

To: The Deputy Leader and Members of the Community and Environment Board

(Councillors Bell, Fowler, Hobley, Jackson, Jarvis, Jenns, Melia, H Phillips, Ririe, Singh, Smith, Turley, Whapples and A Wright)

For the information of other Members of the Council

For general enquiries please contact Democratic Services on 01827 719226 or via e-mail democraticservices@northwarks.gov.uk.

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The agenda and reports are available in large print and electronic accessible formats if requested.

COMMUNITY AND ENVIRONMENT BOARD AGENDA

14 OCTOBER 2024

The Community and Environment Board will meet in The Chamber, The Council House, South Street, Atherstone on Monday 14 October 2024 at 6.30pm.

The day after the meeting a recording will be available to be viewed on the Council's YouTube channel at [NorthWarks - YouTube](#).

AGENDA

- 1 Evacuation Procedure.**
- 2 Apologies for Absence / Members away on official Council business.**
- 3 Disclosable Pecuniary and Non-Pecuniary Interests.**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to put questions to elected Members.

Members of the public wishing to address the Board must register their intention to do so by 9:30am two working days prior to the meeting. Participants are restricted to five minutes each.

If you wish to put a question to the meeting, please register by email to democraticservices@northwarks.gov.uk or telephone 01827 719226 / 01827 719237 / 01827 719221.

Once registered to speak, the person asking the question has the option to either:

- a) attend the meeting in person at the Council Chamber.
- b) attend remotely via Teams; or
- c) request that the Chair reads out their written question.

The Council Chamber has level access via a lift to assist those with limited mobility who attend in person however, it may be more convenient to attend remotely.

If attending remotely an invitation will be sent to join the Teams video conferencing for this meeting. Those registered to speak should dial the telephone number and ID number (provided on their invitation) when joining the meeting to ask their question. However, whilst waiting they will be able to hear what is being said at the meeting.

5 **Minutes of the meeting of the Board held on 20 August 2024** – copies herewith, to be approved and signed by the Chairman.

PUBLIC BUSINESS (WHITE PAPERS)

6 **Fly Tipping Update** - Report of the Chief Executive

Summary

This report provides Members with an update on the work that the Environmental Health, Transformation and Streetscape Teams have undertaken in order to try and reduce fly tipping across the Borough.

The Contact Officers for this report are Sharon Gallagher (719292) and Milen Woldeab (719326).

- 7 **North Warwickshire Green Space and Playing Pitch Strategies – Progress Report** – Report of the Interim Assistant Director of Leisure and Community Development

Summary

This report informs Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2020 to 2033) and the Playing Pitch Strategy (2024 to 2031).

The Contact Officer for this report is Becky Evans (719346).

- 8 **Budgetary Control Report 2024/25 (Apr-Sep)**

Summary

The report covers revenue expenditure and income for the period from 1 April 2024 to 30 September 2024. The 2024/25 approved budget and the actual position for the period are given, together with an estimate of the outturn position for services reporting to this Board.

The Contact Officers for this report are Adrian Vaughan (719379 and Akanksha Downing (Ext 4384).

- 9 **Minutes of the Health and Wellbeing Working Party** held on 23 September 2024 - copy herewith.

STEVE MAXEY
Chief Executive

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
COMMUNITY AND ENVIRONMENT BOARD**

20 August 2024

Present: Councillor Bell in the Chair.

Councillors Fowler, Hobley, Jackson, Jenns, Melia, H Phillips, Ririe, Singh, Smith, Symonds, Turley Whapples and A Wright.

Apologies for absence were received from Councillor Jarvis (Substitute Councillor Symonds)

The Chair informed the Board that Agenda Item No 13 (Staffing Matter) was being withdrawn from the agenda to allow for further work to be carried out,

8 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

9 Minutes of the Meeting of the Board held on 20 May 2024

The minutes of the meeting held on 20 May 2024, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

10 Leisure-related Section 106 Receipt

The Director of Leisure and Community Development asked the Board to consider and determine the use of a leisure – related Section 106 receipt held by the Borough Council.

Resolved:

That the use of the Section 106 receipt referred to in the report of the Director of Leisure and Community Development be approved.

Recommended to Executive Board:

That the supplementary estimate of £104,477 be included within the capital programme for the proposed undertaking detailed in the report of the Director of Leisure and Community Development for Executive Board on 16 September 2024.

11 Local Visitor Economy Partnership – Elected Member Forum

The Director of Leisure and Community Development reported that, in response to representations from borough and district councils, the Coventry and Warwickshire Local Visitor Economy Partnership (LVEP) had

established an Elected Member Forum to represent the interests of those authorities, including the Borough Council and requested that a member of the Community and Environment Board be nominated to represent the Authority on that Forum.

Resolved:

That the establishment of the Elected Member Forum as part of the Local Visitor Economy Partnership (LVEP) be noted and a Councillor be nominated to represent the interests of North Warwickshire Borough Council on the Forum.

12 Fixed Penalty Notice Charge Increase

The Chief Executive requested that the Board consider increasing the fixed penalty notice charge in line with the revised charges in the Environmental Protection Act.

Resolved:

That an increase in the Fixed Penalty Notice charge as set out in the report of the Chief Executive be approved and that the amended charges take effect from 1 September 2024.

13 Leisure Project Update and Options

The Interim Corporate Director – Streetscape set out the work undertaken to date to review the future provision of leisure facilities within North Warwickshire and the development of the new leisure project to date. The key considerations and options for the Board to consider include the future provision of new facilities to replace the current leisure facilities at Polesworth and Atherstone , together with the options available to the Council in respect of the future management and operation of the Council’s leisure facilities.

Resolved:

- a That delegated authority be given to the Interim Corporate Director - Streetscape to award a contract with a design and build/developer partner to undertake the detailed feasibility and potential design of two new leisure facilities in Polesworth and Atherstone;**
- b That work proceeds with the preparation of a procurement process with the market to secure a ten plus 5-year contract for the future management and operation of the new and existing leisure facilities, as set out in the report of the Corporate Director – Streetscape;**
- c That a detailed business case to meet the Council’s aspirations for the provision of a new leisure/health facility at Atherstone continues to be developed;**

- d That a small member steering group made up of members of the Board to function as a sounding board in the development of the broader leisure project be established; and
- e That, due to the HMRC ruling regarding the leisure project, £471,655 VAT reclaimed for leisure income being fenced in a specific reserve fund.

Following the meeting it was agreed that the members of the Steering Group would be Councillor Bell (Chair), Whapples, Singh and Melia.

A document was circulated setting out the proposed terms of reference for the group which was agreed by the Board.

14 Budgetary Control Report 2024/25 (April – June)

The Interim Corporate Director – Resources detailed the revenue expenditure and income for the period from 1 April 2024 to 30 June 2024. The 2024/25 approved budget and the actual position for the period were given, together with an estimate of the outturn position for services reporting to the Board.

Resolved:

That the report be noted.

15 Minutes of the UKSPF Advisory Panel

The minutes of the meeting of the UKSPF Advisory Panel held on 13 June 2024, copies having been previously circulated, were noted.

Margaret Bell
Chair

Agenda Item No 6

Community and Environment Board

14 October 2024

Report of the Chief Executive

Fly Tipping Update

1 Summary

- 1.1 This report provides Members with an update on the work that the Environmental Health, Transformation and Streetscape Teams have undertaken in order to try and reduce fly tipping across the Borough.

Recommendation to the Board

That the report be noted.

2 Background

- 2.1 The purpose of this report is to update members on the work of the Environmental Crime officer, Environmental Health, Streetscape, Communications Team and Legal colleagues are undertaking, to reduce fly-tipping within the Borough.

3 Updates

- 3.1 In order to help to reduce fly-tipping, we have been deploying wildlife cameras in rural locations where we experience high levels of fly tipping. These cameras have limited memory, we have now purchased SD cards with 4 x times more memory than the previous ones, which should last a week instead of a couple of days, these will be rolled out over the next couple of weeks.
- 3.2 We have now received the fly tipping grant awarded by DEFRA £34,633. The grant is twofold, £28,975 is to provide support to local authorities in England towards expenditure lawfully incurred or to be incurred by them to implement interventions aimed at tackling fly-tipping by raising awareness of the household waste duty of care, an additional £5,658 to provide support to local authorities in England towards expenditure lawfully incurred or to be incurred by them, to implement interventions aimed at tackling fly-tipping by raising awareness of the household waste duty of care.
- 3.3 The Environmental Crime Officer has now been in post since the 5 August, there is a presentation attached to this report detailing work undertaken along with future plans to improve outcomes (see appendix A).
- 3.4 From the 20 August 2024 to 22 September 2024 Streetscape have cleared 112 Fly tips.
- 3.5 We have 8 open and active investigations.

5 **Measures/Performance Information**

5.1 Requirement to submit data every three months to the Environment Agency.

5.1.1 Going forward we will resume reporting using a dashboard (by utilising Power BI Pro) as this provides real time data, this will be monitored by the Environmental Crime Officer.

5.1.2 Going forward we will be logging all fly tipping clearances (whether it is a member of the public, Councillors, Officers, or our Contact Centre Team) on the IDOX customer portal. As part of logging the request, the customer will be asked if they know who tipped the waste and if they are willing to provide a witness statement. The Environmental Crime Officer will monitor the inbox and will visit the site (if available) as soon as we are notified, whilst liaising closely with the Streetscape Team.

7 **Report Implications**

7.1 **Financial Implications**

7.1.1 There are no additional financial implications arising from this report.

7.2 **Safer Communities Implications**

7.2.1 An increased focus on fly tipping to achieve better outcomes, which will lead to residents feeling safe in their community.

7.3 **Legal Data Protection and Human Rights Implications**

7.3.1 Fly tipping is an offence under the Environmental Protection Act 1990. There is also a Duty of Care specified in this Act which requires producers of waste, including householders, to take all reasonable measures to ensure that their waste is disposed of correctly and legally and where applicable is only transferred to someone who is authorised to transport or dispose of it.

7.3.2 The use of the security cameras is subject to a protocol to ensure compliance with the relevant legal requirements for CCTV surveillance. The protocol has been reviewed as required to comply with the UK General Data Protection Regulations and updated guidance prepared by the Surveillance Camera Commissioner. It is also necessary to obtain authorisation for covert surveillance under RIPA, which must then be approved by the Magistrates Court. It is essential that this authorisation is obtained prior to deployment for covert surveillance.

7.4 **Environment, Climate Change and Health Implications**

7.4.1 Tackling fly tipping will make positive contributions towards improving the environment and sustainability. The fly tips create adverse impacts on the local environment and use significant resources in removing them and carrying out investigations.

7.4.2 By reducing fly tipping the quality of life in local communities will be improved.

7.5 Risk Management Implications

7.5.1 None relating to this report.

7.6 Equality Implications

7.6.1 There are no known adverse impacts on any of the groups defined in the Equality Act 2010 under the protected characteristics. The adverse impacts of fly tipping on the local environment is often in rural locations although not exclusively.

7.7 Links to Council's Priorities

7.7.1 The ongoing actions will contribute towards the priorities of creating safer communities and protecting our countryside and heritage.

The Contact Officers for this report are Sharon Gallagher (719292) and Milen Woldeab (719326).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Backgro und Paper No	Author	Nature of Background Paper	Date



Environmental Crime Officer

Andy Timmins

Protecting our local environment





Whats my role?

Investigating the illegal dumping of waste

Enforcing environmental Regulations and Law

Crime reduction strategies.

Raising awareness and educating the public



The impact on North Warwickshire

- + Environmental degradation
- + Destruction of habitat
- + River pollution
- + Public health
- + Economic Costs
- + Trust and Confidence

So, what next..

‘The way to get started is to quit talking and begin doing’

Walt Disney

A man with a serious expression, wearing a high-visibility yellow vest, is in the foreground. In the background, a large, messy pile of trash, including cardboard boxes, plastic bags, and a green bag with a logo, is piled up on the side of a paved road. The scene is outdoors with green foliage in the background.

Scene investigation – evidence gathering



Location Reinforcement



Social Media / Press

- Any witnesses?
- Raising trust and confidence
- Education



Cross Border Collaboration



North Warwickshire Borough Council



Funding considerations

Drone

ANPR



Agenda Item No 7

Community and Environment Board

14 October 2024

Report of the Interim Assistant Director Leisure and Community Services

North Warwickshire Green Space and Playing Pitch Strategies - Progress Report

1 Summary

- 1.1 This report informs Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2020 to 2033) and the Playing Pitch Strategy (2024 to 2031).

Recommendation to the Board

That Members note and comment upon the progress made in respect of the implementation of the priorities of the North Warwickshire Green Space Strategy (2020 to 2033) and the Playing Pitch Strategy (2024 to 2031).

2 Consultation

- 2.1 Consultation has taken place with relevant Members and any comments received will be reported at the meeting.

3 Introduction

- 3.1 As Members are aware, the Board formally adopted the North Warwickshire Green Space Strategy (2020 to 2033) at its meeting held in January 2020. The recently reviewed and revised Playing Pitch Strategy was adopted by the Board at its meeting held in January 2024. This report provides an update on progress in respect of delivery against the priorities identified in both documents.

4 Service Priorities

4.1 Improvement, Maintenance and Cleanliness

Boot Hill Recreation Ground, Grendon

- 4.1.1 The Board is aware that the football pitch at Boot Hill Recreation Ground, Grendon, has been completely renovated. It is now one of the best pitches in the region. In furtherance of needs identified in the Playing Pitch Strategy, Grendon Football Club, with which the Borough Council has agreed to enter into a Tenancy at Will, has been very proactive in encouraging and managing

appropriate use of the Recreation Ground, alongside the informal access that remains for the local community.

4.1.2 The Board will be aware of the structural issues with the ancillary accommodation on the site. Unfortunately, despite a “raft” solution being completed last Autumn, a structural engineer has inspected the building and has recommended a “Helifix” repair strategy is used to stabilise the structure. This work is imminent.

4.2 **Safety and Security**

4.2.1 Through the use of Safer Streets funding, and in order to address the issues associated with access by nuisance motorised bikes, K Barriers are being installed to improve security at the following sites:

- Church Lane, Kingsbury
- Brett’s Hall Recreation Ground, Ansley Common
- Mancetter Recreation Ground
- Sycamore Crescent, Arley

4.3 **Tree Management**

4.3.1 Whilst the Green Space Officer (Trees) is responsible for the provision of a professional arboricultural service in respect of the Authority’s tree stock, Members are aware that this post has been vacant for over three years. As previously reported, inspections and the associated reactive works are currently being completed, very satisfactorily, by arboriculturists at Warwickshire County Council.

4.3.2 Since April 2024, work has been instructed on 26 different sites and to 73 trees, 6 of which have had to be felled. In all cases, the trees were classified as being “dead, dying or dangerous”. In these cases, the trees were deemed to be causing a structural issue with property and / or boundary walls or providing some other form of significant obstruction for the local community.

4.3.3 Members will be aware of the Borough Council’s successful joint application with WCC to the Coronation Living Heritage Fund, which supports the planting of community orchards in celebration of the King’s Coronation last year. To date, WCC has received five applications for planting at sites within North Warwickshire. The site in Orchard Close, Austrey, was planted in March, and two additional sites (one in Fillongley and one in Newton Regis) have been approved for planting.

4.4 **Biodiversity and Climate Change**

4.4.1 Biodiversity net gain (BNG) is an approach to development and / or land management, which aims to leave the natural environment in a measurably better state than it was before any development took place. Through the Environment Act 2021, local authorities are required to consider what they can do to conserve and enhance biodiversity and they will need to agree

policies and plans that enable them to exercise this duty. It is anticipated that the new Green Space Strategy will support this process from a land ownership perspective.

- 4.4.2 From 12 February 2024, all major planning applications need to show a biodiversity net gain of 10%. From 2 April 2024, the 10% Biodiversity Net Gain (BNG) will be mandatory for small sites, although there are some exemptions. A Biodiversity Gain Plan is the method of achieving the 10% gain, which may be on-site (within the proposed development site area), offsite biodiversity gains (land identified by the developer), or via biodiversity credits calculated by the statutory biodiversity metric calculation tool and which must then be purchased from suitable sites and opportunities for Biodiversity Net Gain sites located and marketed elsewhere. The County Council in partnership with Warwickshire local authorities are also currently establishing themselves within the BNG market through their Natural Capital Investment Strategy (NCIS) to ensure opportunities for directing biodiversity credits to sites within Warwickshire and the Borough. Where appropriate, Land owned by the Borough can be directed towards and utilised as part of this emerging BNG market and as part of the NCIS.
- 4.4.3 The Forward Planning Team's recent "call for sites" exercise is currently maintained open and has requested site opportunities for Bio Diversity Net gain, to where offsite biodiversity gains and biodiversity credits generated by development can be directed.
- 4.4.4 The current Green Space Strategy sets out a number of priorities in respect of the conservation and enhancement of biodiversity through habitat creation and management, to which the Local Nature Reserves Project is making a significant contribution. The four local reserves are managed through an agreement with Warwickshire Wildlife Trust.
- 4.4.5 Additionally, as outlined in the Section 106 agreement in relation to the development at 145 Coleshill Road, Hartshill, NWBC are assuming the maintenance responsibility for the green space between The Larches and Ash Drive. A tree management plan will be created and managed by Warwickshire County Council, and Warwickshire Wildlife Trust will be commissioned through the maintenance contribution of the S106 agreement to maintain the land.

4.5 Children and Young People

- 4.5.1 The Green Space Strategy recognises the vital role of open space in helping children and young people to develop skills through play and social interaction and it commits the Authority to supporting the development of a strategic network of play facilities across the Borough. The Play Area Development Programme has enabled the Authority to meet this commitment through the delivery of an associated action plan.
- 4.5.2 Members will be aware that, through the Play Area Development Programme, the following sites have been developed / refurbished since 2021:

- Holly Bank, Austrey
- Cole End Park, Coleshill
- Piccadilly
- Corley
- Hurley
- Abbey Green Park, Polesworth
- Wood End
- Kitwood Avenue, Dordon
- Brook Walk, Mancetter
- Brett's Hall Pump Track, Ansley Common

4.5.3 The next sites to be developed through the Programme are those located at Royal Meadow Drive Recreation Ground, Atherstone, and Baxterley Recreation Ground. The final designs for these sites are currently out for consultation.

4.5.4 Following on from a number of requests for new goal posts, officers recently completed an audit of all the posts situated in Authority – owned green spaces. Funding has been secured through UK Shared Prosperity Fund to replace all of the current posts in:

- Royal Meadow Drive, Atherstone
- Brook Walk, Mancetter
- Ridge Lane
- Baxterley
- Sycamore Road, Kingsbury
- Piccadilly
- Wood End
- Abbey Green Park, Polesworth

5 Area Priorities

Arley and Whitacre

5.1 For health and safety reasons, the skate provision at Old Arley Recreation Ground has been removed. The new play equipment, which includes a rope pyramid, spring rocker and play panels, has now been installed. In addition, Big Local provided funding for the installation of two inclusive picnic benches.

Baddesley Ensor and Grendon

5.2 In addition to scheduled improvement works to the play area in Baxterley taking place this year, Rural England Prosperity Funding has been used to install a path to improve access from the entrance to the play equipment. The path will lead to a wheelchair-friendly picnic bench and a wheelchair accessible roundabout which will be installed as part of the play area improvement works.

- 5.3 As recommended by the access report completed by AccessAble, the current wooden kissing gate at Baxterley Recreation Ground will be replaced by a single gate to improve access to the site. The colour contrast will also make the entrance clearer to those with visual impairments.

Coleshill

- 5.4 Work has now been completed on the path that runs from the play area through Cole End Park Local Nature Reserve. The surface and edging have been reinstated to improve accessibility.
- 5.5 In agreement with local Ward Members, a bin and bench are being installed at Cole End Park, utilising the remaining S106 funding from the Blythways development.
- 5.6 An accessible wheelchair roundabout has now been installed within the play area at Cole End Park and repairs to the wet pour are due to take place when the weather improves.

Curdworth, Hurley and Wood End

- 5.7 Two K Barriers have been installed at Wood End Recreation Ground, as recommended within the AccessAble accessibility review.

Hartshill

- 5.8 Following the installation of the K Barrier at Grange Road Recreation Ground, Hartshill, the path leading up to the entrance has also now been improved, creating a more gradual incline to improve access.

Polesworth and Dordon

- 5.9 For health and safety reasons, the “half pipe” at Abbey Green Park, Polesworth, was removed and has been replaced with a new half pipe and some parkour equipment. An open event has taken place, and a graffiti artist will be working with local young people to create artwork on the half pipe.
- 5.10 Members will be aware that, at the meeting of Full Council held in February 2024, provision was made for the installation of a pump track and associated facilities in Dordon. Following a successful procurement process, in which four responses were received for the tender, the successful applicant has been informed and work should be completed by the end of the financial year.

6 Review of the Green Space and Playing Pitch Strategies

- 6.1 As the Board is aware, the audit and assessment work for the Green Space and Playing Pitch Strategies was undertaken in 2017/18. Formal Sport England Guidance requires the supply and demand data for adopted Playing Pitch Strategies to be updated every three years. Similarly, the Green Space Strategy requires review in order to be kept up-to-date to meet National

Planning Policy Framework, Local Plan and Supplementary Planning Document requirements. There was, therefore, a previously reported requirement for both documents to be reviewed and updated. A single external contractor was appointed to undertake the review of both Strategies.

6.2 Further to progression through a formal four (now five) stage process, the Board considered and formally adopted a revised Playing Pitch Strategy at its meeting held in January 2024. The Strategy has also been formally endorsed by Sport England and the relevant Governing Bodies of Sport.

6.3 The Borough Council has also taken receipt of an Open (Green) Space Assessment Report. This very long document focuses on the findings of research, site assessments, data analysis and GIS mapping and it provides detail about what provision exists in the Borough, its condition, distribution and overall quality. A revised draft of the Green Space Strategy will be tabled at a future meeting of this Board.

7 Report Implications

7.1 Finance and Value for Money Implications

7.1.1 The financial implications arising directly out of this report are identified within the Green Space Strategy Action and Funding Plan and within the Playing Pitch Strategy. The corresponding actions will be financed through approved budgets, through external funding support and / or through developer contributions.

7.2 Safer Communities Implications

7.2.1 Projects advanced through the Green Space and Playing Pitch Strategies contribute to community safety by providing well-managed open space and recreation areas that afford opportunities for positive activity.

7.3 Legal, Data Protection and Human Rights Implications

7.3.1 There are no legal, data protection or human rights implications arising directly out of this report.

7.3.2 Receipts from Section 106 agreements must be spent in accordance with the agreements themselves, unless specifically agreed with the other parties to the agreement.

7.4 Environment, Climate Change and Health Implications

7.4.1 Delivery of priorities identified in the Green Space and Playing Pitch Strategies contributes directly to environmental improvements, enhancement of biodiversity and mitigation of the effects of climate change. It also helps to build sustainable and vibrant communities. It is anticipated that the revised draft Green Space Strategy, to be considered at a future meeting of this Board, will reflect issues associated with climate change and biodiversity net gain.

7.5 Human Resources Implications

7.5.1 There are no human resource implications arising directly out of this report.

7.6 Risk Management Implications

7.6.1 There are no direct risks consequent upon the services identified within this report. The activity that is included within the Green Space and Playing Pitch Strategies, however, will be risk assessed and appropriate controls put in place, where appropriate.

7.7 Equalities Implications

7.7.1 There are no equalities implications arising from this report. The Authority's green spaces and playing pitches are provided for the benefit of the whole community and no group or individual defined by the protected characteristics under the Equality Act will be excluded therefrom. The work being undertaken in conjunction with AccessAble will lead to further improvement in the accessibility of public spaces, as well as the quality of information available to the community about the accessibility of those sites.

7.8 Links to Council's Priorities

7.8.1 The North Warwickshire Green Space and Playing Pitch Strategies have direct and positive links to the following corporate priorities:

- Safe, liveable, locally focused communities
- Prosperous and healthy
- Sustainable growth and protected rurality
- Efficient organisation

7.8.2 Additionally, implementation of the provisions of the Strategies contributes directly to the attainment of the priorities of the Sustainable Community Strategy to:

- Raise aspirations, education attainment and skill levels
- Develop healthier communities
- Improve access to services

The Contact Officer for this report is Becky Evans (719346).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No.	Author	Nature of Background Paper	Date
1	North Warwickshire Borough Council	North Warwickshire Playing Pitch Strategy (2018 to 2031)	January 2019
2	North Warwickshire Borough Council	North Warwickshire Green Space Strategy (2020 to 2033)	January 2020
3	Director of Leisure and Community Development	Play Area Development Programme	January 2021
4	Chief Executive	Natural Environment, Including Biodiversity Net Gain	June 2023
5	Director of Leisure and Community Development	North Warwickshire Green Playing Pitch Strategy	January 2024
6	Director of Leisure and Community Development	North Warwickshire Green Space and Playing Pitch Strategies Progress Report	March 2024

Agenda Item No 8

Community and Environment Board

14 October 2024

Report of the
Interim Corporate Director – Resources
(Section 151 Officer)

Budgetary Control Report 2024/25
(Apr-Sep)

1 Summary

- 1.1 The report covers revenue expenditure and income for the period from 1 April 2024 to 30 September 2024. The 2024/25 approved budget and the actual position for the period are given, together with an estimate of the outturn position for services reporting to this Board.

Recommendation to the Board

That the report be noted and that the Board requests any further information it feels would assist it in monitoring the budgets under the Board's control.

2 Introduction

- 2.1 Under the Service Reporting Code of Practice (SeRCOP), services should be charged with the total cost of providing the service, which not only includes costs and income directly incurred, but also support costs relating to such areas as finance, office accommodation, telephone costs and IT services. The figures contained within this report are calculated on this basis.
- 2.2 In April 2024 a new Financial Management System (Unit 4) was implemented which will significantly change how budget monitoring and budget preparation is delivered in the future making it more efficient and timely automating as much as possible directing resources an interpreting the figures and presenting forecasts to give a clear indication of the outturn position and impact on balances which then feeds into the Medium-Term Financial Strategy. This report is the mid-year budget monitor and will be used for revising the current year end forecast.

3 Estimated Outturn

- ... 3.1 The figures presented in Appendix A & B are based on the actual spend for April to September. The report provides details on the likely out-turn position for each of the services reporting to this Board. The forecast (anticipated out-turn) for this Board for 2024/25 is **£7,672,907** compared to an approved budget of **£7,686,370**. A minor estimated reduction of **£13,463**.

- 3.2 The figures provided are based on information available and covered the first six months of the year. It highlights the areas which need to be monitored closely during the year and may change as the financial year progresses. Members will be updated in future reports of any changes to the forecast out turn and any additional funding will need to be approved by members as a supplementary estimate as part of the budget reports in January. More detail is shown in **Appendix A – B** of this report.

4 Leisure and Community Services

- 4.1 Income based on the mid-year figures is forecasted to exceed the approved budget position. Previous years trends have been considered along with the actuals for the first quarter. No adjustments will be made at this stage, this will be closely monitored going forward.
- 4.2 Employee costs are forecasted to exceed the approved budget position. This is due to the estimated impact of the 24/25 pay award which is not yet agreed. When the pay award is approved the salary budgets will be adjusted across the council to match the actual percentage awarded.

5 Streetscape

- 5.1 Income is presently estimated to come in slightly below the approved budget position. This is due to higher-than-expected revenues from bin sales and other waste collections, offset by a slightly lower than expected number of subscriptions to the garden waste service.
- 5.2 Employee costs are presently estimated at slightly above the approved budget position. This is due to vacant posts in services and cover through use of agency staffing, and the estimated impact of the 24/25 pay award which is not yet agreed. These budgets will continue to be closely monitored going forwards.
- 5.3 Expenditure against Transport is forecast to outturn below the approved budget position due to lower fuel and maintenance costs, and number of vehicles in active use. These budgets will continue to be monitored and adjusted in line with updated usage.

6 Environment

- 6.1 The mid-year figures do not highlight any potential variances to the original budget.

7 Report Implications

7.1 Finance and Value for Money Implications

- 7.1.1 Income and Expenditure will continue to be closely managed and any issues that arise will be reported to this Board at future meetings.

7.2 Environment and Sustainability Implications

7.2.1 The Council must ensure that it adopts and implements robust and comprehensive budgetary monitoring and control, to ensure not only the availability of services within the current financial year, but in future years.

The Contact Officers for this report are Adrian Vaughan (ext. 2379) and Akanksha Downing (ext. 4384).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
Executive Board – Agenda item 10	Interim Corporate Director - Resources (Section 151 Officer)	General Fund Revenue Estimates and Setting the Council 2024-25	

		Budget	Actuals	Forecast	Variance
	Streetscape	£3,675,510	£1,917,171	£3,609,079	-£66,431
NW5010	Amenity Cleaning	£837,430	£575,719	£883,693	£46,263
NW5016	Atherstone Market	£3,480	£4,447	£3,480	£0
NW5003	Cesspool Emptying	£81,420	£92,665	£65,584	-£15,836
NW5000	Domestic Refuse Collection	£1,288,100	£819,585	£1,255,241	-£32,859
NW5014	Drain Unblocking And Land Drainage	£19,710	£20,310	£19,710	£0
NW5007	Green Waste Service	£131,450	-£159,047	£124,559	-£6,891
NW5004	Recycling	£1,071,610	£672,253	£1,029,106	-£42,504
NW5015	Street Furniture	£8,630	£7,150	£8,630	£0
NW5001	Streetscene Grounds Maintenance	£198,620	-£30,539	£112,704	-£85,916
NW5002	Trade Refuse Collection	£12,220	-£173,478	-£55,189	-£67,409
NW3301	Transport Workshop Account	£0	£14,464	£152,115	£152,115
NW3303	Transport Fuel Account	£0	-£3,979	-£9,229	-£9,229
NW3300	Transport Management Account	£0	£62,360	£0	£0
NW3410	Transport Pool Vehicles	£0	£198	£8,103	£8,103
NW3302	Transport Sundry Spares And Consumables	£0	£764	-£12,267	-£12,267
NW5013	Unadopted Roads	£22,840	£14,300	£22,840	£0
	Environment	£676,620	£653,611	£680,017	£3,397
NW5006	Abandoned Vehicles	£5,760	£3,851	£5,760	£0
NW5005	Animal Control	£35,710	£32,302	£35,710	£0
NW4002	Commercial Pollution Control	£521,200	£517,337	£524,597	£3,397
NW5023	Consultation	£11,160	£6,130	£11,160	£0
NW5025	Corporate Policy	£42,270	£39,087	£42,270	£0
NW4003	Domestic Pollution Control	£41,070	£37,371	£41,070	£0
NW5034	Landscape	£13,750	£13,753	£13,750	£0
NW5021	Public Health Act 1984 Burials	£5,700	£3,780	£5,700	£0
	Leisure and Community	£3,334,240	£2,927,683	£3,383,811	£49,571
LL9003	Atherstone Leisure Complex	£1,129,250	£897,850	£1,195,164	£65,914
LL9002	Coleshill Leisure Centre	£581,470	£529,204	£514,294	-£67,176
NW5047	Community Fund For Local Projects	£0	£23,069	£0	£0
NW5019	Green Space Budget	£715,650	£698,048	£715,650	£0
NW5055	Health Improvement	£17,860	£12,603	£17,152	-£708
NW5040	Marketing And Market Research	£15,880	£9,280	£15,880	£0
LL9005	Memorial Hall (Cultural)	£0	£417	£867	£867
LL9004	Memorial Hall (Sport)	£180,360	£147,903	£245,210	£64,850
LL9001	Polesworth Gym (Prv Workspace Units)	£239,940	£193,240	£230,786	-£9,154
LL9000	Polesworth Sports Centre	-£3,710	£9,498	-£6,334	-£2,624
LL9007	Qe School Artificial Grass Pitch	-£1,020	-£2,737	-£3,419	-£2,399
NW5030	Rural Regeneration	£4,440	£3,240	£4,440	£0
NW5056	Safer Communities	£399,380	£372,399	£399,380	£0
NW5044	Support To Voluntary Organisations	£54,740	£33,670	£54,740	£0
	Community & Environment Board Total	£7,686,370	£5,498,464	£7,672,907	-£13,463

NOTE: The variance is between the budget and forecast

	Budget	Actuals	Forecast	Variance
Streetscape	£3,675,510	£1,917,171	£3,609,079	-£66,431
Employees	£2,977,140	£1,438,667	£2,986,265	£9,125
Premises-Related Expenditure	£309,240	£59,664	£309,240	£0
Supplies & Services	£724,790	£381,899	£724,790	£0
Transport-Related Expenditure	£1,451,710	£348,705	£1,373,684	-£78,026
Income	-£2,658,910	-£1,308,304	-£2,656,440	£2,470
Balance Sheet	-£10,200	£114,800	-£10,200	£0
Central Support Charges	£881,740	£881,740	£881,740	£0
Environment	£676,620	£653,611	£680,017	£3,397
Employees	£0	£1,434	£2,869	£2,869
Premises-Related Expenditure	£14,480	£12,325	£14,480	£0
Supplies & Services	£78,310	£63,179	£78,310	£0
Income	-£18,510	-£25,668	-£17,982	£528
Balance Sheet	£4,410	£4,410	£4,410	£0
Central Support Charges	£597,930	£597,930	£597,930	£0
Leisure and Community	£3,334,240	£2,927,683	£3,383,811	£49,571
Employees	£1,382,780	£717,294	£1,484,209	£101,429
Premises-Related Expenditure	£919,800	£390,801	£919,800	£0
Supplies & Services	£633,680	£252,509	£633,680	£0
Transport-Related Expenditure	£6,090	£449	£5,768	-£322
Income	-£1,335,970	-£421,880	-£1,387,506	-£51,536
Balance Sheet	£212,280	£472,930	£212,280	£0
Central Support Charges	£1,515,580	£1,515,580	£1,515,580	£0
Grand Total	£7,686,370	£5,498,464	£7,672,907	-£13,463

Health and Wellbeing Working Party Minutes

23 September 2024

Present: Cllr. Smith (Chairperson), Cllr. Stuart, Cllr. Whapples, Cllr. Hobley, Cllr. Davey, Becky Evans, Dave Winter, Sally Roberts (all NWBC), Jamie-Rae Tanner (WCC)

Apologies for Absence: Jane Coates (WCC), Cllr. Bates, Milen Woldeab

Item	Notes	Action
4	<p>Minutes of the Last Meeting (23 April 2024) and Matters Arising</p> <p>The minutes of the meeting held on 23 April 2024 were agreed as an accurate record of the proceedings.</p> <p>At its previous meeting, following a presentation by WCC, the Working Party had requested more comparative data on each school in relation to long-term absences. BE to chase.</p>	BE
5	<p>SPOTLIGHT – Measles and Whooping Cough</p> <p>A presentation on vaccinations, which will be circulated with the minutes, was given to the Working Party by Jamie-Rae Tanner, Public Health Consultant.</p> <p>Information was provided on measles, whooping cough / pertussis, and respiratory syncytial virus (RSV) vaccines.</p> <p>J-RT requested that the Working Party help to promote the vaccines to increase uptake.</p> <p>The Working Party requested additional data on vaccine uptake at each GP surgery.</p>	ALL J-RT
6	<p>SPOTLIGHT – Act on Energy</p> <p>Deferred</p>	
7	<p>Partner Updates</p> <p><u>WCC</u></p> <p>A number of health – related projects have been funded through Councillor Grants which is currently open for its second round of funding. The deadline for applications is 3 November.</p> <p>The Warwickshire Food Strategy 2023-2026 and delivery plan was approved by Warwickshire County Council's Cabinet on the 18 April. There are three core priorities:</p> <ol style="list-style-type: none"> 1. Improving access to affordable food 2. Improving opportunities for people to eat more healthily 3. Encouraging more sustainable approaches to food supply, to reduce food waste and greenhouse gas emissions <p>"Kind Communities – Kind Food" is the heading for the community engagement aspect of the Food Strategy, and 4 groups in North Warwickshire have been awarded grants for food - related community projects.</p>	

Agenda Item No 9

Item	Notes	Action
	<p><u>Financial Inclusion</u></p> <p>From 1 April 2024, emergency food provision in North Warwickshire has been delivered by We Care UK.</p> <p>There has been great feedback in relation to the new provider, and anyone with a @northwarks.gov.uk email address can make a referral.</p> <p>The Financial Inclusion Team are targeting parents at the school gates to encourage them to apply or find out if they are entitled to a Free School Meal.</p> <p><u>Leisure Facilities</u></p> <p>On the 18 September, the leisure facilities used National Fitness Day to promote the sites, offering promotions and joining the social media campaign #yourhealthisforlife</p> <p>DW to share any future marketing material with the Working Party to promote.</p> <p>On 17 September, blood glucose and cholesterol testing took place in the Council House for NWBC staff. 40 tests were completed, and a further testing event will take place on 2 December.</p> <p>Work continues with regard to Act for Autistics, providing training sessions for staff and conducting site surveys.</p> <p>The Working Party requested information on site closures. DW to provide for each meeting.</p>	<p>DW</p> <p>DW</p>
8	<p>Budget</p> <p>No requests received.</p>	
9	<p>Feedback from Relevant Partnership Meetings</p> <p>None recorded.</p>	
10	<p>Any Other Business</p> <p>None recorded.</p>	
	<p>Future Meeting Dates</p> <p>02 December 2024 at 18:00 24 February 2025 at 18:00 28 April 2025 at 18:00</p>	