

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

11 March 2019

Present: Councillor Bell in the Chair.

Councillors Chambers, Gosling, Hanratty, Lea, Lewis, Morson, Phillips, Singh, Smith, Smitten and Symonds.

Apologies for absence were received from Councillors Ferro (Substitute Councillor Morson) and M Humphreys (Substitute Councillor Symonds).

Councillors Clews and Jarvis were also in attendance.

41 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

42 **Minutes of the meeting of the Board held on 21 January 2019**

The minutes of the meeting held on 21 January 2019, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

43 **Exclusion of the Public and Press**

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

44 **Materials Recycling Facility Presentation**

Grant McElvie, Commercial Director, Coventry City Council, gave a presentation on a project to deliver a local authority owned and operated Materials Recycling Facility within the Coventry, Solihull and Warwickshire area designed to process recyclable materials collected across the sub-region and beyond.

45 **Sub-Regional Materials Recycling Facility**

Following the presentation Members were asked to review the Council's level of engagement with the sub-regional Materials Recycling Facility project based on the contents of the earlier report to Executive Board and the information given in the presentation.

Recommendation to Council

The that the Council be recommended to commit to becoming a Partner Council on the sub-regional MRF project at the earliest practicable opportunity in order to take full advantage of the benefits and opportunities afforded by full project membership at this stage of the programme.

46 Textile Recycling Service

The Director of Streetscape sought the Board's approval to investigate the implementation of a free textile recycling service in the Borough.

Resolved:

- a That the report be noted; and**
- b That officers be directed to investigate the potential to work in partnership with an external partner to provide a free textile recycling service and that the Director of Streetscape bring a report on the result of a short procurement exercise to a future meeting of the Board.**

47 The Environmental Protection (Miscellaneous Amendments) (England and Wales) Regulations 2018 – Fixed Penalties – Fly Tipping – Household Waste Duty of Care Offences

The Corporate Director – Environment sought to establish the level of fine to be attached to fixed penalty notices for duty of care offences.

Resolved:

- a That the fixed penalty for household waste duty of care offences be set at £200 or £120 if the penalty is paid before the end of ten days following the date of the notice;**
- b That the requirements of the occupier of domestic properties to take all reasonable measures to ensure they only transfer their household waste to an authorised person under the duty of care for the disposal of household waste be communicated to the public alongside the promotion of the bulky waste collection service; and**
- c That a report to review the level of the fixed penalty notice for fly tipping be brought to a future meeting of the Board.**

48 **Financial Assistance to Outside Organisation**

The Director of Leisure and Community Development detailed requests for assistance through the provision of an annual grant received from Warwickshire Community and Voluntary Action (WCAVA), North Warwickshire Citizens Advice (NW CA), Live and Local and the North Warwickshire Allotments Federation.

Resolved:

- a That the progress made by WCAVA in its delivery of the Third Sector Infrastructure Support Grant Agreement be noted and that financial assistance in the form of two instalments for 2019/20 as detailed in the report, be approved;**
- b That the draft Service Level Agreement be approved for further negotiation with NW CA and that the proposed financial award for 2019/20 be approved and administered as indicated in the report, including the provision for the second instalment to be made subject to the prior agreement of the Chairman and Vice-Chairman of the Board;**
- c That the work undertaken by Live and Local in assisting local promoters to deliver professional arts performances in local venues be noted and that the proposed grant award towards the countywide Key Client Agreement be approved; and**
- d That the work undertaken by the North Warwickshire Allotments Federation be noted and that, subject to the successful conclusion of negotiations in respect of the appended draft Service Level Agreement, the proposed annual grant award be approved.**

49 **Community Heritage Grants Scheme Update**

Members were informed of the outcome of applications made to the North Warwickshire Community Heritage Grants Scheme. In addition, the Board was informed of the progress being made in respect of heritage-related activities that had been undertaken in partnership with external organisations.

Resolved:

That the outcome of applications to the North Warwickshire Community Heritage Grants Scheme and the progress being made in respect of heritage-related activities that were being

undertaken in partnership with external organisations be noted.

50 LEADER Programme Update

The Director of Leisure and Community Development updated Members on the progress made in respect of the delivery of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020).

Resolved:

That the progress made in respect of the delivery of the North Warwickshire and Hinckley and Bosworth LEADER programme (2015 to 2020) be noted.

51 North Warwickshire Green Space Strategy Progress Report

The Director of Leisure and Community Development informed Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2008 to 2018).

Resolved:

- a That the progress made in respect of the implementation of the priorities of the North Warwickshire Green Space Strategy (2008 to 2018) be noted;**
- b That, in consultation with the Chairman, Vice Chairman and Opposition Spokesperson, the Director of Leisure and Community Development be instructed to arrange a meeting with Planning Officers to consider the potential biodiversity impacts of the draft Green Space Strategy and their implications for the Local Plan; and**
- c That the Director of Leisure and Community Development undertakes a wide ranging consultation on the content of the draft Green Space Strategy and that the consultation period ends on 31 August 2019, subsequent to which a further report be presented to the Board.**

52 Leisure Facilities: Service Improvement Plan and Key Performance Indicators

The Director of Leisure and Community Development presented copies of the Service Improvement Plan (SIP) and the associated set of key performance indicators (KPIs), detailing activity through to the end of January 2019 for consideration.

Resolved:

- a That the report be noted; and
- b That the opening of the leisure facilities for a special event on the late summer Bank Holiday (26 August 2019) and additionally the schedule of closures as set out in paragraph 4.4 of the report of the Director of Leisure and Community Development be approved.

53 Health and Wellbeing Action Plan (2017 to 2020)

Members were provided with an update on the progress being made in respect of the actions identified in the approved three-year Health and Wellbeing Action Plan (2017 to 2020).

Resolved:

That the report be noted.

54 Minutes of the Health and Wellbeing Working Party meeting held on 13 February 2019.

The minutes of the Health and Wellbeing Working Party held on 13 February 2019 were received and noted.

55 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2018

The Board was informed of the progress with the achievement of the Corporate Plan and Performance indicator targets relevant to the Community and Environment Board for April to December 2018.

Resolved:

That the report be noted.

Chairman