

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

21 November 2011

Present: Councillor Moore in the Chair

Councillors Davis, N Dirveiks, Forwood, Johnston, Smith and Winter.

Apologies for absence were received from Councillors Morson and Watkins.

53 **Declarations of Personal or Prejudicial Interests**

Personal interests arising from the membership of various Parish Councils of Councillors Davis (Atherstone), Moore (Baddesley Ensor) and Winter (Dordon) were deemed to be declared at the meeting.

54 **Presentation on the Work of the Community Services Division**

The Assistant Director (Community Services) gave a presentation on the work of his Division.

55 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2011**

The Chief Executive and the Deputy Chief Executive circulated an amended report and Appendix B informing Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to September 2011.

Resolved:

That the amended report and Appendix, as circulated at the meeting, be noted.

56 **Reduction of Council Tax Discounts for Second Homes and Long Term Empty Dwellings**

The Assistant Chief Executive (Community Services) asked the Board to consider using its discretion to reduce Council Tax discounts awarded in respect of “second homes” and “long term empty” properties.

Recommended to Executive Board:

- a That Council Tax discounts on second homes be reduced from 50% to 10% from 1 April 2012; and**

- b That Council Tax discounts on long-term empty dwellings be reduced from 50% to zero from 1 April 2012.**

57 Minutes of the Housing Sub-Committee held on 18 October 2011 and 15 November 2011.

The minutes of the Housing-Sub Committee held on 18 October 2011 and 15 November 2011 were received and noted.

58 Capital Programme 2011/12 Period Ending October 2011

The Assistant Director (Finance and Human Resources) updated Members on the progress of the 2011/12 Capital Programme in terms of both expenditure and outcomes.

Resolved:

That the progress made against the 2011/12 Capital Programme be noted.

59 Internal Audit – Performance for Second Quarter 2011-12

The Deputy Chief Executive detailed the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

60 Treasury Management Update Quarter 2 2011/12 and Revised Strategy

The Deputy Chief Executive reported on the Treasury Management activity during the first six months of 2011/12.

Resolved:

a That the Treasury Management Update Report for the first six months of 2011/12 be noted; and

b That the Prudential Indicators be increased by £65 million, as set out in Appendix B to the report of the Deputy Chief Executive, or the actual amount of the debt repayment required for HRA self financing, whichever is lower.

61 Budgetary Control Report 2011/12 Period Ended 31 October 2011

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2011 to 31 October

2011. The 2011/12 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

62 Consolidated Budgetary Control Report 2011/12 – Period Ended 31 October 2011

The Assistant Director (Finance and Human Resources) updated the Board on the total Council General Fund revenue expenditure and income for the period from 1 April 2011 to 31 October 2011.

Resolved:

That the report be noted.

63 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

64 Payment Management System Replacement

The Assistant Director (Corporate Services) sought approval for the procurement of a Payment Management System.

Resolved:

- a That tenders for a Payment Management System be sought and the Deputy Chief Executive, in consultation with the Chairman of the Resources Board be authorised to select a preferred supplier;**

Recommended to Executive Board

- b That a capital growth of up to £70,000 and Revenue growth of up to £10,000 as identified in Section 5 of the report of the Assistant Director (Corporate Services) be approved.**

65 **Irrecoverable Sundry Debts**

The Assistant Director (Finance and Human Resources) detailed the amounts recommended for write off, in accordance with the process set out in the Financial Regulations.

Resolved:

- a **That the debt detailed in paragraph 2 of the report of the Assistant Director (Finance and Human Resources) be authorised; and**
- b **That the write off under delegated powers of 16 balances by the Assistant Director (Finance and Human Resources) totalling £608.22 be noted.**

J Moore
Chairman