

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

28 June 2010

Present: Councillor Hayfield in the Chair

Councillors Fox, Lewis, May, Moore, Morson, B Moss, Phillips, Simpson, Smith, Swann and Sweet.

Councillors Butcher, Davis, Forwood, Fox, Johnston, Lea and Winter were also in attendance.

1 **Declarations of Personal or Prejudicial Interest.**

Any personal interests arising from the membership of Warwickshire County Council of Councillors Fox, Hayfield, May, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Fox (Shustoke), Lewis (Kingsbury), Moore (Baddesley Ensor), B Moss (Kingsbury) and Phillips (Kingsbury) were deemed to be declared at this meeting.

2 **Minutes of the meeting of the Board held on 19 April 2010.**

The minutes of the meeting of the Board held on 19 April 2010, copies having been circulated, were approved as a correct record and signed by the Chairman.

3 **Capital Programme – 2009/10 Final Position**

The Assistant Director (Finance and Human Resources) updated Members on the final position of the 2009/10 Capital Programme and highlighted those schemes which had not progressed as quickly as expected and which were recommended to be carried forward into the 2010/11 Capital Programme.

Recommended:

- a **That the level of expenditure incurred (both actual and committed) to the end of March 2010 against the 2009/10 Revised Capital Programme be noted;**
- b **That the committed expenditure be agreed as slippage to be carried forward into the 2010/11 Capital Programme;**
- c **That it be noted that the additional Disabled Facility Grant of £86,800 has been received, and that the request of the Assistant Director (Housing) to use this to increase the DFG budget in the 2010/11 Capital Programme be approved; and**

- d That an increase in the Borough Care Lifelines Budget of £6,000 be approved.**

4 Annual Governance Statement 2009/10

The Director of Resources reported on the Annual Governance Statement setting out the arrangements the Council had put in place for the governance of its affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk. Members were asked to approve the Statement and Improvement Plan.

Recommended:

- a That the Annual Governance Statement for 2009/10, attached as Appendix A to the report of the Director of Resources be approved; and**
- b That the Improvement Plan, attached as Appendix B to the report be approved and progress against the plan be reported to Board.**

5 Financial Statement 2009/10

The Director of Resources submitted the Annual Financial Statements for 2009/10 for approval.

Resolved:

That the Financial Statements 2009/1009 be approved subject to audit.

6 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April 2009 to March 2010

The Chief Executive reported on the progress with the achievement of the Corporate Plan and Performance Indicator targets applicable to Executive Board for April 2009 to March 2010.

Resolved:

That the report be noted.

7 Housing Finance Reform

The Director of Resources reported that the Department of Communities and Local Government (DCLG) had issued a consultation paper on proposals to reform the Housing Finance System. Members were informed of the potential implications for the Council and asked to endorse a proposed response.

Recommended:

That the proposed response to the DCLG, attached as Appendix C to the report of the Director of Resources, be agreed as the Council's response to the consultation paper on Housing Finance Reform.

[Note: This minute was considered and agreed by the Full Council at its meeting on 28 June 2010].

8 Powers Delegated to the Director of Community and Environment

The Assistant Chief Executive and Solicitor to the Council sought approval to changes in delegated powers following the retirement of the Director of Community and Environment.

Recommended:

That the changes in the delegated powers as detailed in the report of the Assistant Chief Executive and Solicitor to the Council be approved and the Constitution be amended accordingly.

9 Issues for Local Authorities Arising from the Change of Government

The Chief Executive circulated a list of some of the issues arising from the change of Government which may affect the Council.

Resolved:

That the list be circulated to all Members of the Council and updates provided as things progress.

10 Information Security Policy 2010-2012

The Assistant Director (Corporate Services) sought approval for the Council's Information Security Policy for the period 2010 - 2012.

Recommended

That the Information Security Policy be continued without the changes recommended in the report of the Assistant Director (Corporate Services).

11 Budgetary Control Report 2010/2011 Period Ended 31 May 2010

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2010 to 31 May 2010. The 2010/2011 budget and the actual position for the period, compared

with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

12 Capital Accounts 2009/10

The Board was informed that the Capital Accounts for 2009/10 had been prepared. Members were invited to approve the methods of funding used. A revised Appendix A was circulated at the meeting.

Recommended:

That the methods of funding to meet capital expenditure incurred in 2009/10 be approved.

13 Earmarked Reserves 2009/10

The Director of Resources reported on the level of reserves at 31 March 2010. Members were asked to approve the proposed use of reserves in 2010/11.

Recommended:

That the reserves held at 31 March 2010, and the planned use of reserves in 2010/11 be approved.

14 Value for Money Efficiency Update 2009/10

The Director of Resources reported on the details of the Council's Value For Money (VFM) efficiency achievements in 2009/10. It also detailed the progress made against the 2009-10 VFM Action Plan and proposed a new VFM Action Plan for 2010-11.

Recommended:

- a That the VFM Efficiency gains for 2009/10 to be reported to the CLG, as shown in Appendix A to the report of the Director of Resources be agreed;**
- b That the progress made against the 2009-10 VFM Action Plan be noted; and**
- c That the VFM Action Plan for 2010-11, as shown in Appendix B, be approved.**

15 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

16 Minutes of the meetings of the Special Sub-Group held on 19 April, 17 May and 24 May 2010

- i) Meeting held on 24 May 2010 Minute No 2 – Exclusion of the Public and Press.**

It was agreed that the following be added at the end of the minute “save for the car park report”.

Resolved:

That, subject to the amendment at i) above, the minutes of the meetings of the Special Sub-Group held on 19 April, 17 May and 24 May 2010 be agreed.

C Hayfield
Chairman