentley	10
Coleshill	24
Corley	17
Curdworth	8
Dordon	9
Fillongley	38
Great Packington	11
Grendon	6
Hartshill	16
Kingsbury	32
Lea Marston	5
Mancetter	19
Maxstoke	12
Merevale	2
Middleton	11
Nether Whitacre	10
Newton Regis	2
Over Whitacre	3
Polesworth	19
Seckington	2
Shustoke	11
Shuttington	5
Water Orton	9
Wishaw	3
Total	354



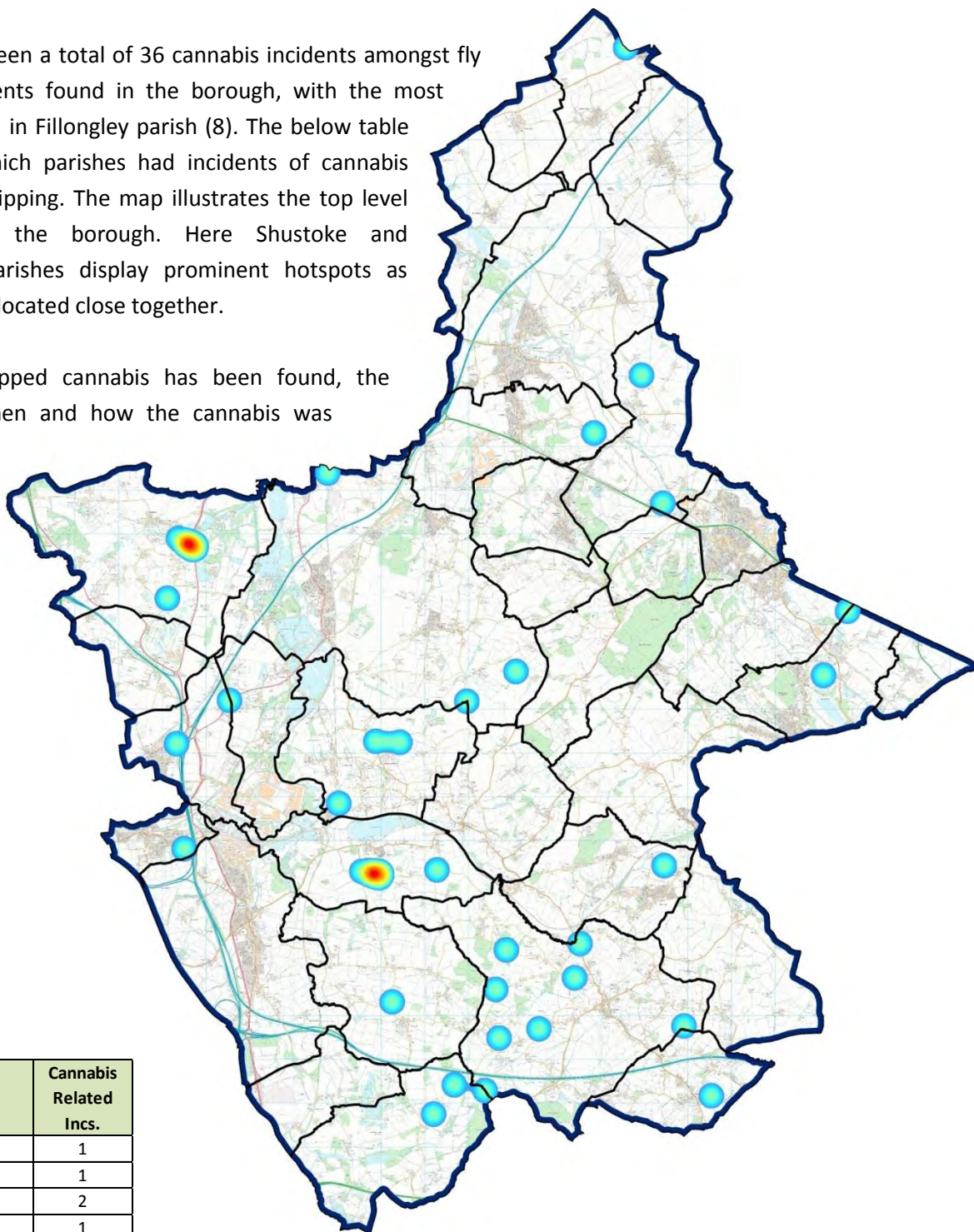
The above map shows the main hotspot locations. The top five parishes to see main hotspot areas are in Corley, Kingsbury, Fillongley, Hartshill and Atherstone.

The following report shows the hotspot locations in each parish in alphabetical order for all mapped 354 incidents.

Cannabis Hotspots – Overview

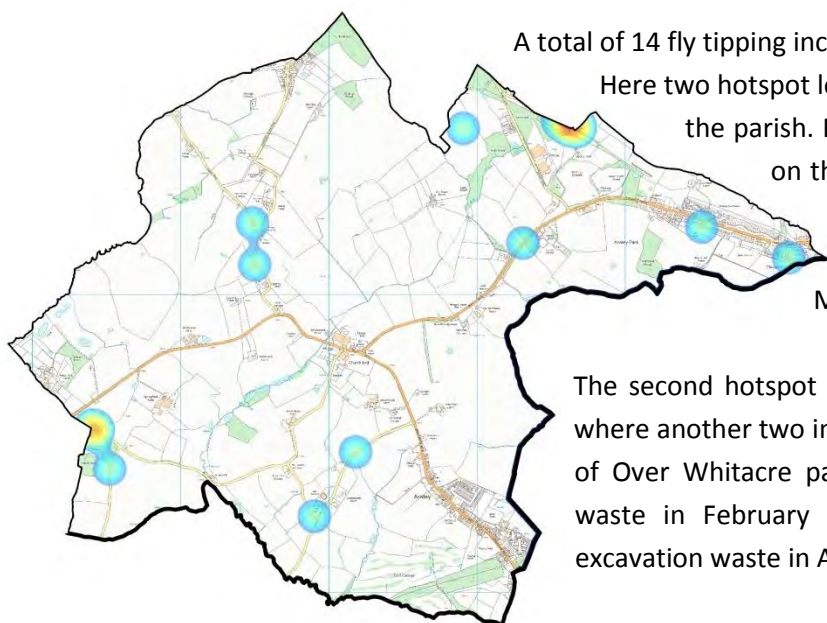
There have been a total of 36 cannabis incidents amongst fly tipping incidents found in the borough, with the most reports found in Fillongley parish (8). The below table illustrates which parishes had incidents of cannabis found in fly tipping. The map illustrates the top level hotspots in the borough. Here Shustoke and Middleton parishes display prominent hotspots as incidents are located close together.

Where fly tipped cannabis has been found, the locations, when and how the cannabis was found has been included in the single parish reports. These are highlighted in **bold**.



Parish	Cannabis Related Incs.
Arley	1
Corley	1
Curdworth	2
Dordon	1
Fillongley	8
Great Packington	2
Grendon	2
Hartshill	2
Kingsbury	3
Maxstoke	1
Middleton	4
Nether Whitacre	3
Newton Regis	1
Shustoke	4
Water Orton	1
Total	36

Ansley

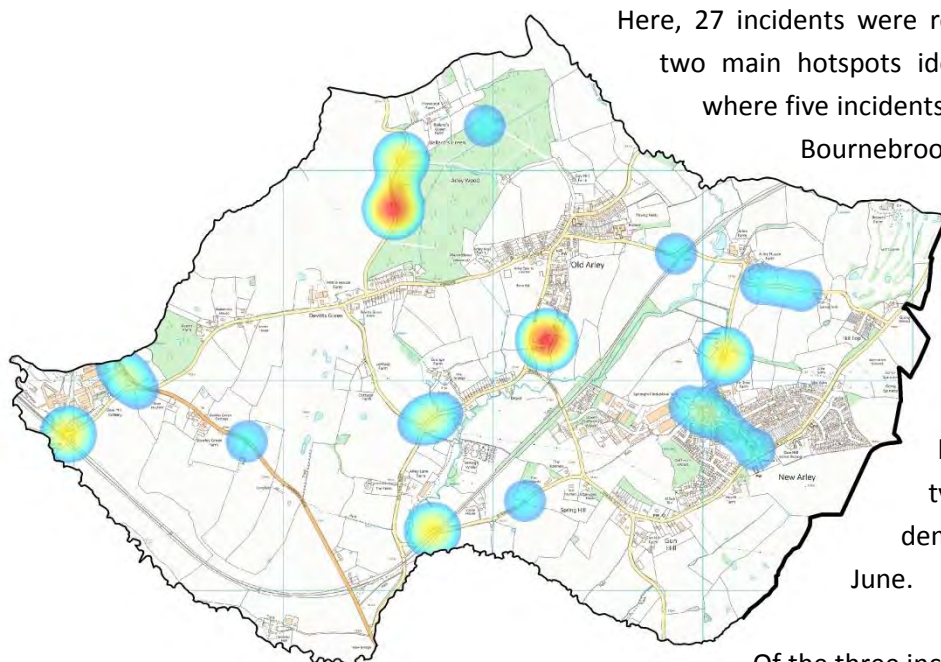


A total of 14 fly tipping incidents were reported in Ansley.

Here two hotspot locations were found on the border of the parish. Firstly on the corner of Oldbury Road on the border of Mancetter Parish where two incidents were reported. These were household waste in May and white goods in July.

The second hotspot location is outside Foxes Den Wood where another two incidents were reported on the border of Over Whitacre parish. These were other household waste in February and construction or demolition or excavation waste in April.

Arley



Here, 27 incidents were reported across this parish with two main hotspots identified, firstly on Wood Lane where five incidents were reported and secondly on Bournebrook View with three incidents reported.

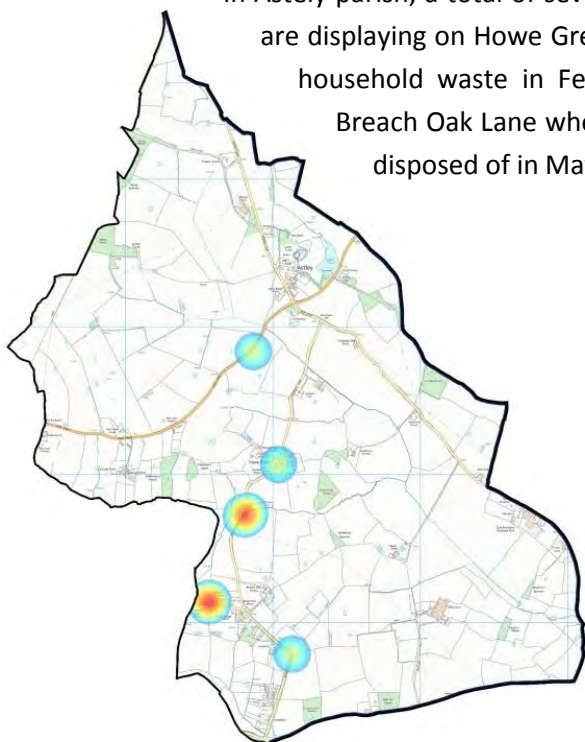
Of the five incidents on Wood Lane, other commercial waste was disposed of in February, white goods, black bags – household waste and tyres in May and construction or demolition or excavation waste in June.

Of the three incidents reported on Bournebrook View, one other household waste was left in March and two construction or demolition or excavation waste incidents were found in May.

One incident involving cannabis was found on Church Lane near to Springfields in May.

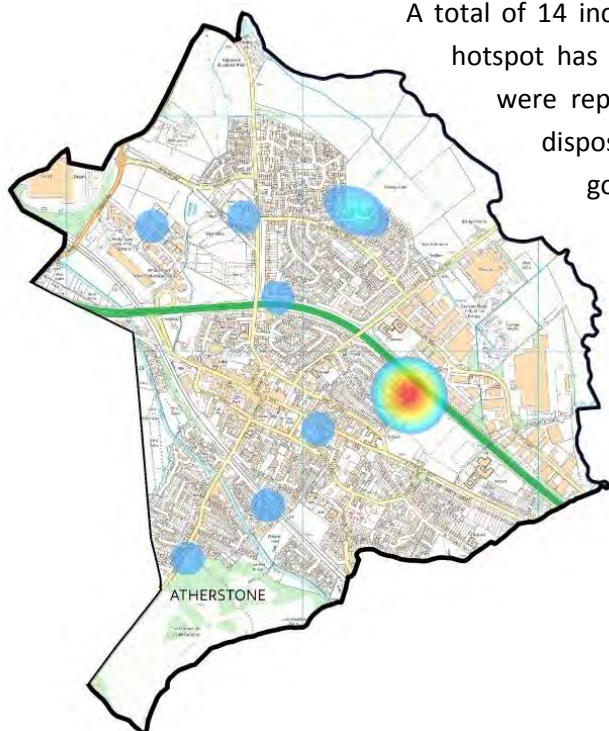
Astley

In Astley parish, a total of seven fly tipping incidents were reported. The two hotspots are displaying on Howe Green Lane where two incidents were reported, both other household waste in February and June. The second hotspot was located on Breach Oak Lane where two incidents were reported. Firstly green waste was disposed of in May and secondly white goods in June.



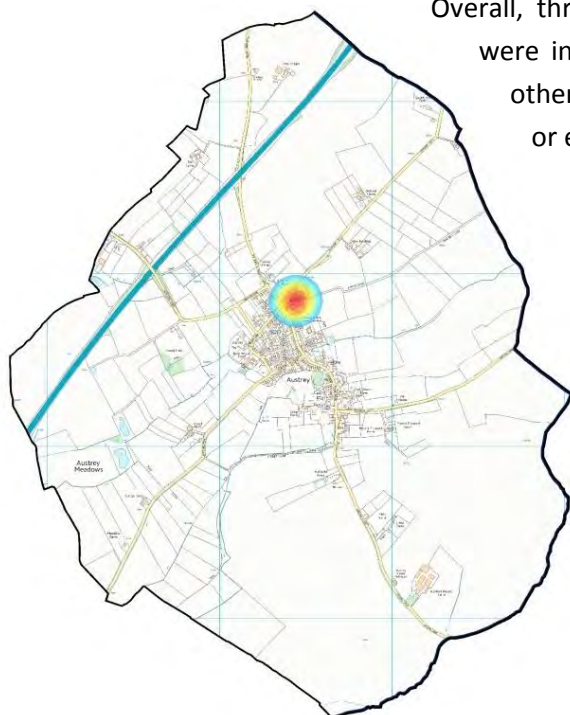
Atherstone

A total of 14 incidents were reported in Atherstone parish. One main hotspot has been identified on Princess Road where six incidents were reported. Here four incidents of household waste were disposed of in February, March, April and June, one white goods in May and one black bags – household waste in May.



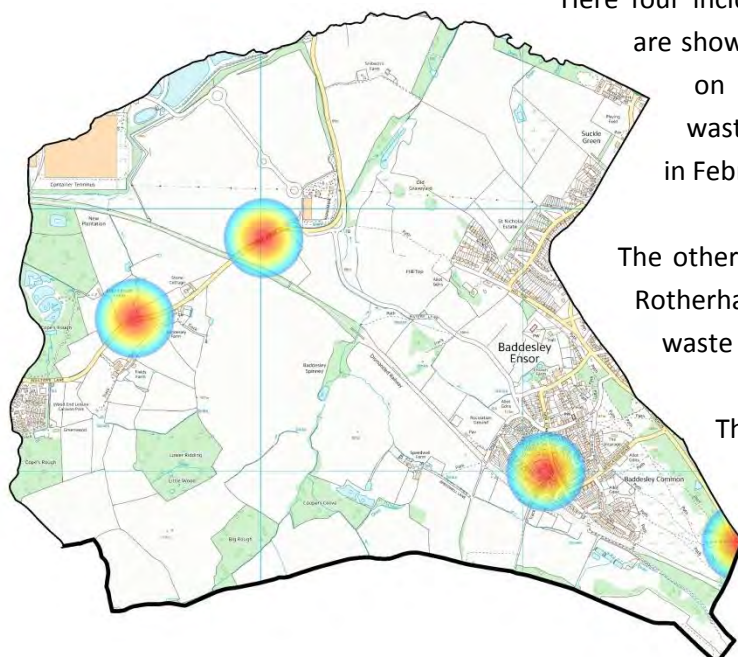
Austrey

Overall, three fly tipping incidents were reported here, all of which were in the hotspot on Windmill Lane. Here, two incidents were other household waste and one was construction or demolition or excavation waste. All incidents were in May.



Baddesley Ensor

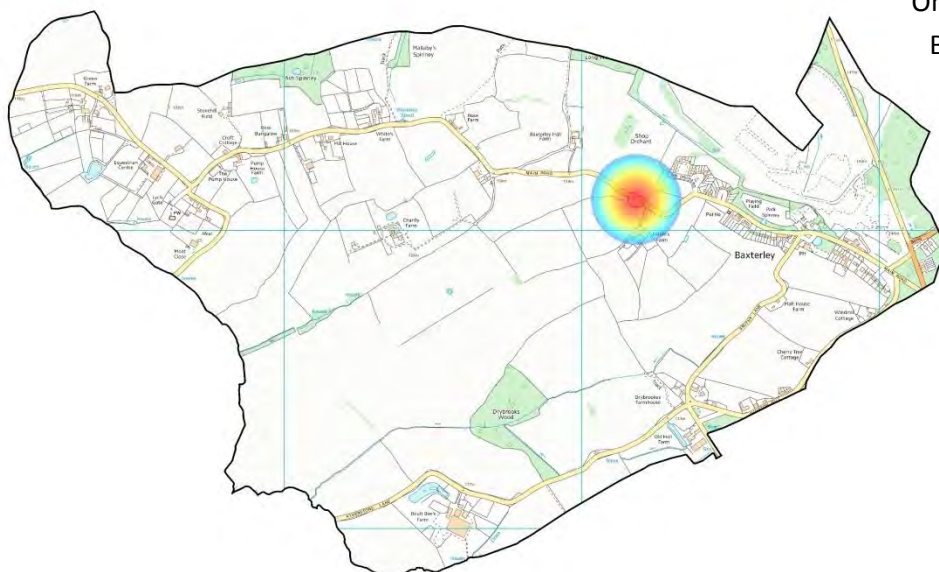
Here four incidents were reported across the parish, which are shown as four individual hotspots. Two are located on Lower House Lane where other household waste and other commercial waste was disposed of in February.



The other incident was located just off New Street and Rotherhams Hill in February where other household waste was found.

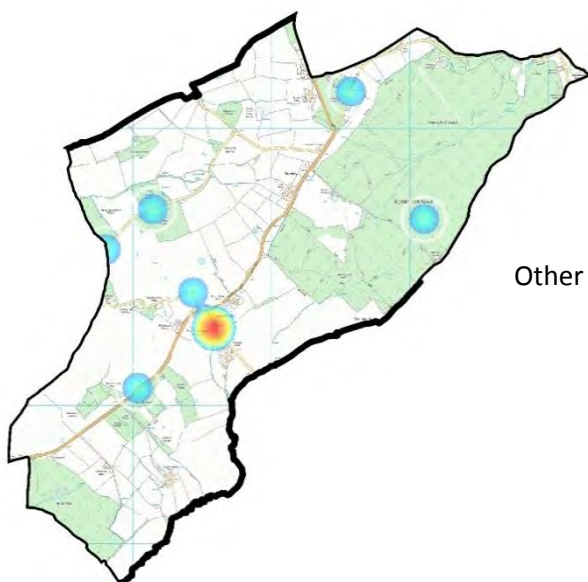
The other hotspot is on the border of the parish with Maxstoke parish where tyres were found in April.

Baxterley



One incident was reported in Baxterley parish which was the disposal of white goods on Main Road in May.

Bentley



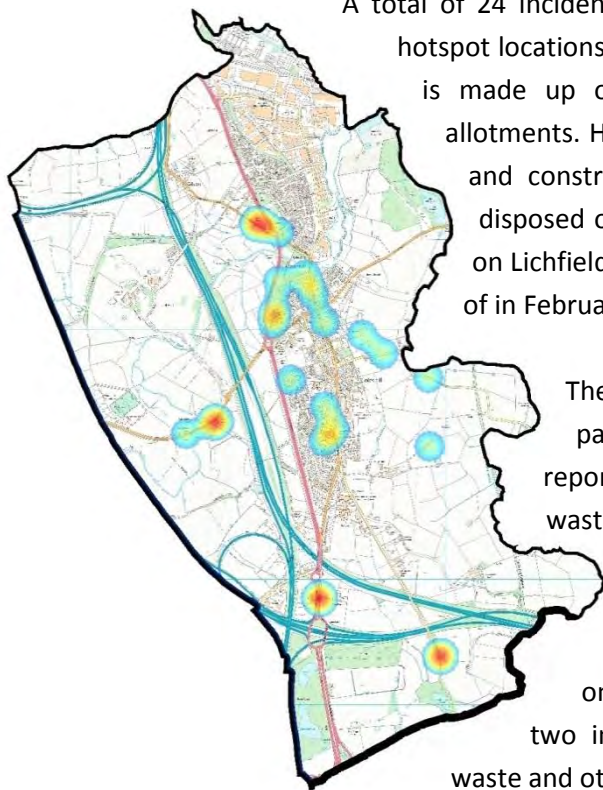
Overall there were 10 incidents here of which one hot spot was identified on Green Lane and comprised of four fly tipping incidents. Here three other household waste incidents were reported, two in February, one in July, and one white goods in June.

Other incidents are spread out across the parish.

Caldecote

No incidents

Coleshill



A total of 24 incidents were reported across Coleshill parish with four main hotspot locations identified. The first hotspot towards the top of the parish is made up of three incidents, two on Gilson Road opposite the allotments. Here vehicle parts was one waste type disposed of in April and construction or demolition or excavation waste was another disposed of in March. The third incident in the hotspot was located on Lichfield Road where black bags – commercial waste was disposed of in February.

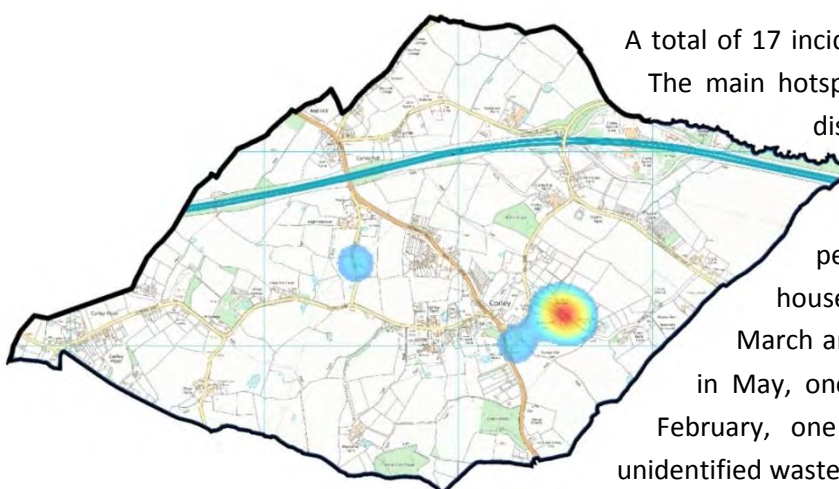
The second hotspot location is located to the left of the parish on Birmingham Road where three incidents were reported. Firstly construction or demolition or excavation waste in March, secondly other household waste in May and June.

The third hotspot is located further south of the parish on the A446/Stonebridge Road near the roundabout where two incidents were reported. These were other unidentified waste and other commercial waste, both reported in June.

The fourth hotspot is further south, located on Packington Lane which is made up of two incidents. Firstly other household waste in April and secondly other unidentified waste in June.

Other emerging hotspots are in the centre of Coleshill where all were made up of one incident. There were six incidents towards the top of Coleshill town. Two white goods, two other household waste, one vehicle parts and one black bags – household waste.

Corley

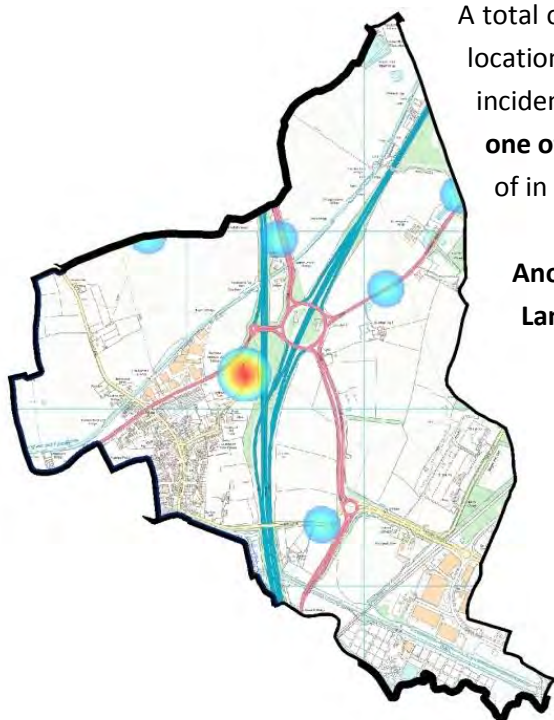


A total of 17 incidents were reported in Corley parish.

The main hotspot is located along a footpath by a disused quarry leading towards Burrow Hill Farm, where ten incidents were reported across the six month period. These were three other household waste incidents in February, March and May, two other commercial waste in May, one black bags – commercial waste in February, one white goods in April, one other unidentified waste in April, one black bags – commercial waste in February and one black bags – household waste in

March. **One incident was cannabis related which was located within the hotspot location in June and was classified as green waste.**

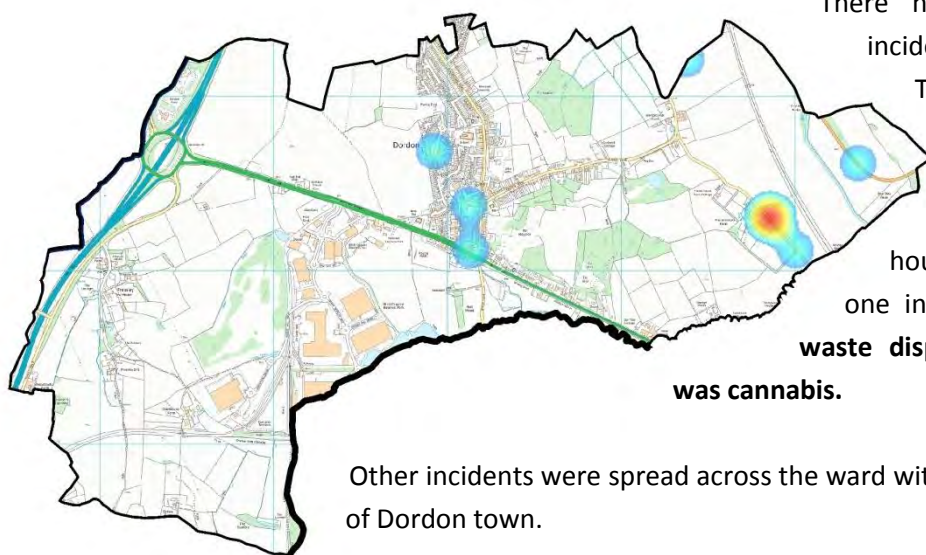
Curdworth



A total of eight incidents were reported here with the main hotspot location seen on Farthing Lane. This hotspot comprised of three incidents, **two other household waste disposed of in February, one of which was cannabis related** and one white goods disposed of in May.

Another cannabis related incident was located on Marston Lane in January found in household waste.

Dordon

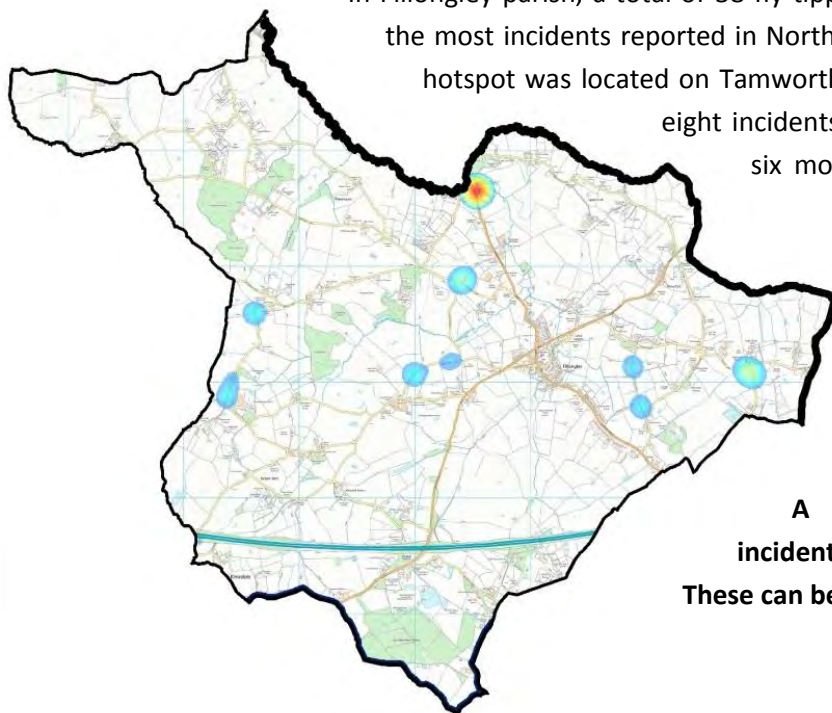


There have been a total of nine incidents in the parish of Dordon. The hotspot outside Manor House Farm on Dordon Hall Lane comprises of three incidents, two black bags – household waste in March and one in May. **There was one green waste disposed of in February which was cannabis.**

Other incidents were spread across the ward with three being in the main area of Dordon town.

Fillongley

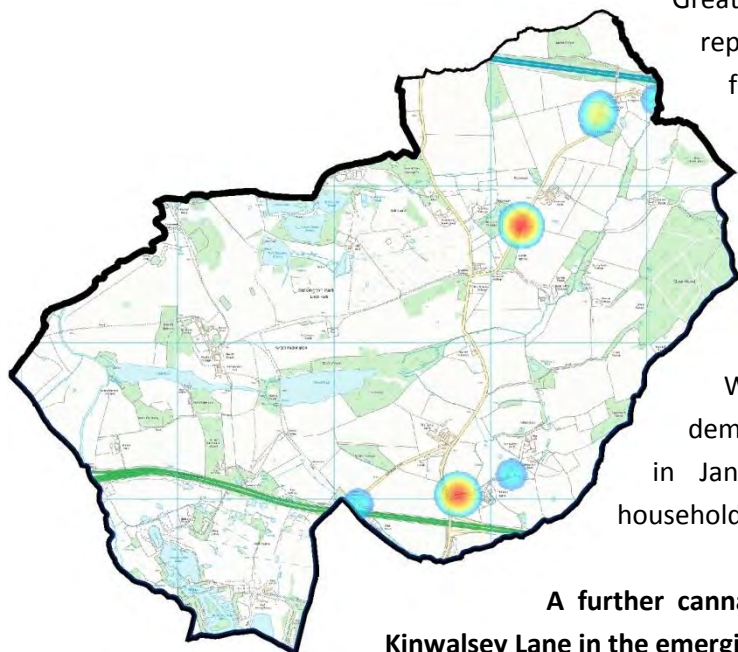
In Fillongley parish, a total of 38 fly tipping incidents have been reported, the most incidents reported in North Warwickshire Borough. One main hotspot was located on Tamworth Road around Lovett's Barn. Here eight incidents were reported over the previous six months. These are two black bags – commercial waste, two other commercial waste, one other household waste, one vehicle parts, one white goods and **one green waste which was cannabis in January.**



A further seven other cannabis incidents were reported across the parish. These can be seen on the below map.



Great Packington

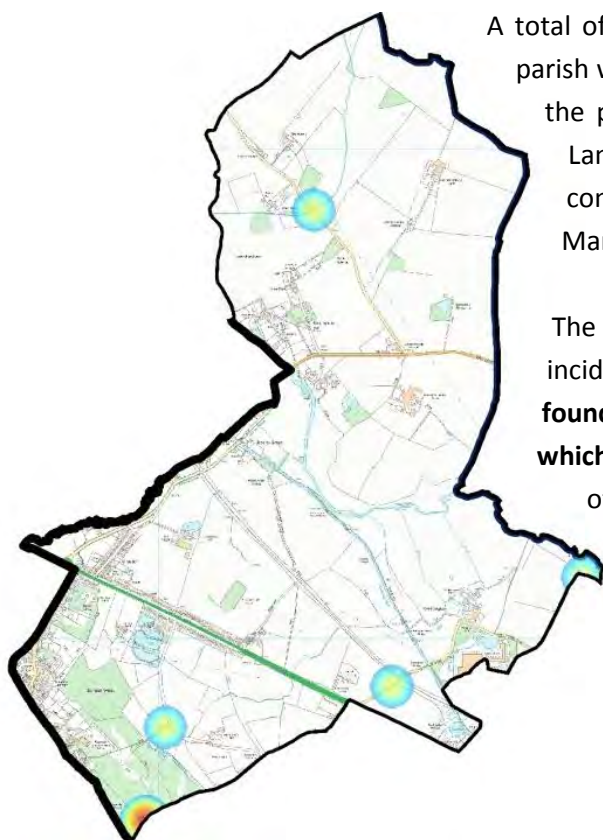


Great Packington parish had a total of 11 incidents reported with two main hotspot locations. The first is situated on Kinwalsey Lane and comprises of three incidents, two other household waste in April and July and **one black bags – commercial waste in February which was cannabis related.**

The second hotspot is located on Whitestitch Lane. Here construction or demolition or excavation waste was disposed of in January, green waste in April and other household waste in June.

A further cannabis related waste incident was found on Kinwalsey Lane in the emerging hotspot at the top of the parish.

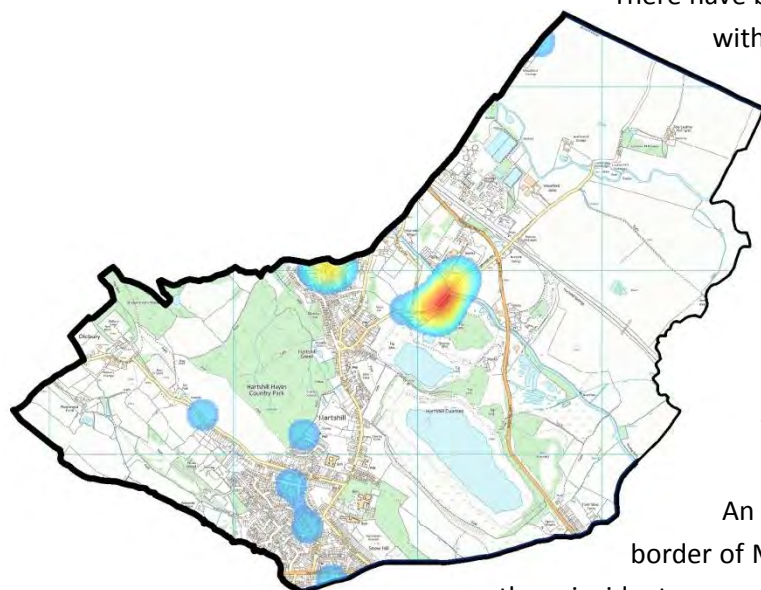
Grendon



A total of six fly tipping incidents were reported in Grendon parish with the main hotspot being located at the bottom of the parish on the border with Merevale parish on Folly Lane. Here two incidents were reported which were construction or demolition or excavation waste in March and other household waste in May.

The other emerging hotspots are made up of one incident each. In two of these incidents, **cannabis was found on Kisses Barn Lane towards the top of the parish which was identified as green waste in February.** The other incident was on Whittington Lane, also classed as green waste in April.

Hartshill

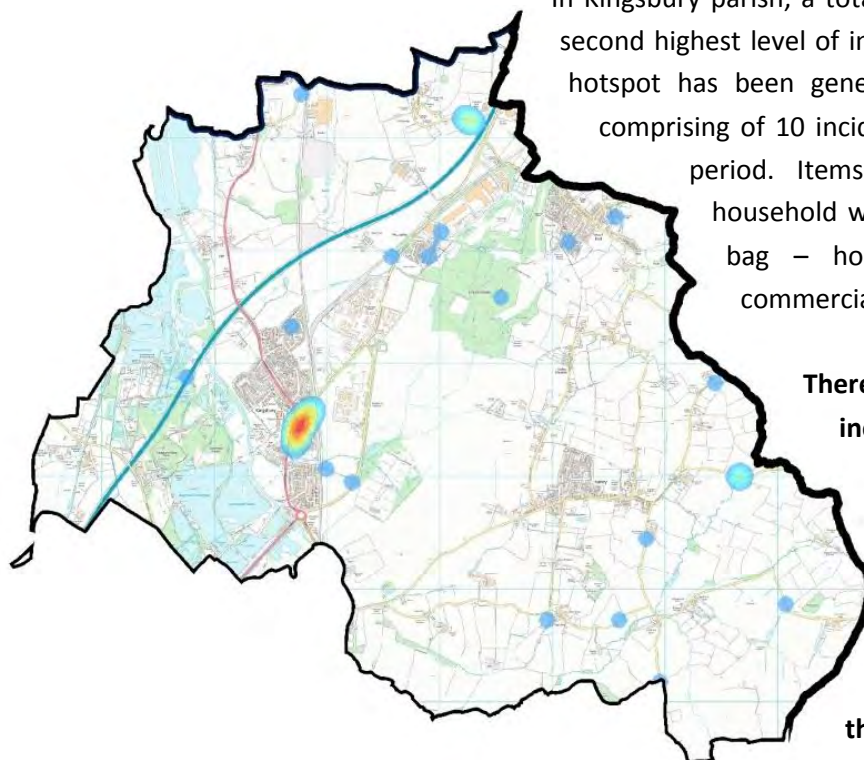


There have been 16 incidents reported in Hartshill parish with one main hotspot located on Grange Road where six incidents were reported over the six month period. **Here three other household waste incidents were reported two in February with one being related to cannabis**, and one in March. One construction or demolition or excavation waste in February, one other commercial waste and one white goods were also reported both in June.

An emerging hotspot was also found on the border of Mancetter parish in a residential area, where three incidents were reported, two on Stonleigh Close and one on Whitehall Close. Here other household waste, tyres and white goods were disposed of.

One other cannabis incident was located outside Woodford Cottage on Woodford Lane towards the top of the parish in March.

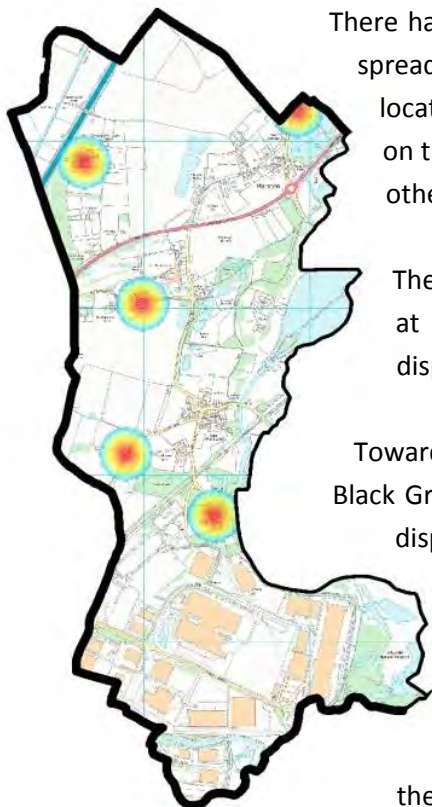
Kingsbury



In Kingsbury parish, a total of 32 incidents were found, the second highest level of incidents in the borough. One main hotspot has been generated around Pear Tree Avenue comprising of 10 incidents over the previous six month period. Items disposed of were four other household waste, four white goods, one black bag – household waste and one other commercial waste.

There were a total of three cannabis incidents found also. Firstly in March on Hurley Lane in other household waste. Secondly in green waste disposed of in May on an un-named lane going from Brook End towards Coleshill Road, Atherstone. The third incident was also classed as green waste in May on Rush Lane.

Lea Marston



There have been a total of five incidents of fly tipping in Lea Marston, all spread across the parish, therefore all creating their own hotspot locations. Firstly towards the top of the parish, an incident was found on the border of Kingsbury parish on Kingsbury Road, which contained other household waste in March.

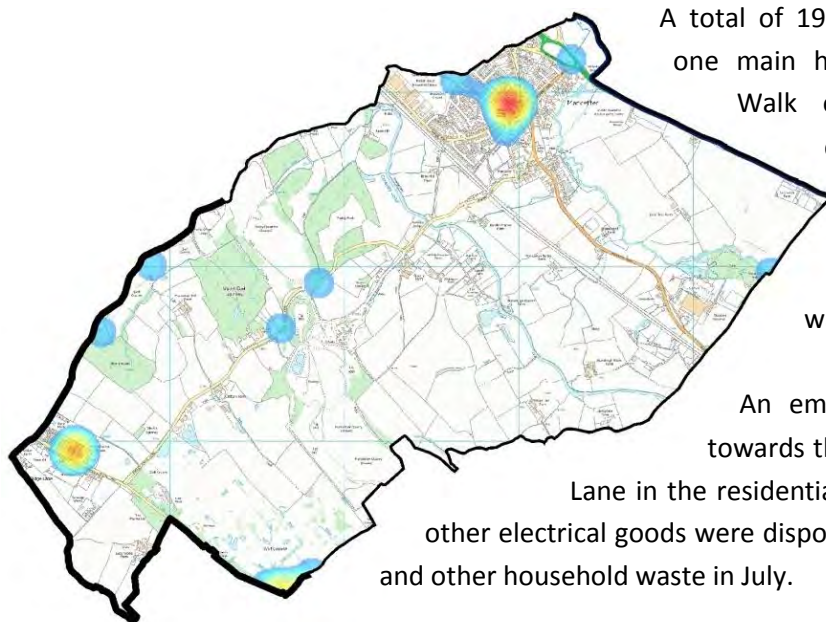
The second hotspot is at the top left of the parish alongside the M42 at Cocksparrow House Farm. Here other household waste was disposed of in July.

Towards the middle of the parish the third incident is located just off Black Greaves Lane. Conservation or demolition or excavation waste was disposed of here in March.

The fourth incident is located on Hams Lane where other household waste was disposed of in July.

The last incident is near the border to Nether Whitacre parish on the right on Church Lane near to Saint John the Baptist Church which was also other household waste in June.

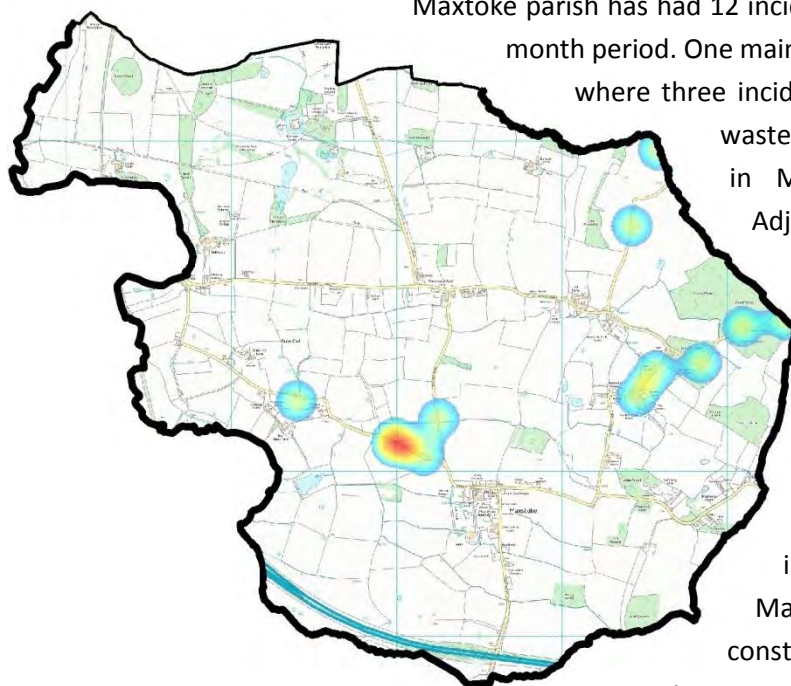
Mancetter



A total of 19 incidents were reported here with one main hotspot being identified on Church Walk opposite Wathen Grange School, comprising of three incidents, two in February where white goods were disposed of and other electrical goods. Other household waste was disposed of in March also.

An emerging hotspot was also identified towards the bottom left of the parish on Ridge Lane in the residential area of Arden Forest Estate where other electrical goods were disposed of in March, white goods in April and other household waste in July.

Maxstoke

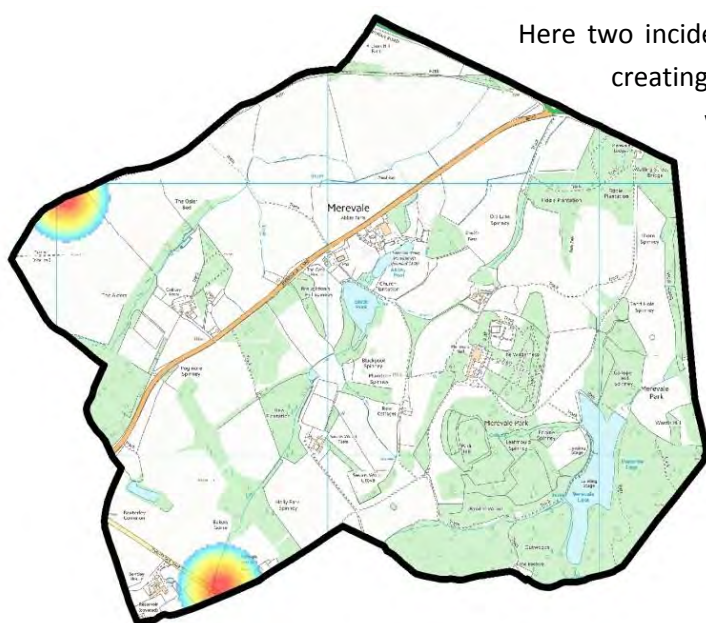


Maxstoke parish has had 12 incidents of fly tipping in the previous six month period. One main hotspot was located on Arnolds Lane where three incidents were reported. Here one green waste followed by other unidentified waste in March and white goods in June. Adjoining this hotspot is an emerging hotspot on New End Road which comprises of **one incident which was green waste and cannabis related in May.**

A second emerging incident is located on Bentley Lane where two incidents were reported, both in March. These were green waste and construction or demolition or excavation waste.

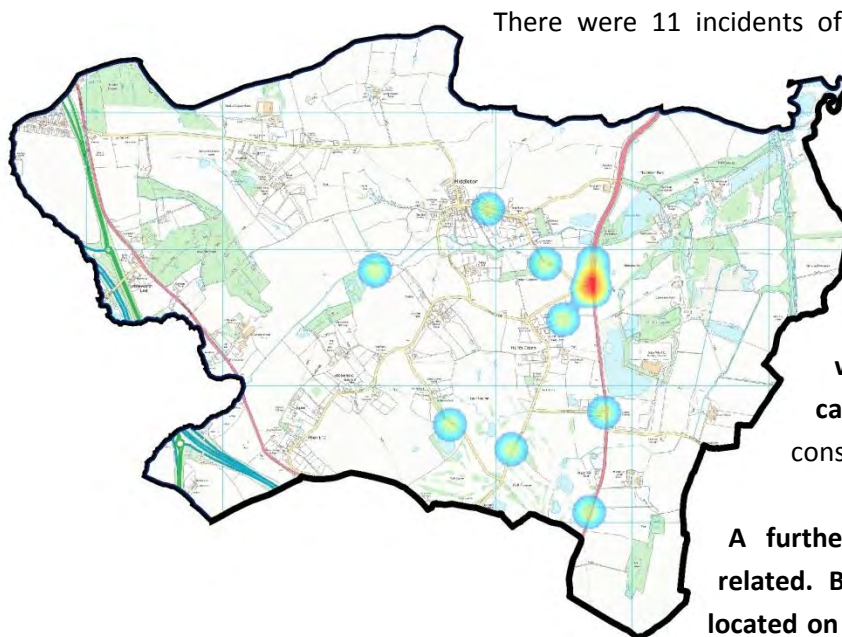
Furthermore, three incidents were also recorded along Fillongley Road leading towards Fillongley parish. Two incidents were reported in March which comprised of construction or demolition or excavation waste and green waste. The other incident was in April and consisted of other household waste.

Merevale



Here two incidents were reported in this parish, therefore creating a hotspot of each incident. Both incidents were on the border of the parish. The first was by Grendon parish on Folly Lane where tyres were disposed of in March and the second was on the border of Bentley parish on Twenty One Oaks, where white goods were disposed of in April.

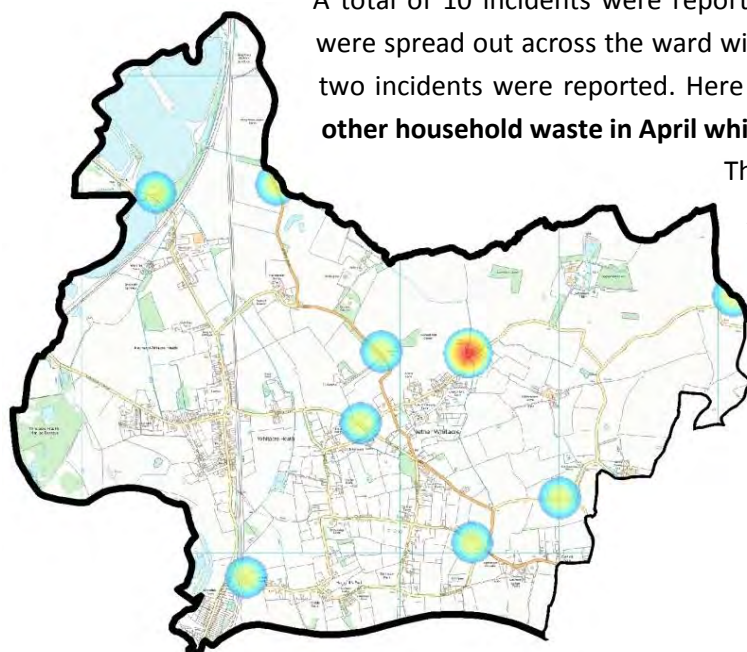
Middleton



There were 11 incidents of fly tipping here, with one main hotspot location on the main road through the parish on the A4091. Here three incidents were reported. **Firstly green waste in February which was cannabis related. Secondly in March other household waste was disposed of, again containing cannabis.** The third incident consisted of an animal carcass in April.

A further two incidents were cannabis related. Both incidents were in May and located on Wishaw Lane in green waste and Crowberry Lane in green waste.

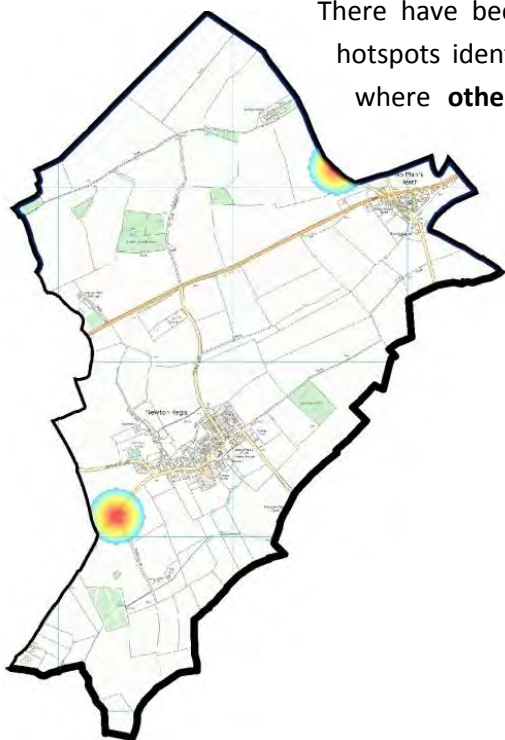
Nether Whitacre



A total of 10 incidents were reported in Nether Whitacre Parish. Incidents were spread out across the ward with one main hotspot on Dog Lane where two incidents were reported. Here tyres were disposed of in February and **other household waste in April which was cannabis related.**

The other hotspots were single incidents. Amongst these were **a further two cannabis related incidents. These were on Hoggrills End Lane in March classed as green waste and on the B4098 Coventry Road in June and was found in other unidentified waste.**

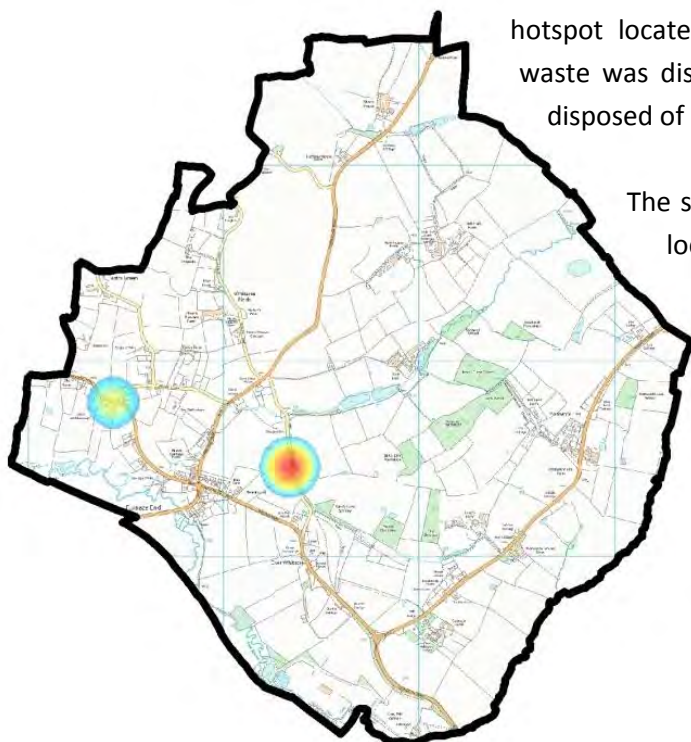
Newton Regis



There have been two incidents in Nether Whitacre parish, with two hotspots identified, one on the border of the parish on Clifton Road where **other household waste was disposed of in March. This incident was also cannabis related.**

The second hotspot was located near to Seckington parish on Hickey Lane by Main Road. This was other household waste which was disposed of in April.

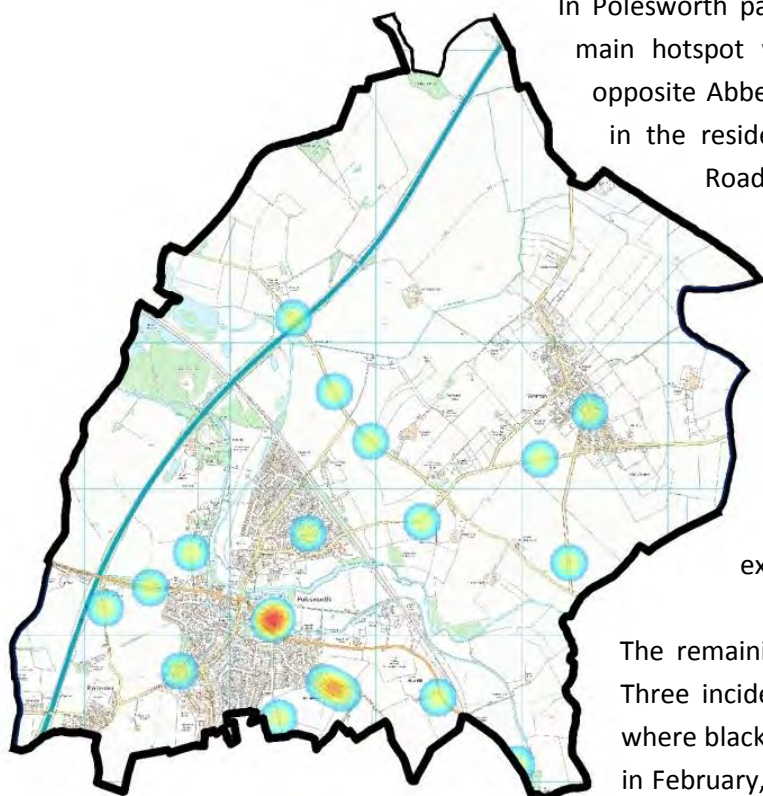
Over Whitacre



A total of three incidents were reported here with the main hotspot located on Sandy Lane. Here other commercial waste was disposed of in March and vehicle parts were disposed of in June.

The secondary hotspot has one incident which is located on Tamworth Road in March where construction or demolition or excavation waste was disposed of.

Polesworth



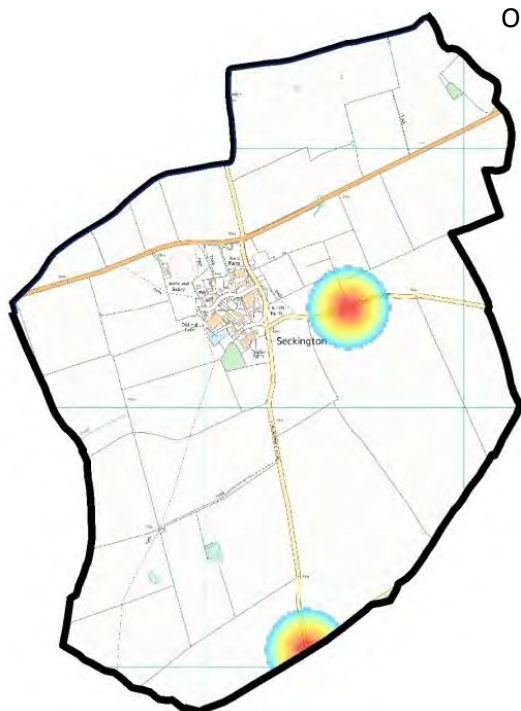
In Polesworth parish, 19 incidents were reported. One main hotspot was identified around Grendon Road opposite Abbey Green Park and a secondary hotspot in the residential areas of Hollies Road and Park Road.

In the first hotspot, two incidents were reported, both of which were white goods in March and April.

In the secondary hotspot, firstly white goods were found in April and secondly construction or demolition or excavation waste in June.

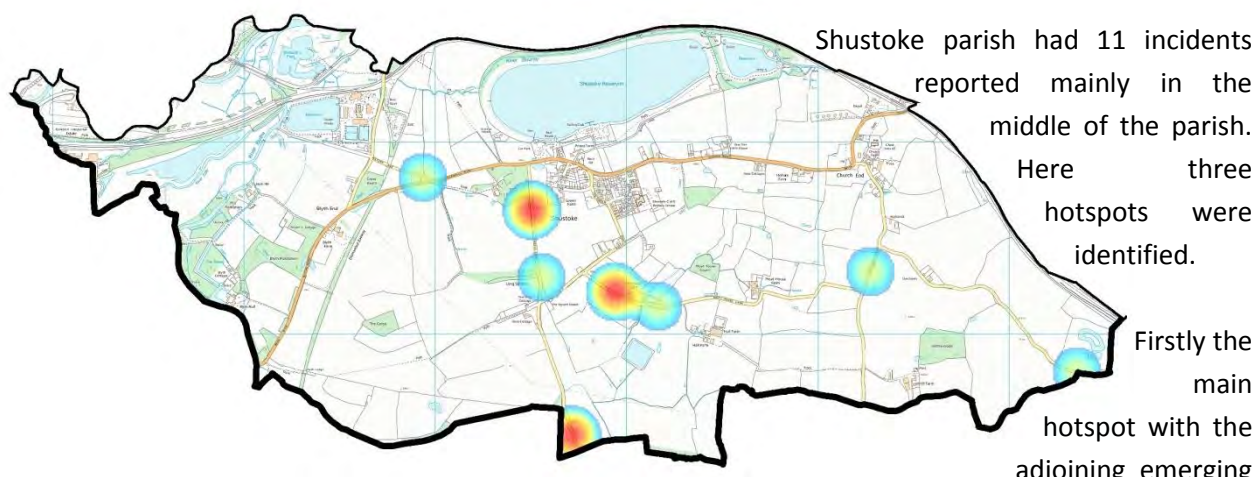
The remaining incidents were all individual cases. Three incidents were reported along Linden Road where black bags – commercial waste was reported in February, black bags – commercial waste in May and other household waste in June.

Seckington



Only two incidents were reported here, creating two hotspots. Firstly other household waste on Hangman's Lane on the boarder to Shuttington in February and secondly white goods in June on Newton Lane.

Shustoke



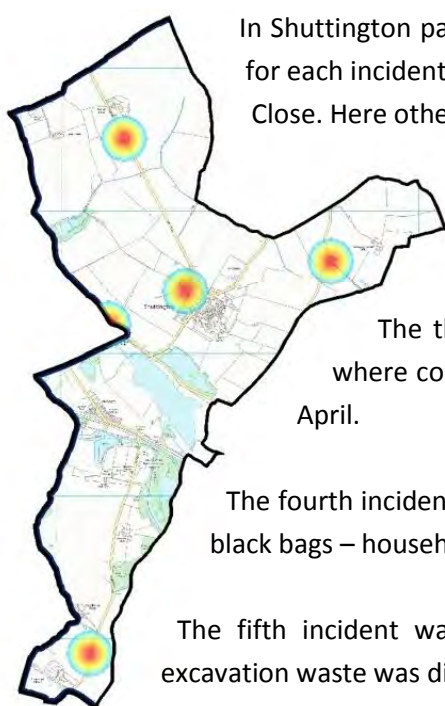
Shustoke parish had 11 incidents reported mainly in the middle of the parish. Here three hotspots were identified.

Firstly the main hotspot with the adjoining emerging hotspot on Moat House Lane has a total of three incidents. **Black bags – household waste in April, and two green waste incidents, both cannabis related in May and June.**

The other two hotspot locations are both situated on Castle Lane both of which comprised of two incidents. Firstly towards the top of Castle Lane leading towards Coleshill Road, black bags – household waste was disposed of in March and white goods were disposed of in April. In the secondary hotspot at the bottom of the parish on the border with Maxstoke, black bags – household waste was disposed of in March and tyres in May. **The singular incident on Castle Lane was green waste and cannabis related in May.**

A fourth cannabis related incident was reported on Shawbury Lane in June which was in black bags – household waste.

Shuttington



In Shuttington parish, five fly tipping incidents were reported, creating a hotspot for each incident. Firstly in February in the main residential area behind Pear Tree Close. Here other household waste was disposed of in February.

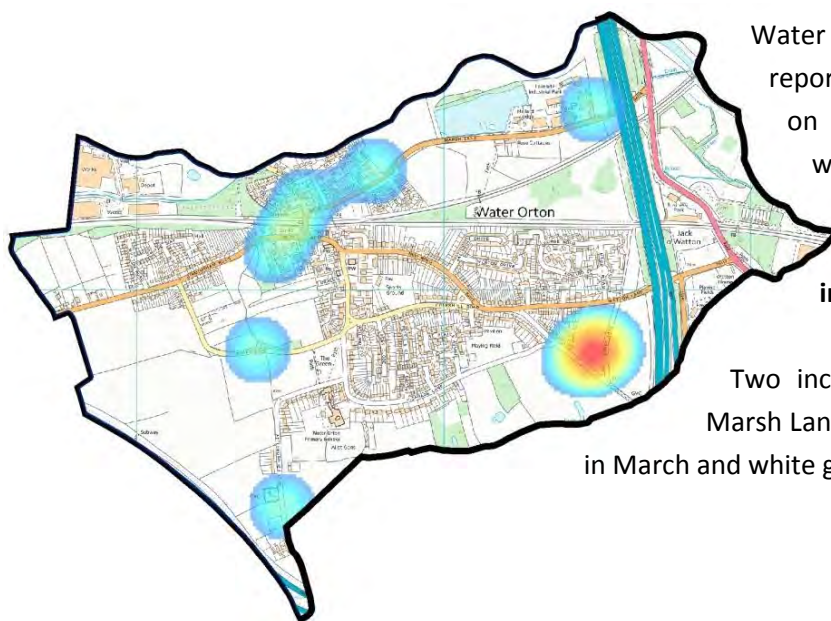
The second incident was New Road in April where white goods were disposed of.

The third incident was at the bottom of the parish on Robey's Lane where construction or demolition or excavation waste was disposed of in April.

The fourth incident was on the border of the parish just off Polesworth Road. Here black bags – household waste was disposed of in June.

The fifth incident was on Shuttington Lane where construction or demolition or excavation waste was disposed of in June.

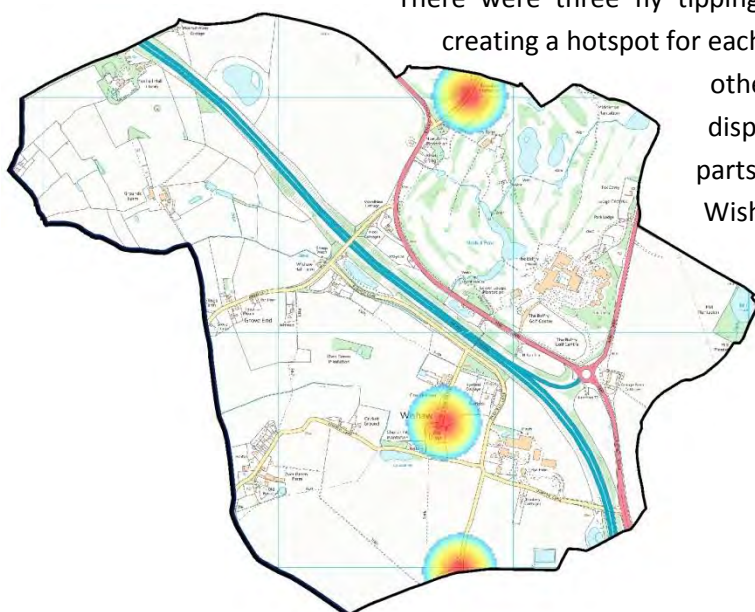
Water Orton



Water Orton parish had nine incidents reported with one main hotspot identified on Gypsy Lane where three incidents were reported. **Firstly green waste which was cannabis related in February, other household waste in April and tyres in May.**

Two incidents were located on the B4118 Marsh Lane which was other commercial waste in March and white goods in April.

Wishaw



There were three fly tipping incidents reported in Wishaw parish creating a hotspot for each incident. Firstly on Blindpit Lane where other household waste in February was disposed of, secondly in April where vehicle parts were disposed on The Gravel, and on Wishaw Lane where other commercial waste was found in June.

Appendix

Parish and Waste Type

Parish and Primary Waste Type	No. of Incs.
Ansley	14
Other Household Waste	6
White Goods	3
Tyres	2
Construction or Demolition or Excavation Waste	1
Animal Carcass	1
Other Commercial Waste	1
Arley	27
Other Household Waste	8
Construction or Demolition or Excavation Waste	4
Other Commercial Waste	3
White Goods	2
Tyres	2
Black Bags - Household Waste	2
Black Bags - Commercial Waste	2
Animal Carcass	1
Other Electrical Goods	1
Unknown	1
Green Waste	1
Astley	7
Other Household Waste	4
White Goods	1
Construction or Demolition or Excavation Waste	1
Green Waste	1
Atherstone	14
Other Household Waste	6
White Goods	4
Other Electrical Goods	1
Tyres	1
Black Bags - Household Waste	1
Other Unidentified Waste	1
Austrey	3
Other Household Waste	2
Construction or Demolition or Excavation Waste	1
Baddesley Ensor	4
Other Household Waste	2
Tyres	1
Other Commercial Waste	1
Baxterley	1
White Goods	1
Bentley	10
Other Household Waste	5

White Goods	3
Black Bags - Commercial Waste	1
Green Waste	1
Coleshill	24
Other Household Waste	10
Vehicle Parts	2
Other Unidentified Waste	2
Black Bags - Commercial Waste	2
White Goods	2
Construction or Demolition or Excavation Waste	2
Other Commercial Waste	2
Unknown	1
Black Bags - Household Waste	1
Corley	17
Other Household Waste	7
Other Commercial Waste	3
Black Bags - Commercial Waste	2
Other Unidentified Waste	1
Construction or Demolition or Excavation Waste	1
White Goods	1
Black Bags - Household Waste	1
Green Waste	1
Curdworth	8
Other Household Waste	4
Animal Carcass	1
White Goods	1
Construction or Demolition or Excavation Waste	1
Green Waste	1
Dordon	9
Other Household Waste	3
Black Bags - Household Waste	2
White Goods	1
Construction or Demolition or Excavation Waste	1
Other Commercial Waste	1
Green Waste	1
Fillongley	38
Other Household Waste	9
White Goods	6
Green Waste	6
Other Commercial Waste	4
Construction or Demolition or Excavation Waste	3
Tyres	3
Black Bags - Commercial Waste	3
Vehicle Parts	2
Black Bags - Household Waste	1
Animal Carcass	1
Great Packington	11

Other Household Waste	5
Green Waste	3
Black Bags - Commercial Waste	1
Tyres	1
Construction or Demolition or Excavation Waste	1
Grendon	6
Tyres	2
Green Waste	2
Construction or Demolition or Excavation Waste	1
Other Household Waste	1
Hartshill	16
Other Household Waste	6
White Goods	3
Construction or Demolition or Excavation Waste	3
Other Commercial Waste	2
Tyres	1
Other Electrical Goods	1
Kingsbury	32
Other Household Waste	13
White Goods	8
Green Waste	5
Other Unidentified Waste	1
Black Bags - Commercial Waste	1
Tyres	1
Animal Carcass	1
Black Bags - Household Waste	1
Other Commercial Waste	1
Lea Marston	5
Other Household Waste	4
Construction or Demolition or Excavation Waste	1
Mancetter	19
Other Household Waste	8
White Goods	4
Other Electrical Goods	3
Tyres	1
Vehicle Parts	1
Construction or Demolition or Excavation Waste	1
Black Bags - Commercial Waste	1
Maxstoke	12
Green Waste	4
Other Household Waste	3
Construction or Demolition or Excavation Waste	2
Black Bags - Commercial Waste	1
White Goods	1
Other Unidentified Waste	1
Merevale	2
White Goods	1

Tyres	1
Middleton	11
Green Waste	4
Other Household Waste	3
White Goods	1
Tyres	1
Animal Carcass	1
Construction or Demolition or Excavation Waste	1
Nether Whitacre	10
Construction or Demolition or Excavation Waste	3
Other Household Waste	2
Animal Carcass	1
Other Unidentified Waste	1
Tyres	1
Green Waste	1
Other Commercial Waste	1
Newton Regis	2
Other Household Waste	2
Over Whitacre	3
Construction or Demolition or Excavation Waste	1
Vehicle Parts	1
Other Commercial Waste	1
Polesworth	19
Other Household Waste	7
White Goods	5
Construction or Demolition or Excavation Waste	2
Black Bags - Household Waste	1
Tyres	1
Vehicle Parts	1
Black Bags - Commercial Waste	1
Other Unidentified Waste	1
Seckington	2
White Goods	1
Other Household Waste	1
Shustoke	11
Black Bags - Household Waste	4
Green Waste	3
White Goods	2
Animal Carcass	1
Tyres	1
Shuttington	5
Construction or Demolition or Excavation Waste	2
Black Bags - Household Waste	1
White Goods	1
Other Household Waste	1
Water Orton	9
White Goods	3

Other Commercial Waste	2
Other Household Waste	2
Green Waste	1
Tyres	1
Wishaw	3
Other Commercial Waste	1
Vehicle Parts	1
Other Household Waste	1
Total	354

North Warwickshire Addressing Fly Tipping action plan 2016/17 March 17 Update

Action	Organisation / Lead	Timescales	Resources	March Update
1. Raise awareness of the fly tipping problem profile for North Warwickshire	NWBC – Streetscape & Information Services	April 16 – Sep 16	Use of existing communication resources including north talk, website, social media and parish and town councils	Ongoing social media updates displaying fly-tipping incidents across the Borough enquiring did anyone witness fly-tippers or suspicious activity. A recent awareness article in North Talk.
2. Establish partnership with parish and town councils to help reduce fly tipping in North Warwickshire	NWBC – Policy Support	April – June 16	Initial meeting with the North Warwickshire Association of Local Councils	Analysis of fly tipping hot spots to be shared with the local councils. Liaison via the Warwickshire Rural Watch Scheme on incidents of fly tipping will strengthen partnership working. Consultation on a PSPO carried out with Fillongley PC.
3. Identify hot spot locations using data from GPS co-ordinates	NWBC – Streetscape & Information Services	April 16 – March 17	Implementation of use of mobile phone GPS data by Streetscape collection teams	Recent introduction of two smart phones that captures longitude and latitude data that pinpoints the exact fly-tipping location for the

Action	Organisation / Lead	Timescales	Resources	March Update
				purpose of mapping data/information. This precise location data will assist multi-agency officers to ascertain patterns of fly-tipping that maybe linked to criminal activity and hot-spot locations. The recording of data is ongoing. Analysis of the data has been carried out by the Warwickshire Observatory.
4. Deploy cctv cameras and signage at hot spot locations to detect perpetrators	NWBC – Environmental Health	April 16 – Sep 16	Cost implications to be confirmed for additional cctv cameras. Use of o/s coordinates to plot locations	Additional cctv cameras have been purchased. Three cameras are now deployed at hot spot locations. Fourth camera to be deployed shortly. Signage has been put in place at the locations and also at other risk locations.
5. Raise awareness of investigations into	NWBC – Environmental Health	April 16 – March 17	Promotional campaigns and reports to boards	In 2015/16 there were 90 investigations into fly

Action	Organisation / Lead	Timescales	Resources	March Update
perpetrators of fly tipping and waste licence carriers responsibilities				tipping. From these 9 formal cautions issued resulting in 2 successful prosecutions .
6. Raise awareness of the impacts of fly tipping with the Magistrates Courts	NWBC & WCC	April 16 – March 17	Sharing of information and data. Confirmation of legal options regarding prosecutions	Multi authority case is currently being put together for large scale commercial fly tipping by one company. This should have a significant impact in the courts.
7. Identify any examples of best practice for reducing fly tipping	NWBC & WCC	April 16 – March 17	Apse group Rural Watch National network	Fly-tipping is a standing item on the sub-regional operations managers agenda where best practice and current issues are discussed quarterly.
8. Consider use of Public Spaces Protection Orders to restrict public right of way over highway in hot spot locations	NWBC	April 16 – Sep 17	Pilot proposal for Fillongley Cost of legal process and provision of a barrier	Formal consultation issued in November. Report on the PSPO consultation results prepared for March meeting.
9. Work with the Police Safer Neighbourhood Team to encourage	Warwickshire Police NWBC & WCC	April 16 – March 17	Area Forums Parish Councils Community Safety events	The social media messages about incidents of fly tipping are

Action	Organisation / Lead	Timescales	Resources	March Update
reporting of intelligence from local communities			Rural Watch	being promoted via the Warwickshire Rural Watch scheme. The AD Streetscape promoted the work to tackle fly tipping at Area Forum South in September.
10. Work with the Police Safer Neighbourhood Team to complete outstanding warrants	Warwickshire Police NWBC – Environmental Health	April 16 – March 17	Police resources	These are being enforced again.
11. Arrange multi agency meetings to co-ordinate actions	NWBC	April 16 – March 17	Quarterly meetings	Meeting rearranged for March.
12. Consider use of new powers for fixed penalty notices	NWBC	April 16 – Sep 16	Cost and resources implications to be confirmed	Use of the powers has been considered with Legal Services. The option of issuing FPN's is limited due to the need to observe offenders fly tipping. Seeking prosecution is preferred option where there is evidence available.
13. Consider recommendations from Internal Audit Review on fly tipping	NWBC	July 16 – Sep16	To be determined	Environmental Health enforcement actions completed.

Action	Organisation / Lead	Timescales	Resources	March Update
14. Support local communities in carry out community clean ups and litter picking.	NWBC	April 16 – March 17	Provision of litter picking equipment and sacks	Additional equipment is held by Streetscape and distributed on request.
15. Raise the need for longer opening times for the waste disposal sites.	NWBC & WCC	July 16 – March 17	AD Streetscape	Waiting on the latest round of consultation from WCC on provision at HWRC.
16. Identify the current top 5 hot spot locations of fly tipping.	NWBC	July 16 – December 16	Analysis prepared by Warwickshire Observatory Data from co-ordinates recorded	Report prepared for the December 16 meeting.

Agenda Item No 7

Community and Environment Board

16 May 2017

**Report of the
Assistant Director
(Leisure and Community Development)**

**Health and Wellbeing Action Plan
(2017 to 2020)**

1 Summary

- 1.1 This report provides the Board with sight of the draft Health and Wellbeing Action Plan (2017 to 2020), which has been developed by the Health and Wellbeing Working Party, in conjunction with key partners, including the County Council's Public Health Department.

Recommendation to the Board:

That the Board comments upon and endorses the Health and Wellbeing Action Plan (2017 to 2020) for immediate implementation.

2 Consultation

- 2.1 The Chairman, Vice-Chairman and Opposition Spokesperson for the Community and Environment and Resources Boards and the Safer Communities Sub-Committee, together with Members with responsibility for Health, Wellbeing and Leisure and Young People, have all had an opportunity to comment on the content of this report. Any comments received will be reported verbally at the meeting.

3 Introduction

- 3.1 Further to their receipt of regular progress reports relating to its provisions, Members will be aware of the three-year Health Improvement Action Plan (2014 to 2017), which was concluded and signed off by this Board in March 2017. The Board is similarly aware that Health and Wellbeing Working Party has been developing a new and more corporate Action Plan for 2017 to 2020. Further to detailed consideration by the Working Party, a copy of the draft Health and Wellbeing Action Plan (2017 to 2020) is attached at Appendix A for the Board's comment and proposed endorsement.

4 Health and Wellbeing Objectives

4.1 Health Improvement Action Plan (2014 to 2017)

4.1.1 The objectives outlined in the previous Health Improvement Action Plan were aligned with the priorities identified in the Warwickshire North Health and Wellbeing Partnership Strategy, including the need to:

- Halt the rise in obesity amongst children and reduce the number of adults who are obese
- Reduce the number of pregnant women who are smoking at the time of delivery
- Improve integration and access, with a focus on those people with a mental illness, particularly dementia
- Reduce alcohol-related harm

4.1.2 As the Board is aware, the Action Plan and the tasks contained therein were largely progressed through the Authority's Community Development section.

4.2 Health and Wellbeing Action Plan (2017 to 2020)

4.2.1 Both the Board and the Health and Wellbeing Working Party identified a determination to adopt a more corporate approach to Borough Council activity in this strategically important area of work. The draft 2017 to 2020 Action Plan, therefore, provides a more holistic view of activity that takes place across the Authority that impacts on the health and wellbeing of the local population. Accordingly, the Action Plan seeks to ensure that the Borough Council, along with its partners, is doing all that it can to improve the health of the community in a co-ordinated and effective manner.

4.2.2 As a result, a number of themes have been identified, which more explicitly recognise that "Improving Leisure and Wellbeing Opportunities" is a corporate priority. These themes additionally relate closely to the aforementioned priorities and objectives of the Warwickshire North Health and Wellbeing Partnership's Strategy. The principal themes of the new Action Plan are as follows:-

- Factors contributing to Atherstone / Mancetter's poor health outcomes
- Development of the "Health Offer" in Community Hubs
- Reducing the number of under 18 conceptions
- Increasing the number of adults and children who are physically active and reducing the percentage of adults and children with excess weight
- Promoting adult and children's safeguarding as being everyone's responsibility
- Working with internal and external partners to address health and wellbeing priorities

4.2.3 Merely by way of example of action being taken to address a principal theme, the number of conceptions amongst people under 18 years of age is on the increase in North Warwickshire. Indeed, Atherstone Central is identified as the Ward with the highest teenage conception figures on the National Child and Maternal Health Intelligence Network. As indicated in the Action Plan,

the Authority will be working closely with Warwickshire County Council's "Respect Yourself" team to encourage the provision of student mentors within secondary schools across North Warwickshire, and most especially in Atherstone. Additionally, work is underway to extend the current Health Store service, which is currently only available in Nuneaton, to a location in Atherstone.

- 4.2.4 Further, support is being provided to the County Council's Public Health Department to undertake a thorough place-based health needs assessment in Atherstone / Mancetter, holiday provision for children and young people is being extended within the Borough Council's leisure facilities, both child and adult safeguarding training is being provided to staff (and, in the case of children and young people, Members) across the Authority and the Working Party is actively seeking to influence and improve end of life care, cancer services and access to local health care initiatives. This is not an exhaustive list of activity currently in progress, but an indication of the breadth of work being undertaken by the Working Party in pursuance of the themes identified within the draft Action Plan.

5 Monitoring

- 5.1 The Health and Wellbeing Working Party will be responsible for monitoring progress in respect of the provisions of the Action Plan and it will do so at each of its meetings. The minutes from the meetings of the Working Party will continue to be presented to the Board. Detailed progress reports relating to implementation of the Health and Wellbeing Action Plan will be presented to the Board at its meetings to be held each March and October. Through this process, the Board will continue to have an opportunity to directly influence health and wellbeing activity undertaken across the Authority.
- 5.2 In addition, quarterly monitoring reports on progress will be provided to Warwickshire County Council's Public Health Department, which has agreed to provide funding towards a number of the Actions identified within the Plan.

6 Report Implications

6.1 Finance and Value for Money Implications

- 6.1.1 The health and wellbeing actions that are identified within the Plan as having a cost implication for the Authority will be funded either through approved revenue budgets or secured external funding. The Board will be aware that annual revenue provision of £8,750 is made to support the activity of the Health and Wellbeing Working Party, in addition to which a further one-off allocation of £5,000 has been made in 2017 / 18.
- 6.1.2 An agreement has been negotiated and signed with Warwickshire County Council that commits its Public Health Department to providing a grant of £17,000 to the Borough Council in 2017 / 18 and 2018 / 19 to support related activity. The agreement includes an option to extend its provisions by a

further year, subject to satisfactory progress having been made between 2017 and 2019.

6.2 Safer Communities Implications

6.2.1 Tackling evident health-related problems in society, such as alcohol and drug misuse, seeks, amongst other things, to make communities safer places in which to live, work and visit.

6.3 Environment and Sustainability Implications

6.3.1 The immediate and wider environment in which people live have a direct impact on individual and collective health. Good quality housing, green space and focused health improvement interventions, therefore, positively impact upon people's environment and their wellbeing. If people are in good health they are more likely to live longer, happier, independent lives and to make a positive contribution to their community, thereby improving quality of life for everyone.

6.4 Health, Wellbeing and Leisure Implications

6.4.1 The current and proposed activity identified within the Health and Wellbeing Action Plan is designed to positively impact upon individual and collective health and wellbeing, with the aim of helping people to live longer, healthier lives and to reduce health inequalities in society.

6.4.2 There is a clear and evident link between good quality service provision and the positive health and wellbeing of participants. Programmes of work, therefore, will include increasing the quality and extent of provision, most especially in targeted locations within the Borough.

6.5 Risk Management Implications

6.5.1 There is no direct risk consequent upon the services identified within this report. The activity that is included within the Health and Wellbeing Action Plan, however, will be risk assessed and appropriate controls put in place, where appropriate.

6.6 Equalities Implications

6.6.1 Hard to reach communities are often those that are most in need of health and wellbeing advice and support. Interventions are, and will continue to be, targeted at specific communities identified as being most in need of related services.

6.7 Links to Council Priorities

6.7.1 Health and wellbeing activity positively impacts on all of the services provided by the Borough Council and; therefore, links to each of the Authority's corporate priorities:

- Responsible financial and resource management
- Creating safer communities
- Protecting our countryside and heritage
- Improving leisure and wellbeing opportunities
- Promoting sustainable and vibrant communities
- Supporting employment and business

6.7.2 Additionally, health improvement activity directly links to all three Sustainable Community Strategy priorities:

- Raising aspirations, educational attainment and skill levels
- Developing healthier communities
- Improving access to services

The Contact Officer for this report is Becky Evans (719346).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
1	North Warwickshire Borough Council	Health Improvement Action Plan	2014 to 2017
2	Warwickshire County Council	Warwickshire Health and Wellbeing Strategy	2014 to 2018
3	Warwickshire County Council	Warwickshire Joint Strategic Needs Assessment	2015 / 16

North Warwickshire Health and Wellbeing Action Plan 2017 to 2020

Aim: To encourage and support the community to adopt a proactive approach in the positive self-management of their health and wellbeing

Theme	Action	Targets	Timescale	Resource / Cost	Responsible Officer	Progress
To study and respond to the factors contributing to Atherstone / Mancetter's poor health outcomes and disseminate the results to stakeholders and within the community	Support Public Health Warwickshire to conduct an in-depth study of a place-based Health Needs Assessment focused on Atherstone / Mancetter	<ul style="list-style-type: none"> Completed Health Needs Assessment H&WWP agreement on key health messages 	<p>March 2018</p> <p>March 2018</p>	<p>Nil</p> <p>Nil</p>	<p>Warwickshire County Council (WCC PH)</p> <p>Community Development Officer (Health Improvement) (CDO (HI))</p>	
	Organise a series of community events to disseminate the key health messages	<ul style="list-style-type: none"> ✓ Deliver one health event per Hub per year ✓ Organise one Big Day Out event in Atherstone / Mancetter each year 	<p>March 2020</p> <p>March 2020</p>	<p>£500</p> <p>£1,500</p>	<p>Community Projects Officer (CPO)</p> <p>Special Projects Officer (SPO)</p>	
	Use the data to influence the internal and external planning and provision of health and wellbeing services in Atherstone / Mancetter	<ul style="list-style-type: none"> Disseminate the health statistics and their causal factors to the CCG Hubs + local GPs (via a local seminar) 	<p>March 2018</p>	<p>Nil</p>	<p>CDO (HI)</p> <p>WCC PH</p>	

Development of the "Health Offer" in Community Hubs	Develop a signposting and access to health services programme within Community Hubs	✓ Delivery of a (national / local) health campaign information service within the Hubs	June 2017	Nil	CDO (HI)	
	Support the North Warwickshire Community Partnership in its tender for Facilitation and Service Delivery Support in the Hubs	✓ Employment of a Support Worker to organise and deliver health events in the Community Hubs	June 2017	Nil (funded through the Community Partnership)	CPO	
	Engage with, and promote, initiatives regarding food provision (Food Hub)	✓ Support a "Cook It" session during one school holiday	March 2018	£100	CDO (HI) CPO	
✓ If appropriate, support "Cook It" sessions during each school holiday at one of the Hubs		March 2020	£1000	CDO (HI)		
Reducing the number of under 18 conceptions through the provision of support for services in North Warwickshire relating to teenage pregnancy	Work with the WCC "Respect Yourself" team to raise awareness of its website and to develop student mentors in local schools	<ul style="list-style-type: none"> • 1 student mentor to be available within one North Warwickshire secondary school • At least 1 student mentor within each secondary school 	March 2018	£500	CDO (HI)	
	Support the Addressing Teenage Conceptions	<ul style="list-style-type: none"> • Borough Council attendance at ATC 	March 2020	Nil	Assistant Director	

	(ATC) group	meetings <ul style="list-style-type: none"> Progress reports presented to the Community and Environment Board 	March and October each year	Nil	(Leisure and Community Development) (AD (L&CD))	
	Extend the Health Store service to a location in Atherstone	<ul style="list-style-type: none"> Health Store service available one day per week in Atherstone 	June 2017	£4,000 (2017 / 18)	AD (L&CD)	
	Investigate the viability of providing a series of sexual health and unplanned pregnancy programmes for students in local secondary schools	<ul style="list-style-type: none"> ✓ Work with ATC to identify the most suitable programme(s) 	March 2018	Nil	CDO (HI)	
<ul style="list-style-type: none"> ✓ Attend a relevant theatre production 		TBC	Nil	Portfolio Holder for Health		
<ul style="list-style-type: none"> ✓ Commission the delivery of a relevant theatre production in at least one local secondary school 		March 2019	Approx. £1,500 per school	CDO (HI)		
Increase the number of adults and children who are physically active and reduce the percentage of adults and children with excess weight	Support and promote the Fitter Futures services in North Warwickshire, including; Physical Activity on Referral, Adult Weight Management and Family	Change Makers: <ul style="list-style-type: none"> Deliver 11 courses 85 completers Physical Activity on Referral targets 	July 2018	Nil	Fitter Futures	

	Weight Management	<ul style="list-style-type: none"> • Adult Weight Management targets 				
	Investigate the viability of extending the Physical Activity on Referral service to include other activities, such as Yoga	✓ Undertake related consultation with service users	June 2017	Nil	CDO (HI)	
		✓ Extension of the service to include at least one alternative activity in one leisure centre	March 2018	£1,000	CDO (HI)	
	Continue to support the #onething campaign, including the desire to increase the number of health checks given to local residents	✓ #onething targets	??	£500	WCC PH	
	Provide a programme of holiday provision for children and young people in the Borough Council's leisure facilities	• Provision of a holiday programme at each Borough Council leisure facility	March 2020	Provision made within facilities revenue budgets	Leisure Facilities Manager (LFM)	
		• Undertake a programme of promotional work to ensure awareness of the holiday	March 2020	£1,000 per year	LFM	

		programmes				
		<ul style="list-style-type: none"> Link with the Food Hub to provide water and health snacks during holiday programmes 	March 2020	Nil	CDO (HI)	
	Increase the number of members of, and visits to, the Borough Council's leisure facilities	<ul style="list-style-type: none"> KPIs to be recommended through the Strategic Leisure Review 	March 2018	Nil	AD (L&CD) and LFM	
	Support and develop the existing network of local walking groups	✓ Constitution of the walking groups	March 2018	Nil	SPO	
		✓ Continuum of walks available, from entry level to independent	March 2020	£500 (for marketing)	SPO	
	Encourage the improvement and accessibility of the walking and cycling networks in North Warwickshire	<ul style="list-style-type: none"> Re-establishment of the North Warwickshire Cycle Way 	March 2018	Seeking LEADER funding	Engagement and Funding Officer (E&FO)	
		<ul style="list-style-type: none"> Complete a review of the accessibility of walking routes in the Borough 	March 2020	Nil	SPO	

		<ul style="list-style-type: none"> Production of publicity to promote all accessible walking routes in the Borough 	March 2020	£500	SPO	
	Monitor and challenge the number of take-away food outlets in North Warwickshire	<ul style="list-style-type: none"> Undertake a mapping and analysis of take-away food outlets in North Warwickshire 	June 2017	Nil	Licencing	
Promote adult and children safeguarding as being everyone's responsibility	Deliver Child Protection / Child Sexual Exploitation training to all Borough Council staff and Councillors	<ul style="list-style-type: none"> 100% of staff to attend safeguarding training within three months of commencing employment 	On-going	Provision in training budget	Community Development Manager (CDM)	
		<ul style="list-style-type: none"> 100% of staff to attend safeguarding training every three years 	On-going	Provision in training budget	CDM	
		<ul style="list-style-type: none"> 100% of Borough Councillors to attend safeguarding training in each political term 	On-going	Provision in training budget	CDM	
	Deliver Safeguarding Adults training to all frontline employees	<ul style="list-style-type: none"> 100% of frontline staff trained within three month of commencing 	On-going	Provision in training budget	Assistant Director (Housing) (AD (H))	

		employment				
	Support the promotion of the Borough Care service throughout North Warwickshire	<ul style="list-style-type: none"> Service update presented to the H&WWP Targets - CSM 	March 2018	Nil	Community Support Manager (CSM)	
Work with internal and external partners to address health and wellbeing priorities for North Warwickshire	Work with Warwickshire North Health and Wellbeing Partnership to improve End of Life Care provision in North Warwickshire	<ul style="list-style-type: none"> Service update presented to the H&WWP by the End of Life Care GP lead 	April 2017	Nil	CDM	
		<ul style="list-style-type: none"> Report back from Warwickshire North Health and Wellbeing Partnership 	On-going	Nil	AD (L&CD)	
		<ul style="list-style-type: none"> Support "Compassionate Communities" initiative 	On-going	Nil	WCC (PH)	
	In conjunction with Warwickshire North Health and Wellbeing Partnership and NHSE seek to improve access to primary care services in North Warwickshire	<ul style="list-style-type: none"> Progress reports from the CCG presented to both the H&WWP and the WN H&WP 	On-going	Nil	Portfolio Holder for Health	
	Work with Warwickshire North Health and Wellbeing Partnership to improve early	<ul style="list-style-type: none"> Identify the barriers to early referral to cancer services 	March 2020	Nil	CDO (HI)	

	referral to cancer services in North Warwickshire	and disseminate the findings accordingly				
	Work with Warwickshire County Council to improve transport for health and access to health services in North Warwickshire	<ul style="list-style-type: none"> Progress report presented to the H&WWP regarding the countywide transport for health services Report to the H&WWP on the work of Beeline 	June 2017	Nil	CDO (HI)	
			June 2017	Nil	CDO (HI)	
	Work with those Parish Councils developing Neighbourhood Plans to ensure the inclusion of commitments to promote a healthy environments	<ul style="list-style-type: none"> Analyse and report to the H&WWP on Neighbourhood Plans and their links to the development of a health environment 	March 2018	Nil	CDM	
	Work with the Warwickshire Health and Wellbeing Board and the Adult Social Care and Scrutiny Committee to ensure that the Sustainability and Transformation Plan (STP) brings improvements to North Warwickshire	<ul style="list-style-type: none"> Progress reports relating to the STP (proactive and preventative) presented to the H&WWP and in turn in the minutes presented to C&E Board 	March 2020	Nil	Portfolio Holder for Health	
	Support the implementation of Warwickshire County	<ul style="list-style-type: none"> Report to the H&WWP from 	March 2020	Nil	WCC	

	Council's Suicide Strategy in North Warwickshire	County Council every year on the outcomes identified in the strategy				
	Work with Warwickshire County Council, The Partnership Trust and the West Midland Combined Authority in the implementation of their mental health strategies in North Warwickshire	<ul style="list-style-type: none"> Report to the HWWP from County Council and the Combined Authority every year on the outcomes identified in the strategies 	March 2020	Nil	WCC	
	Influence the development and implementation of the Strategic Leisure Review in order to ensure provisions for the improvement of the health and wellbeing of local residents	<ul style="list-style-type: none"> Successful production of Health, Wellbeing and Leisure, Green Space, Playing Pitch and Leisure Facilities Strategies 	October 2017	Provision made within revenue budget	AD (L&CD)	
	Work with Environment Health to improve and extend the monitoring of air quality in North Warwickshire	<ul style="list-style-type: none"> Investigate the potential to monitor PM₁₀ and PM_{2.5} Report on the Nitrogen Dioxide in North Warwickshire 	March 2020 March 2020	Nil	Environmental Health	
	Work with Housing to ensure that Decent Home Standards (DHS) are met	<ul style="list-style-type: none"> Promote services through the Community Hubs Provide training for front line housing staff with regards to 	March 2020	Nil	Housing	

		health				
	Underpin all services delivered with a philosophy of promoting positive mental wellbeing in all users of the service and in all staff working within the provider service	<ul style="list-style-type: none"> Encourage frontline staff to complete the 5 Ways to Wellbeing e-learning 	March 2020	Nil	CDO (HI)	
		<ul style="list-style-type: none"> Encourage frontline staff to become Dementia Friends 	March 2020	Nil	CDO (HI)	

Please note that those targets indicated with a “ ✓ ” are reported to Public Health as part of the agreed offer of funding for the North Warwickshire Health Improvement Service

Community and Environment Board

Health and Wellbeing Working Party

Minutes

20 April 2017

Present Cllr. Bell (Chairman), Cllr. Smith and Cllr. Chambers
 Rachel Robinson (WCC), Simon Powell, Dave Winter, Angela Coates and Michelle Hammersley (all NWBC)

Apologies for Absence Becky Evans (NWBC)

Item	Notes	Action
2	<p>Minutes of the Last Meeting (27 February 2017)</p> <p>The minutes of the previous meeting, which had been considered and accepted by the Community and Environment Board in March 2017, were agreed as an accurate record of the proceedings.</p> <p>Matters Arising</p> <p>None.</p>	
3	<p>End of Life Care</p> <p>Dr Khan had been invited to attend the meeting to speak on End of Life Care. Given his absence, he would be invited to attend the meeting on 15 June 2017.</p> <p>Cllr. Bell was able to report that a small measure of progress in respect of End of Life Care was being made through the CCG.</p>	BE
4	<p>Housing and Health</p> <p>AC and MH gave a well-received presentation on the work of the Housing Division, including Borough Care, and its impact on the health and wellbeing of the local community. They also circulated documentation to support their presentation. In particular, discussion was generated around the following aspects of related work:</p> <ul style="list-style-type: none"> • The Decent Homes Standard, in respect of which all Borough Council properties meet the Standard. Enforcement powers are also used to ensure that private sector homes meet the requisite national Standard. • Action taken to address housing needs and prevent homelessness, although homelessness figures have been rising for the last two years. • The integrated, multi-agency HEART (Home Assessment and Environment Response Team) service, which seeks to improve home conditions and promote and sustain independent living. 	

Item	Notes	Action
	<ul style="list-style-type: none"> The Borough Care Lifeline Alarm service, which supports customers to live safely in their own homes. <p>AC highlighted the need to build strong local partnerships, including with health and social care, to raise the profile of the Housing Division's services and to ensure their relevance to health and wellbeing objectives. The Working Party undertook to ensure that the Housing Division's work was appropriately reflected in the Health and Wellbeing Action Plan.</p>	BE
5	<p>Health Improvement Action Plan</p> <p>The draft corporate Health and Wellbeing Action Plan (2017 to 2020) that was considered by the Community and Environment Board in March 2017 had been further populated, most particularly in respect of key targets, timescales and resource requirements.</p> <p>The Working Party noted the following:</p> <ul style="list-style-type: none"> There was a need to include targets relating to Fitter Future, #onething and key performance indicators for the Borough Council's leisure facilities, when they became known. The need to include actions relating to the HEART scheme (see 4 above) and MECC. <p>The Working Party approved the draft Action Plan for proposed adoption by the Community and Environment Board at its meeting to be held in May 2017. The document would make clear those actions that were fundamentally different to those included within the 2014 to 2017 Plan.</p> <p>With regard to the commitment to develop the "health offer" in community hubs, Cllr Bell asked for thoughts concerning the early health messages worthy of promotion. The Working Party discussed a number of ideas and suggested that Public Health's "Top 12 Health Tips", health checks and cancer screening could form the basis for initial work.</p>	<p>SP / BE</p> <p>BE</p> <p>SP</p> <p>BE</p> <p>RR / DW</p>
6	<p>Atherstone / Mancetter JSNA</p> <p>RR reported on the work undertaken by Public Health in respect of the production of a comprehensive Needs Assessment for Atherstone and Mancetter.</p> <p>A Stakeholder workshop event had now been planned for 15 May 2017 at the Owen Street Arts Centre, at which the collated data would be discussed and gaps and themes for future activity identified.</p> <p>Cllr Bell raised the issue of air quality and asked RR to investigate with the Director of Public Health whether a monitor could be secured for Atherstone.</p>	<p>RR</p> <p>RR</p>
7	<p>Addressing Teenage Conceptions</p> <p>Cllr Bell sought RR's assistance in securing relevant Ward level data relating to teenage conceptions and live births, given that the latest headline data had suggested a worsening of the situation in North Warwickshire and Atherstone in particular. Ward level information was required to support any future</p>	RR

Item	Notes	Action
	<p>applications for external funding support.</p> <p>In the meantime, discussions had been held with relevant personnel from the Health Store in Nuneaton. A costed plan was being developed, with a view to the provision of a sexual health service for young people in Atherstone, as well as the possible provision of an outreach service in local schools. Young people were going to be consulted about the nature, location and timing of this service.</p> <p>The Working Party emphasised the need to encourage engagement from the "Health Pharmacy" in this proposed service.</p>	<p>SP / BE</p> <p>BE / DW</p>
8	<p>#onething</p> <p>RR circulated an updated review of activity undertaken through the #onething initiative. Particular attention was drawn to the value of the health checks service. Public Health would next be reporting to the Warwickshire North Health and Wellbeing Partnership, with a view to securing further funding support, particularly in respect of the promotion of the scheme.</p>	RR
8	<p>County Health and Wellbeing Board</p> <p>Cllr. Bell reported on the positive work being undertaken by the George Eliot Hospital in respect of its vision for expansion and the retention of its teaching status. This was balanced by the Health and Wellbeing Board Peer Review, within which unfortunate reference had been made to the need to address the "George Eliot issue".</p> <p>Cllr Bell additionally provided feedback on the latest developments with the Sustainability and Transformation Plan, which had been rejected by the County Council and the five district authorities.</p>	
9	<p>Any Other Business</p> <p>RR spoke briefly to a Public Health paper outlining a proposal to increase the uptake of cancer screening across Coventry and Warwickshire. The Working Party identified the need for more local (North Warwickshire and Ward) data, which RR was asked to address with Public Health. Councillors, however, were keen to see the screening services promoted through the Community Hubs.</p>	<p>RR</p> <p>BE / DW</p>
	<p>Future Meeting Dates (all at 10:00am)</p> <p>15 June 2017: Strategic Leisure Review, End of Life Care</p> <p>14 September 2017:</p> <p>07 December 2017:</p> <p>08 February 2018:</p> <p>Future agenda items to include: Fitter Futures, MECC Training, Walks Programme, Health Pharmacy</p>	

Agenda Item No 9

Community and Environment Board

16 May 2017

Report of the Chief Executive and the Deputy Chief Executive

Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2016 – December 2017

1 Summary

- 1.1 This report informs Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Community and Environment Board for April 2016 to December 2017.

Recommendation to the Board

That Members consider the performance achieved and highlight any areas for further investigation.

2 Consultation

- 2.1 Consultation has taken place with the relevant Members and any comments received will be reported at the meeting.

3 Background

- 3.1 This report shows the year end position with the achievement of the Corporate Plan and Performance Indicator targets for 2016/17. This is the fourth report showing the progress achieved so far during 2016/17.

4 Progress achieved during 2016/17

- 4.1 Attached at Appendices A and B are reports outlining the progress achieved for all the Corporate Plan targets and the performance with the local performance indicators during April to March 2016/17 for the Community and Environment Board.
- 4.2 Members will recall the use of a traffic light indicator for the monitoring of the performance achieved.

Red – target not achieved (shown as a red triangle)

Green – target achieved (shown as a green star)

5 Performance Indicators

- 5.1 The year end returns are subject to review by Internal Audit and therefore maybe subject to changes. Any amendments to the returns will be reported to a future meeting of the board.

6 Overall Performance

- 6.1 The Corporate Plan performance report shows that 95% of the Corporate Plan targets and 79% of the performance indicator targets are currently on schedule to be achieved. The report shows that individual targets that have been classified as red or green. Individual comments from the relevant division have been included where appropriate.
- 6.2 The targets not achieved include the level of cleanliness due to a reallocation of Streetscape resources, changes in the delivery approach for community projects, delivery of priorities in the Green Space Strategy and a delay in carrying out the proposed ward walks and audits. The table below shows the following status in terms of the traffic light indicator status:

Corporate Plan

Status	Number	Percentage
Green	19	95%
Red	1	5%
Total	20	100%

Performance Indicators

Status	Number	Percentage
Green	11	79%
Red	3	21%
Total	14	100%

7 Summary

- 7.1 Members may wish to identify any areas that require further consideration where targets are not currently being achieved.

8 Report Implications

8.1 Safer Communities Implications

8.1.1 There are a number of Safer Communities related actions highlighted in the report including the provision of leisure provision, play area development plan and green space strategy.

8.2 Legal and Human Rights Implications

8.2.1 The national indicators were specified by the Secretary of State for Communities and Local Government. They have now been ended and replaced by a single list of data returns to Central Government from April 2011.

8.3 Environment and Sustainability Implications

8.3.1 Improvements in the performance and quality of services will contribute to improving the quality of life within the community. There are a number of specific actions and indicators included within the report which contribute towards improving the environment and sustainability including the carbon management plan, green space strategy and refuse and recycling.

8.4 Risk Management Implications

8.4.1 Effective performance monitoring will enable the Council to minimise associated risks with the failure to achieve targets and deliver services at the required performance level.

8.5 Equality Implications

8.5.1 There are a number of equality related actions and indicators highlighted in the report including developing access to community services, tackling health inequalities and raising aspirations work.

8.6 Links to Council's Priorities

8.6.1 There are a number of targets and performance indicators contributing towards the priorities of improving leisure and well being opportunities, promoting sustainable and vibrant communities and supporting employment and businesses.

The Contact Officer for this report is Robert Beggs (719238).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
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NWCP Community and Environment Board 16/17

	Action	Priority	Reporting Officer	Year End	Status	Direction
NWCP 017	To continue to take action to reduce the Council's carbon footprint and carbon emission in the Borough, in accordance with the Climate Change Strategy and Action Plan and to report annually in March on progress. This will include acting on any Government led initiatives for domestic properties.	Protecting our Countryside & Heritage	Steve Maxey	The Council has a Carbon Management Plan with a list of actions. The life span of certain buildings and a lack of dedicated resource hampers progress but a number of actions are progressing. An alternative energy use scheme is under investigation for Atherstone leisure centre and our land holdings are being reviewed for sustainable energy production. A district heating feasibility study has been completed and may be submitted as part of a sub regional bid for European funding. A proposal across Warwickshire to provide an energy company is being developed by the Districts/Boroughs and County Councils	★ Green	➡
NWCP 018	To maintain a very high standard of street cleanliness (95%) throughout the Borough and target those areas of highest community value to deliver as efficient and cost-effective service as possible and to continue to raise awareness (both public and other agencies) of the problem of litter, fly-tipping and dog fouling, using suitable enforcement measures where appropriate and report on progress annually in March	Protecting our Countryside & Heritage	Richard Dobbs/Angela Coates	The result for Q4 was 88.5% which was an improvement on the previous quarter. It should be noticed that the LAMS score reflects the levels of detritus as well as litter and so the scores are worse than published in previous years as the combined score pushes the overall result down. On litter levels alone, the Q4 score was 96% (which is on target).	★ Green	➡
NWCP 022	To implement phase 9 of the North Warwickshire Green Space Strategy in accordance with its revised Action and Funding Plan and corresponding Management Plans for Parks and Recreation Grounds, where appropriate.	Improving Leisure & Wellbeing Opportunities	Simon Powell	Two Green Space Offices are now in post and are undertaking work in respect of the implementation of the provisions of the Green Space Strategy and associated site management plans. A report on progress was presented to the C&E Board in March 2017.	★ Green	➡
NWCP 028	To continue to work in partnership with other agencies to tackle health inequalities and specifically to co-ordinate the sustainable implementation of the approved Health Improvement Action Plan, including its focus on priorities that are compatible with those of the Community Partnership and the Northern Warwickshire Health and Wellbeing Partnership, the promotion of healthy lifestyles and raising levels of physical activity, in particular for children and young people. Under the direction of the Health and Wellbeing Working Party, to establish a new, Corporate Health Improvement Action Plan, which will guide related work within the authority from April 2017 to March 2020	Improving Leisure & Wellbeing Opportunities	Simon Powell	The draft Health and Wellbeing Action Plan 2017-2020 has been advanced through the Health and Wellbeing Working Party and has been presented to the C&E Board, alongside a report which detailed the progress made in respect of delivery of the priorities identified within the former Health Improvement Action Plan (2014 to 2017). Physical Activity on Referral has been made available at Arley Sports Centre and a revised pricing strategy implemented across all of the leisure facilities.	★ Green	➡
NWCP 101	To complete the review of all aspects of Leisure and Community Development provision and to report on such to relevant Board by March 2017	Improving Leisure & Wellbeing Opportunities	Simon Powell	The strategic review of leisure, health and well-being services in North Warwickshire commenced in August 2016. The commission will take external consultants 12 months to complete. A progress report was presented to the C&E Board in January 2017.	★ Green	➡
NWCP 102	To report on the implications of reviewing the Green Space Strategy and the North Warwickshire Playing Pitch Strategy by May 2016	Improving Leisure & Wellbeing Opportunities	Simon Powell	Revised Green Space and Playing Pitch Strategies are being produced within the strategic review of leisure, health and well-being services process outlined above	★ Green	➡



	Action	Priority	Reporting Officer	Year End	Status	Direction
NWCP 103	In conjunction with WCC and other partners, ensure the success of the Women's International Cycle Race and its impact upon the community of North Warwickshire (June 2016)	Improving Leisure & Wellbeing Opportunities	Steve Maxey	The cycle race took place on 16th June and was a significant success for the Borough. Thousands of people, including large numbers of school children, turned out to watch the event.	★ Green	➔
NWCP 104	To deliver a scheme of Community Grants to celebrate the Queen's 90th birthday	Improving Leisure & Wellbeing Opportunities	Simon Powell	The Queen's 90th Birthday Community Grants Scheme was delivered successfully, with 12 community events supported in the sum of £500 and 37 street parties / afternoon teas awarded funding support of £100 each.	★ Green	➔
NWCP 029	Carrying out the Council's obligations as a member of the Warwickshire Safeguarding Children Board, including those relating to the Child Protection Policy and the Section 11 Audit Action Plan and to co-ordinate all related activity alongside the need to safeguard adults and other vulnerable people in the community, where appropriate and to report on progress by March 2017	Creating Safer Communities	Simon Powell	The revised Child Protection Policy 2016 / 19 was adopted by Executive Board in June 2016. Staff contracts have been updated to reflect the requirement to protect children, young people and vulnerable adults from abuse. Staff continue to be trained in Child Protection and Child Sexual Exploitation and a related Member training programme has also been completed. DBS checks for relevant Members have additionally been undertaken. New internal trainers have been trained to assist with the delivery of sessions.	★ Green	➔
NWCP 055	To report by March 2017 on progress on the delivery of the Customer Access Strategy, including the development of existing Community Hubs, the BOB bus, increased take-up of online services, the success of driving channel shift and the ongoing provision of welfare support, together with partners	Promoting Sustainable & Vibrant Communities	Bob Trahern	A report was considered by the Community & Environment Board that expanded on the achievements and progress made in 2016/17. This demonstrated that many outcomes had been progressed and achieved in delivering both customer access and service plan aims, many with partners on an agenda in which the Council is seen as being a very proactive and innovative in its approach	★ Green	➔
NWCP 081	To further review the new refuse and recycling service introduced in October 2013, to improve the efficiency and effectiveness of the service and maintain (subject to reviewing the impact of market changes) the Council's recycling rate and report to Board on the operational impact by March 2016	Promoting Sustainable & Vibrant Communities	Richard Dobbs	The Task & Finish Group will focus on a number of key areas for the refuse & recycling service which will aim to improve efficiency and reduce overall costs. A number of partnership working opportunities are being explored with other local authorities within the sub-region	★ Green	➔

	Action	Priority	Reporting Officer	Year End	Status	Direction
NWCP 090	To encourage new active rural businesses and, in particular, in partnership with the Local Action Group and Hinckley & Bosworth Borough Council, ensure the successful delivery of the second year of engagement with the new LEADER programme (2015 to 2020) in accordance with the priorities identified in the approved Local Development Strategy and Business Plan and report on progress by March 2017	Supporting Employment & Business	Simon Powell	The LEADER programme continues to be delivered. Earlier restrictions, consequent upon the decision to leave the European Union, have been lifted. In 2016 / 17, 25 outline applications were received, of which 22 were approved to move to the submission of full applications. Twelve full applications were received, 11 of which were approved, leading to a spend commitment of £155,643.	★ Green	➡
NWCP 091	To build a model with Job Centre Plus to implement the requirements of Universal Credit and in particular our input into the Universal Support/Delivery local agenda. This will also be extended to supporting outcomes impacted by new disability rules	Promoting Sustainable & Vibrant Communities	Bob Trahern/Angela Coates	Good progress continues to be made with the DWP in preparing for the roll out of Universal Credit and continuing to deliver the wider welfare reform agenda. Work in 2016/17 has concentrated particularly on customers impacted by the benefit cap and we have run a series of events and provided information via North Talk aimed at supporting customers on disability benefits. This also saw us repeat the roadshow events we did in October again at the end of March and which will be completed at the start of April.	★ Green	➡
NWCP 097	To work in partnership with the Highways Authority, Highways England and other partners to improve both the appearance and safety of the Borough's main roads (see also Safer Communities priorities)	Protecting our Countryside & Heritage	Richard Dobbs	The Borough Council continues to work in partnership with WCC and Highways England to share road closures across the local network	★ Green	➡
NWCP 105	To report on a phased basis on the various aspects of Leisure provision across the Borough, commencing with a report on Leisure facilities by February 2016	Improving Leisure & Wellbeing Opportunities	Simon Powell	The strategic review of leisure, health and well-being services in North Warwickshire commenced in August 2016. The commission will take external consultants 12 months to complete and will include the production of a Leisure Facilities Strategy. A progress report was presented to the C&E Board in January 2017	★ Green	➡
NWCP 106	To report on options for reviewing local facilities and issues within individual Wards through a programme of Ward walks/audits (including engaging partner agencies) by March 2017	Promoting Sustainable & Vibrant Communities	Steve Maxey	Other work has prevented this from happening but it will be picked up in the new financial year	▲ Red	➡

	Action	Priority	Reporting Officer	Year End	Status	Direction
NWCP 107	In order to promote and support community life, the Borough Council:- a) Will work in conjunction with partners through the North Warwickshire Community Partnership in order to advance the priorities and objectives of the North Warwickshire Community Sustainable Community Strategy including, in respect of the commitment to improve access to opportunities, services and facilities for local residents and will report in March on progress. b) Will actively engage with the Warwickshire Third and Public Sector Partnership Group, with a view to ensuring the appropriate engagement of community groups, organisations and individuals in the co-ordinated delivery of local activity that is designed to support and enhance community life and will report to Board on progress by March 2017	Promoting Sustainable & Vibrant Communities	Steve Maxey/Bob Trahern/Simon Powell	Good progress continues on a number of fronts to proactively provide help and signpost to support via our financial inclusion partners. This has taken the form of some high profile events covered in previous updates and the report taken to the Community & Environment Board in March. The support available at events run by the Council with the support of a number of divisions and partners have been covered widely in the December and March editions of North Talk. All activities are aimed at encouraging positive engagement with communities.	★ Green	➡
NWCP 108	To work in partnership with the County Council and other agencies on a review of the car parking in the Borough, to include on and off street car parking and including exploring the introduction of civil parking enforcement	Promoting Sustainable & Vibrant Communities	Richard Dobbs	The Task & Finish Group continues to meet on a regular basis and the consultant's report is being finalised. A financial model has been completed and will be considered by the T&F Group in May with recommendations going forward to Resources Board later in the year	★ Green	➡
NWCP 003	To report annually in March on the work of the local Financial Inclusion Partnership including for 2016/17 to mitigate local impact of the Welfare Reform programme in order to maximise the collection of monies due to the Council	Promoting Sustainable & Vibrant Communities	Bob Trahern	A report was considered by the Community & Environment Board that expanded on the achievements and progress made in 2016/17. This demonstrated that many outcomes had been progressed and achieved in delivering both customer access and service plan aims, many with partners on an agenda in which the Council is seen as being a very proactive and innovative in its approach. This has also seen us build on our already excellent collection record in respect of all debts due to the Council in 2016/17 which is hugely encouraging and impressive.	★ Green	➡
NWCP 109	To work with public, voluntary and business partners to deliver ongoing food-related projects to support individuals and community organisations and report to Community & Environment Board by March 2017	Promoting Sustainable & Vibrant Communities	Bob Trahern	In what has been a very challenging year which has seen us help support the changeover to 2 different charities tasked with running our food hub, we have had another very positive year in terms of the development and support we are able to give to individuals and most notably community groups, children centres and schools. Our work now is seeing the food hub addressing not just financial related issues but also clear health related activities alongside public health via the work we are doing with the Healthy Living Network under the "ediblelinks" banner that will develop in 2017 with our support and that of Ocado and NBBC. This will be helped by sustainable funding put in place by both the Council along with NBBC and WCC and potentially the big lottery if a grant application is successful	★ Green	➡

NWPI Community & Environment Board 16/17

Ref	Description	Section	Priority	Year End Target 2016/17	Outturn 2015/16	April - Mar Performance	Traffic Light	Direction of Travel	Comments
NWLPI 007	The percentage of food premises inspections that should have been carried out that were carried out for high risk premises.	Env Health (C, L & HP)	Health and Well-being	100	100	100			
NWLPI 157	The percentage of food premises interventions that should have been carried out that were carried out for low risk premises	Env Health (C, L & HP)	Health and Well-being	100	100	100			
NWLPI 085	Swimming pools and sports centres: The net cost per swim/visit	Leisure Facilities	Health and Well-being	1.90	1.53	1.62			
NWLPI 086	Leisure Centres - Total income per visit	Leisure Facilities	Health and Well-being	2.47	2.62	3.18			
NWLPI 119	Number of collections missed per 100,000 collections of household waste (former BV88)	Refuse & Recycling	Recycling	125	86	70.15			
@NW:NI192	The percentage of household waste arisings which have been sent by the Authority for reuse, recycling, composting or treatment by anaerobic digestion.	Refuse & Recycling	Recycling	45	47.58%	48.73%			
@NW:NI195a	The percentage of relevant land and highways that is assessed as having deposits of litter that fall below an acceptable level.	Streetscape	Environment	5	9%	11%			Due to high volumes of bin deliveries/inserts litter cleanliness levels
NWLPI 163	Number of projects/programmes being delivered	Community Development	Health & Well-being	50	60	40			The approved New Way of Working within Community Development has moved the emphasis away from the delivery of short-term projects to long-term sustainable community led activity programmes
NWLPI 165	Number of people engaged on projects/programmes	Community Development	Health & Well-being	1600	3156	12,943			The number of people engaged within the activity programme was affected by the attendance at the 2016 Women's Tour Cycle race
NWLPI 166	Percentage of people who are 'better off'	Community Development	Health & Well-being	75	93.00%	79.00%			
NWLPI 167	Satisfaction with service delivered	Community Development	Health & Well-being	90	92.00%	100.00%			
NWLPI 140	Delivery of actions in the 10 year Green Space Strategy - % achieved	Landscape Management	Health & Well-being	50	44.00%	45.00%			Measurement changed to reflect some progress or work in hand on key priorities instead of actions.
NWLPI 141	Delivery of actions in the 10 year Green Space Strategy - % in progress	Landscape Management	Health & Well-being	5	26.00%	25.00%			Measurement changed to reflect some progress or work in hand on key priorities instead of actions.

Ref	Description	Section	Priority	Year End Target 2016/17	Outturn 2015/16	April - Mar Performance	Traffic Light	Direction of Travel	Comments
NWLPI 111	% of Play Areas meeting BS/EN and DDA standards	Landscape Management	Health & Well-being	97	97.00%	97.00%	 Green		The play area at Brendan Close, Coleshill, has still to be removed further to the development of new provision in the Memorial Park