

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE RESOURCES BOARD

2 June 2014

Present: Councillor Moore in the Chair

Councillors Butcher, Davis N Dirveiks, Forwood, Humphreys, Johnston, Smith and Winter.

An apology for absence was received from Councillor Holland (Substitute Councillor Smith).

#### 1 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor N Dirveiks declared a non-pecuniary interest in Minute 5, Broadband Update Report, by reason of being a member of Warwickshire County Council.

Councillor N Dirveiks declared a non-pecuniary interest in Minute 18, Owen Street Arts Centre, by reason of being a Director of Owen Street Community Arts Centre and took no part in the voting thereon.

Councillor Davis declared a non-pecuniary interest in Minute 18, Owen Street Arts Centre, by reason of being a member of Atherstone Town Council and took no part in the voting thereon.

#### 2 **Minutes of the Resources Board held on 27 January 2014**

The minutes of the meeting of the Board held on 27 January 2014, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

#### 3 **Internal Audit – Plan of Work for 2014-15**

The Deputy Chief Executive explained the basis upon which the Audit Plan for 2014-15 had been developed, using a variety of sources of information to ensure that all appropriate aspects of service activity were embraced as part of the approved three year review programme.

**Resolved:**

**That the Audit Plan for 2014-15 be approved.**

#### **4 Procurement Update Report - Legislation and E-Tendering**

The Assistant Director (Corporate Services) provided an update on the progress made on implementing the Council's Procurement and Commissioning Strategy (2013-2017). Information was also provided on the new European Procurement Directives and the anticipated impact on the Council's Contract Standing Orders. An explanation of how the Coventry, Solihull and Warwickshire E-Tendering System was being implemented in the Council was also provided.

##### **Recommendation to the Council:**

- a That the progress made on implementing the Procurement and Commissioning Strategy be noted; and**
- b That Chairs of Boards continue to take part in Tender Opening ceremonies as described in Section 6.7 of the report of the Assistant Director (Corporate Services).**

#### **5 Broadband Update Report**

The Assistant Director (Corporate Services) provided an update on the progress made on the provision of broadband services and superfast broadband as part of the Coventry, Solihull and Warwickshire (CSW) Broadband Delivery UK (BDUK) Project.

##### **Resolved:**

- a That the report be noted; and**

##### **Recommendation to Executive Board:**

- b That Members agree to the principal of providing some additional funding to the project subject to obtaining satisfactory evidence of improvement and subject to an acceptable sum being agreed.**

#### **6 Membership of the Borough Care Task and Finish Group**

The Board was asked to consider the membership of the Borough Care Task and Finish Group for the ensuing year.

##### **Resolved:**

**That for 2014/15 the membership of the Borough Care Task and Finish Group comprise Councillors Winter, Moore, Pickard, Phillips, Hayfield, Johnston, Smith and Fox.**

**7 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April-March 2014**

The Chief Executive and the Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2013 to March 2014.

**Resolved:**

**That the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2013 to March 2014 be noted.**

**8 Annual Treasury Report for 2013/14**

The Deputy Chief Executive detailed the out-turn for 2013/14 and highlighted areas of significance.

**Resolved:**

**a That the Annual Treasury Report for 2013/2014 be noted;  
and**

**Recommended to the Council:**

**b That the Annual Treasury Report be approved.**

**9 Members' Allowances Out-turn for 2013/14**

The Assistant Director (Finance and Human Resources) advised Members of the allowances paid for 2013/14.

**Resolved:**

**That the report be noted.**

**10 ICT Strategy 2012 – 2015 – Progress Report**

The Assistant Director (Corporate Services) provided an update on the progress made during 2013/2014 towards implementing the approved Information and Communications Technology (ICT) Strategy for 2012-2015.

**Resolved:**

**That the contents of the report be noted.**

**11 Internal Audit – Performance for 2013-2014**

The Deputy Chief Executive reported on the progress of the Council's Internal Audit function against the agreed plan of work for the year.

**Resolved:**

**That the report be noted.**

**12 Local Authority Mortgage Scheme – Update**

The Assistant Director (Finance and Human Resources) provided an update on activity to 31 March 2014 in relation to the Local Authority Mortgage Scheme (LAMS) launched in February 2013.

**Resolved:**

**That the report be noted.**

**13 Risk Management Annual Report 2013/2014**

The Assistant Director (Finance and Human Resources) informed Members of risk management actions undertaken during 2013/2014 and the risks identified for 2014/2015.

**Resolved:**

**That the progress be noted.**

**14 Adoption of a Discretionary Reoccupation Rate Relief Policy**

The Assistant Chief Executive (Community Services) requested Members adopt the revised Non Domestic Discretionary Reoccupation Rate Relief guidelines as set out in Appendix A to the report.

**Resolved:**

**That the Non Domestic Reoccupation Rate Relief Scheme be adopted.**

**15 Impact of the New Bailiff Regulations and Fees**

The Assistant Chief Executive (Community Services) informed Members of the impact of the new bailiff regulations and fees that came into effect on 6 April 2014.

**Resolved:**

**That the report be noted.**

**16 Minutes of the Housing Sub-Committee held on 28 April 2014**

The minutes of the Housing Sub-Committee held on 28 April 2014 were received and noted.

**17 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.**

**18 Owen Street Arts Centre**

The Assistant Director (Streetscape) informed Members of correspondence relating to the Arts Centre Building on Owen Street, Atherstone and the future ownership of the site and asked the Board to agree a response to Atherstone Town Council in relation to a proposed transfer of ownership.

**Resolved:**

- a That the contents of the report be noted;**
- b That no objection be raised to the proposed transfer of the Arts Centre to Atherstone Town Council, as set out in the report of the Assistant Director (Streetscape), so long as the covenant restricting the site to community use remains in place; and**
- c That the Council does not exercise its right of first refusal in relation to the proposed sale.**

**19 Request for Licence for Access Over St Georges Road Development**

The Assistant Director (Housing) informed Members of a request from Mr and Mrs Carney of 76 St Georges Road, Atherstone, to have access over the new development currently taking place.

**Resolved:**

**That the licence be granted.**

J Moore  
Chairman