

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

2 September 2013

Present: Councillor Moore in the Chair

Councillors Butcher, Davis, N Dirveiks, Forwood, Holland, Johnston, Smith and Winter.

Councillor Humphreys was also in attendance.

15 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

16 **Minutes of the Resources Board held on 25 March and 3 June 2013**

The minutes of the meeting of the Resources Board held on 25 March and 3 June 2013, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

17 **A Review of the Effectiveness of Internal Audit 2012 – 2013**

The Deputy Chief Executive asked the Board to consider the annual review of the effectiveness of the system of Internal Audit.

Resolved:

- a **That the findings of the annual review of the effectiveness of the system of internal audit for 2012-2013, as set out in the report of the Deputy Chief Executive, were noted; and**
- b **That it was noted that the system of Internal Audit is operating effectively and can be relied upon as reflected in the Annual Governance Statement for 2012-2013.**

18 **Public Sector Internal Audit Standards 2013**

The Deputy Chief Executive informed Members of changes to the Internal Audit Standards which came into effect on 1 April 2013.

Resolved:

That the report be noted.

19 **Treasury Management Update Quarter 1 2013/2014**

The Assistant Director (Finance and Human Resources) updated the Board on the Treasury Management activity during the first three months of 2013/2014.

Resolved:

- a **That the Treasury Management Report for the first three months of 2013/2014 be noted;**
- b **That the addition of enhanced Money Market Funds/Cash Funds to the Treasury Portfolio be approved; and**
- c **That the revised counter party limits for treasury investments set out in Appendix 2 to the report of the Assistant Director (Finance and Human Resources) be approved.**

20 **Capital Programme 2013/2014 Quarter 1 Update**

The Assistant Director (Finance and Human Resources) updated Members in terms of expenditure on the progress of the 2013/2014 Capital Programme.

Resolved:

That the progress made against the 2013/2014 Capital Programme, as set out in the report of the Assistant Director (Finance and Human Resources), be noted.

21 **Budgetary Control Report 2013/2014 Period Ended 31 July 2013**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2013 to 31 July 2013. The 2013/2014 budget and the actual position for the period, compared with the estimate at that date were detailed, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

22 **Consolidated Budgetary Control Report 2013/2014 – Period Ended 31 July 2013**

The Assistant Director (Finance and Human Resources) updated the Board on the total Council General Fund revenue expenditure and income for the period from 1 April 2013 to 31 July 2013.

Resolved:

That the report be noted.

23 Housing Revenue Account Budgetary Control Report 2013/2014 Period Ended 31 July 2013

The Assistant Director (Finance and Human Resources) reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2013.

Resolved:

That the report be noted.

24 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2013

The Chief Executive and the Deputy Chief Executive informed members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to June 2013.

Resolved:

That the report be noted.

25 Borough Care Service Review

The Assistant Director (Housing) provided the Board with an update on the progress of the review of the Borough Care service.

Resolved:

That the report be noted.

26 Internal Audit – Performance for 2012 – 2013

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

27 Internal Audit – Performance for First Quarter 2013 - 2014

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function for the first quarter of 2013/2014 against the agreed plan of work for the year.

Resolved:

That the report be noted.

28 Minutes of the Housing Sub-Committee held on 8 July 2013

The minutes of the Housing Sub-Committee held on 8 July 2013 were received and noted.

29 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

30 Irrecoverable Local Taxation and Housing Debts

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off, in accordance with the agreed write off policy.

Resolved:

- a That the write off of 4 balances over £5,000 totalling £70,235.90 in respect of unpaid Non Domestic Rates be approved;**
- b That the write off of 75 balances under £5,000 totalling £18,686.50 in respect of unpaid Council Tax be noted;**
- c That the write off of 8 balances under £5,000 totalling £7,320.65 in respect of unpaid Non Domestic Rates be noted;**
- d That the write off of 122 balances under £5,000 totalling £38,293.19 in respect of uncollected overpaid Housing Benefits be noted;**
- e That the write back of 13 balances totalling £4,091.42 in respect of unpaid Council Tax be noted; and**
- f That the write back of 24 balances totalling £88,674.30 in respect of overpaid Non Domestic Rates be noted.**

31 **Hurley Housing – Sale of Land**

The Assistant Director (Housing) reported on the proposed sale of a number of properties in Hurley and the Board was asked to agree a suggested course of action.

Resolved:

That the Assistant Director (Housing) continue to discuss the sale and condition of their properties with Hurley Housing.

J Moore
Chairman