

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

26 January 2015

Present: Councillor Moore in the Chair

Councillors Butcher, N Dirveiks, Forwood, Humphreys, Johnston, Smith and Winter

An apology for absence was received from Councillor Davis.

Councillors B Moss and M Moss were also in attendance.

54 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

55 **Minutes of the Resources Board held on 17 November 2014**

The minutes of the meeting of the Board held on 17 November 2014, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

56 **Parking Places Order**

The Assistant Director (Streetscape) asked Members to consider the written objections received in relation to the revised Parking Places Order and associated Schedule(s) and to decide whether any amendments to the Order and Schedule were required as a result.

Recommended:

That the revised Parking Places Order be approved, subject to the following amendment:

- **Bus Station, Atherstone – A designated loading area should be created with a maximum waiting time of 30 minutes which ensures that a safe pedestrian walkway is maintained at all times.**

57 **Information Security Policy**

The Assistant Director (Corporate Services) sought approval for the Council's Information Security Policy. The Policy was needed to help protect the Council's information and ensure it was used legally and effectively.

Recommendation to the Executive Board:

That, the updated Information Security Policy, attached as Appendix A to the report of the Assistant Director (Corporate Services), be approved.

58 Corporate Plan 2015 – 16

The Chief Executive sought approval for the Corporate Plan Key Actions for which it was responsible and the Board was asked to agree the 2015-16 Service Plans for the Housing, Finance and Human Resources, Community Services and Corporate Service Divisions and the Internal Audit Service.

Recommendation to the Executive Board:

- a That those Corporate Plan Key Actions, as set out in Appendix A to the report of the Chief Executive, for which the Resources Board is responsible be agreed; and**

Resolved:

- b That those elements of the Service Plans that are the responsibility of the Resources Board, as set out in Appendix B to the report, be agreed.**

59 General Fund Fees and Charges 2015/16

The Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Chief Executive (Community Services), Assistant Director (Housing), and Assistant Director (Finance and Human Resources) reported on the fees and charges for 2014/15 and the proposed fees and charges for 2015/2016.

Resolved:

That, subject to the corrected CCTV charge, the schedule of fees and charges for 2015/2016, set out in the report of the Assistant Chief Executive and Solicitor to the Council, Assistant Director (Streetscape), Assistant Chief Executive (Community Services), Assistant Director (Housing) and Assistant Director (Finance and Human Resources), be agreed.

60 General Fund Revenue Estimates 2015/16 – Services Recharged Across All Boards

The Deputy Chief Executive reported on the revised budget for 2014/15 and an estimate of expenditure for 2015/16, together with forward commitments for 2016/17, 2017/18 and 2018/19.

Resolved:

- a That the revised budget for 2014/15 be accepted; and

Recommendation to the Executive Board:

- b That, with the addition of the growth item relating to the Council House, the Estimates of Expenditure for 2015/16, as submitted in the report of the Deputy Chief Executive, be included in the budget to be brought before the meeting of the Executive Board on 10 February 2015.

61 General Fund Revenue Estimates 2015/16 – Services Remaining within the Board

The Deputy Chief Executive reported on the revised budget for 2014/15 and gave an estimate of expenditure for 2015/2016, together with forward commitments for 2016/17, 2017/18 and 2018/19.

Resolved:

- a That the revised budget for 2014/15 be accepted; and

Recommendation to Executive Board:

- b That the Estimates of Expenditure for 2015/16, as submitted in the report of the Deputy Chief Executive, be included in the budget to be brought before the meeting of the Executive Board on 10 February 2015.

62 General Fund Revenue Estimates 2014/2015 – Summary

Summary

The Deputy Chief Executive reported on the revised budget for 2014/15 and gave an estimate of expenditure for 2015/16, together with forward commitments for 2016/17, 2017/18 and 2018/19.

Recommendation to Executive Board:

That the following items be recommended to the Executive Board for consideration in setting the Council Tax of the Borough Council:

- a The revised budget for 2014/15; and

- b The schedule of expenditure requirements totalling £8,795,330 for 2015/2016, and the growth item set out in paragraph 7.2 of the report of the Deputy Chief Executive.**

63 Housing Revenue Account Estimates 2015/16 and Rent Review

The Deputy Chief Executive reported on the revised budget for 2014/15 and gave an estimate of expenditure for 2015/16, together with forward commitments for 2016/17, 2017/18 and 2018/19.

Resolved:

- a That the revised estimates for 2015/16 be accepted;**
- b That rent increases, calculated on the basis of CPI plus 1%, be adopted;**
- c That the proposed fees and charges for 2015/16 as set out in Appendix D to the report of the Deputy Chief Executive, be approved;**
- d That the service charges for the cleaning of communal areas, as detailed in Appendix E to the report of the Deputy Chief Executive, be approved from April 2015;**
- e That the service charges for window cleaning, as detailed in Appendix F to the report of the Deputy Chief Executive, be approved from April 2015;**
- f That the Estimates of Expenditure for 2015/16, as submitted, be approved; and**
- g That the impact of the new rent policy for the 30 Year Business Plan be reported to the Housing Sub-Committee for consideration before a future meeting of the Resources Board.**

64 Capital Programme Bids 2015/16 to 2017/18

The Assistant Director (Finance and Human Resources) identified proposals for schemes to be included within the Council's capital programme over the next three years.

Recommendation to the Executive Board:

- a That the schemes shown in Appendix A to the report of the Assistant Director (Finance and Human**

Resources), previously approved within the Council's three-year capital programme, including any 2017/18 additions relating to previously approved schemes be approved;

- b That the schemes shown in Appendix B to the report of the Assistant Director (Finance and Human Resources) which will not be included within the capital programme be noted; and
- c That the proposed vehicle replacement schedule, shown in Appendix C to the report of the Assistant Director (Finance and Human Resources) be approved.

65 Internal Audit – Performance for Third Quarter 2014-15

The Deputy Chief Executive detailed the progress of the Council's Internal Audit function against the agreed plan of work for the year.

Resolved:

That the report be noted.

66 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2014

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April to December 2014.

Resolved:

That the report be noted.

67 Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2015/16

The Deputy Chief Executive outlined the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2015/16.

Resolved:

That the proposed strategies for 2015/16 be approved.

68 Minutes of the Housing Sub-Committee held on 5 January 2015

The minutes of the Housing Sub-Committee were approved.

69 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

70 **Land at Hartshill**

The Assistant Director (Streetscape) advised Members on a request for the transfer of a small parcel of land.

Recommendation to the Council:

- a **That the parcel of land at Willow Close, Hartshill as shown in the report of the Assistant Director (Streetscape) be marked surplus to requirements of the Council and its transfer be agreed without charge as detailed in paragraph 3.3 of the report; and**
- b **That any reasonable legal costs incurred by the land owner relating to the transfer be met by the Council.**

71 **Request for Licence for Access over land at Kingsbury**

The Assistant Director (Housing) informed Members of a request from a resident in Kingsbury to have a retrospective licence to use Council's land.

Resolved:

That the retrospective application for a licence be refused.

J Moore
Chairman