

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

3 June 2013

Present: Councillor Moore in the Chair

Councillors Barber, Butcher, Davis N Dirveiks, Johnston and Winter.

An apology for absence was received from Councillor Smith (substitute Councillor Barber).

Councillor Humphreys was also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Internal Audit – Plan of Work for 2013-14**

The Deputy Chief Executive explained the basis upon which the Audit Plan for 2013-14 had been developed, using a variety of sources of information to ensure that all appropriate aspects of service activity were embraced as part of the approved three year review programme.

Resolved:

That the Audit Plan for 2013-14 be approved.

3 **Accreditation Costs for Borough Care Service**

The Assistant Director (Housing) informed the Board about the process for achieving accreditation for the Borough Care service and the costs involved.

Resolved:

That the application for accreditation for Borough Care be supported and the budgetary requirement to enable the application to be made be agreed.

4 **Procurement and Commissioning Strategy 2013-2017**

The Assistant Director (Corporate Services) presented the draft Procurement and Commissioning Strategy 2013-2017 to Members for their consideration, comment and approval.

Resolved:

That the draft Strategy attached as Appendix A to the report of the Assistant Director (Corporate Services) be approved.

5 Membership of the Borough Care Task and Finish Group

The Board was asked to consider the membership of the Borough Care Task and Finish Group for the ensuing year.

Resolved:

That for 2013/14 the membership of the Borough Care Task and Finish Group comprise Councillors Winter, Moore, Pickard, Phillips, Hayfield, Johnston, Smith and Fox.

6 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April-March 2013

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2012 to March 2013.

Resolved:

That the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2012 to March 2013 be noted.

7 Customer Relationship Management (CRM) System Replacement

The Assistant Director (Corporate Services) informed Members that the contract for the current Customer Relationship Management (CRM system) would end in March 2014 and gave an update on the procurement of a replacement system.

Resolved:

That the report be noted.

8 Annual Treasury Report for 2012/13

The Deputy Chief Executive detailed the out-turn for 2012/13 and highlighted areas of significance.

Recommended:

a That the Annual Treasury Report be approved; and

Resolved:

b That the Annual Treasury Report be noted..

9 Members' Allowances Out-turn for 2012/13

The Assistant Director (Finance and Human Resources) advised Members of the allowances paid for 2012/13.

Resolved:

That the report be noted.

10 Risk Management Annual Report 2012/13

The Assistant Director (Finance and Human Resources) informed Members of the progress made on Risk Management during 2012/13.

Resolved:

That the report be noted.

11 Minutes of the Housing Sub-Committee held on 22 April 2013

The minutes of the Housing Sub-Committee held on 22 April 2013 were received and noted.

12 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

13 Incident Involving Asbestos

The Assistant Director (Housing) provided the Board with information about an incident involving asbestos in premises managed by the Housing Division.

Resolved:

a That the information about the incident be noted; and

b That the change to the capital budget to accommodate the increase in costs as a result of the incident be agreed.

14 **Revision of Housing Lettings Scheme – New Systems of Work**

That Assistant Director (Housing) detailed changes required to the staffing structure of the Pre Tenancy Team to reflect the new systems of work brought in by the revised Lettings Scheme.

Resolved:

That a growth bid against the Housing Revenue Account for the additional costs set out in Section 6 of the report of the Assistant Director (Housing) be agreed.

J Moore
Chairman