

**To: Deputy Leader and Members of the Resources Board
(Councillors D Wright, Davey, Davis, N Dirveiks,
Henney, Simpson, Smitten, E Stanley and Waters)
For the information of other Members of the Council**

For general enquiries please contact Emma Humphreys/Amanda Tonks on 01827 719221 or via email – emmahumphreys@northwarks.gov.uk or amandatonks@northwarks.gov.uk.

For enquiries about specific reports please contact the Officer named in the reports.

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RESOURCES BOARD AGENDA

11 August 2015

The Resources Board will meet in The Committee Room, at the Council House, South Street, Atherstone, CV9 1DE on **Tuesday, 11 August 2015 at 6.30pm.**

AGENDA

- 1 Evacuation Procedure.**
- 2 Apologies for Absence / Members away on official Council business.**
- 3 Disclosable Pecuniary and Non-Pecuniary Interests.**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to ask questions or to put their views to elected Members. Participants are restricted to five minutes each. If you wish to speak at the meeting please contact Amanda Tonks/Emma Humphreys on 01827 719221 or email democraticservices@northwarks.gov.uk.

5 **Minutes of the Resources Board held on 1 June 2015** – copy herewith, to be approved as a correct record and signed by the Chairman.

**PART C – EXEMPT INFORMATION
(GOLD PAPERS)**

6 **Exclusion of the Public and Press**

Recommendation:

That under Section 110A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

7 **Disposal of Coleshill Leisure Centre** – Report of the Assistant Director (Streetscape) – To follow.

The Contact Officer for this report is Richard Dobbs (719440).

8 **Irrecoverable Local Taxation Debts** – Report of the Assistant Chief Executive (Community Services)

The Contact Officer for this report is Bob Trahern (719378).

JERRY HUTCHINSON
Chief Executive

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

1 June 2015

Present: Councillor D Wright in the Chair

Councillors Davey, Davis, N Dirveiks, Henney, Simpson, Smitten and Phillips.

An apology for absence was received from Councillor E Stanley (Substitute Councillor Phillips).

Councillors Humphreys and Smith were also in attendance.

1 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

2 **Minutes of the Resources Board held on 26 January 2015**

The minutes of the meeting of the Board held on 26 January 2015, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

3 **Overview of the Terms and Reference of the Resources Board**

The Deputy Chief Executive provided an overview of the Terms of Reference of the Resources Board.

4 **Internal Audit – Plan of Work for 2015/16**

The Deputy Chief Executive explained the basis upon which the Audit Plan for 2015-16 had been developed, using a variety of sources of information to ensure that all appropriate aspects of service activity continued to be embraced as part of the approved three year review programme.

Resolved:

That the Audit Plan for 2015-16, attached as Appendix A to the report of the Deputy Chief Executive, be approved.

5 **Annual Treasury Report for 2014/15**

The Deputy Chief Executive reported on the out-turn for 2014/15 and highlighted any areas of significance.

Resolved:

- a That the Annual Treasury Report for 2014/15 be noted;
and

Recommended:

- b That the Annual Treasury Report be approved.

6 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2014 - March 2015

The Chief Executive and Deputy Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Resources Board for April 2014 to March 2015.

Resolved:

That the report be noted.

7 Risk Management Annual Report 2014/15

The Assistant Director (Finance and Human Resources) informed Members of risk management actions undertaken during 2014/15 and the risks identified for 2015/16.

Resolved:

That the progress made be noted.

8 Members' Allowances Out-turn for 2014/15

The Assistant Director (Finance and Human Resources) advised Members of the allowances paid for 2014/15, which the Council had a duty to publish under the Members' Allowances Scheme.

Resolved:

That the report be noted.

9 The Arcade – Community Use

Summary

The Assistant Director (Streetscape) presented Members with a copy of the annual report on the community use of The Arcade, Atherstone, as submitted by Atherstone Town Council.

Resolved:

- a That the report be noted; and**
- b That in future the annual report on the community use of The Arcade, Atherstone, submitted by Atherstone Town Council, be reported to the Community and Environment Board.**

10 Minutes of the Housing Sub-Committee held on 20 April 2015

The minutes of the Housing Sub-Committee held on 20 April 2015 were noted.

11 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

12 Housing Maintenance Section – Staff Requirements

The Assistant Director (Housing) provided the Board with information about the Maintenance Section and proposed temporary changes to the staff structure.

Resolved:

- a That the Health and Safety Officer post be extended for 12 months to November 2016; and**
- b That an additional Contracts Surveyor be agreed in principle, and that the timing of the appointment be delegated for decision by the Leader and Chair of Resources Board and report back on the outcome to a future meeting of the Board.**

13 Disposal of Coleshill Leisure Centre

The Assistant Director (Streetscape) asked Members to consider the bids supplied by the tenderers for the purchase of the old Coleshill Leisure Centre Site and that a preferred bidder be identified.

Resolved:

- a That, in consultation with the Chairman and Vice-Chairman of the Resources Board, the Assistant**

Director (Streetscape) be authorised to agree the terms and conditions of sale with the preferred bidders.

- b That should the negotiated terms and conditions result in a significant change in the amount being offered for the site, the matter be brought back for further consideration by a future meeting of the Resources Board.**

14 Irrecoverable Local Taxation Debts

The Assistant Chief Executive (Community Services) detailed the amounts recommended for write off in accordance with the write off policy agreed by the Resources Board on 25 March 2013.

Resolved:

- a That the write off of 2 balances over £5,000 totalling £20,395.38 in respect of unpaid Non Domestic Rates be authorised;**
- b That the write off under delegated powers of 29 balances under £5,000 totalling £22,088.84 in respect of unpaid Council Tax be noted; and**
- c That the write off of payments over £5,000 totalling £55,289.62, detailed in Appendix B of the report of the Assistant Chief Executive (Community Services), using the Chief Executive's special powers be noted.**

D Wright
CHAIRMAN

Agenda Item No 6

Resources Board

11 August 2015

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 7

Disposal of Coleshill Leisure Centre – Report of the Assistant Director (Streetscape)

Paragraph 3 – by reason of the report containing financial information.

The Contact Officer for this report is Richard Dobbs (719440).

Agenda Item No 8

Irrecoverable Local Taxation Debts - Report of the Assistant Director (Community Services)

Paragraph 1 - by reason of the report containing information relating to an individual.

The Contact Officer for this report is Bob Trahern (719378).