

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

25 June 2012

Present: Councillor Sweet in the Chair

Councillors Hayfield, Humphreys, Moore, Morson, Phillips, Smith and Winter

Apologies for absence were received from Councillors Simpson and M Stanley (Councillor Winter substitute)

Councillor Pickard was also in attendance.

1 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Hayfield and Sweet and membership of the various Town/Parish Councils of Councillors Moore (Baddesley Ensor), Morson (Dordon), Phillips (Kingsbury) and Winter (Dordon) were deemed to be declared at this meeting.

2 **Capital Programme – 2011/12 Final Position**

The Assistant Director (Finance and Human Resources) updated Members on the final position of the 2011/12 Capital Programme and highlighted those schemes which had not progressed as quickly as expected and which were recommended to be carried forward into the 2012/13 Capital Programme.

Recommended:

- a **That the level of expenditure incurred (both actual and committed) to the end of March 2012 against the 2011/12 Revised Capital Programme be noted;**
- b **That the schemes which have not progressed as expected during the year be noted; and**
- c **That both the committed expenditure and schemes which have not progressed during the year be agreed as slippage to be carried forward into the 2012/13 Capital Programme.**

3 Capital Accounts 2011/12

The Board was informed that the Capital Accounts for 2011/12 had been prepared. Members were invited to approve the methods of funding used.

Recommended:

That the methods of funding to meet capital expenditure incurred in 2011/12 be approved.

4 Earmarked Reserves 2012/13

The Deputy Chief Executive reported on the level of reserves at 31 March 2012. Members were asked to approve the proposed use of reserves in 2012/13.

Recommended:

That the reserves held at 31 March 2012, and the planned use of reserves in 2012/13 be approved.

5 Annual Governance Statement 2011/12

The Deputy Chief Executive reported on the Annual Governance Statement setting out the arrangements the Council had put in place for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk. Members were asked to approve the Statement and Improvement Plan.

Recommended:

- a That the Annual Governance Statement for 2011/12, attached as Appendix A to the report of the Deputy Chief Executive be approved; and**
- b That the Improvement Plan, attached as Appendix B to the report be approved and progress against the plan be reported to Board.**

6 Financial Statements 2011/12

The Deputy Chief Executive reported on the Annual Financial Statements for 2011/12 and Members were asked to agree a suggested course of action.

Resolved:

That the position on the General Fund and Housing Revenue Account at 31 March 2012 be noted.

7 Minimum Revenue Provision Policy Statement

The Deputy Chief Executive reported on the proposed revised Minimum Revenue Provision Policy Statements for 2011/12 and 2012/13 and Members were asked to agree a suggested course of action.

Recommended:

- a That the amended Minimum Revenue Provision Policy Statement for 2011/12, set out in Appendix A to the report of the Deputy Chief Executive, be approved; and**
- b That the amended Minimum Revenue Provision Policy Statement for 2012/13, set out in Appendix B to the report, be approved.**

8 Treasury Management Strategy Statement and Annual Investment Strategy 2012/13

The Deputy Chief Executive reported on proposed revisions to the Treasury Management Strategy Statement and Annual Investment Strategy for 2012/13 previously approved by Council, to enable the implementation of the Local Authority Mortgage Scheme.

Recommended:

That any deposit relating to the LAMS scheme is in addition to the investments allowed with the chosen Mortgage Lender under the normal investment criteria and can be for a period of up to 7 years.

9 Community Governance Review – Parish of Middleton

The Chief Executive reported that a request had been received from Middleton Parish Council for an increase in the number of Parish Councillors and the Board was invited to consider whether or not the Borough Council should undertake a Community Governance Review.

Recommended:

That a Community Governance Review of the Parish of Middleton be undertaken and the findings reported to a future meeting of the Board.

10 **Police and Crime Panels**

The Assistant Chief Executive and Solicitor to the Council informed Members that Police and Crime Panels would be established shortly in the County and sought a recommendation on membership of that Panel.

Recommended:

- a. **That the numerical allocation of one seat to each of the Borough/District Councils in Warwickshire and five seats to Warwickshire County Council be agreed; and**
- b. **That this Council's nomination be made from the controlling political group or groups.**

11 **Budgetary Control Report 2012/2013 Period Ended 31 May 2012**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2012 to 31 May 2012. The 2012/2013 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

12 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2011 to March 2012**

The Chief Executive reported on the progress with the achievement of the Corporate Plan and Performance Indicator targets applicable to Executive Board for April 2011 to March 2012.

Resolved:

That the report be noted.

13 **Police Reform and Social Responsibility Act 2011**

The Assistant Chief Executive and Solicitor to the Council informed Members about progress with the implementation of the above legislation in amending the provisions of the Licensing Act 2003 and the Board was asked to agree to the necessary amendments to the Constitution.

Recommended:

- a That the changes to the Licensing Act 2003 be noted; and
- b That the Constitution of the Council be changed to reflect the delegated powers detailed in paragraphs 3.6 and 3.9 of the Appendix attached to the report Assistant Chief Executive and Solicitor to The Council.

14 Membership of the Democratic Structures Task and Finish Group.

The Board was asked to agree the membership of the Democratic Structures Task and Finish Group for the ensuing year.

Resolved:

That for 2012/13 the membership of the Democratic Structures Task and Finish Group comprise Councillors M Stanley, Sweet, Moore, Fox and Smith. Substitutes Councillors Morson, Winter, Hayfield and Lea.

15 Minutes of the meeting of the Special Sub-Group held on 23 April and 15 May 2012

The minutes of the meetings of the Special Sub-Group held on 23 April and 15 May 2012 were received and noted.

16 Minutes of the meeting of the Local Development Framework Sub-Committee held on 25 April and 17 May 2012

The minutes of the meetings of the Local Development Framework Sub-Committee held on 25 April and 17 May 2012 were received and noted.

Chairman