

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
EXECUTIVE BOARD**

30 September 2009

Present: Councillor Hayfield in the Chair

Councillors Davis, Lewis, May, Moore, Morson, B Moss, Smith, Swann and Sweet.

Apologies for absence were received from Councillors Fox, Phillips and Simpson.

Councillor Pickard was also in attendance.

15 Declarations of Personal or Prejudicial Interest.

Any personal interests arising from the membership of Warwickshire County Council of Councillors Hayfield, May, B Moss and Sweet and membership of the various Town/Parish Councils of Councillors Davis (Atherstone), Lewis (Kingsbury) and B Moss (Kingsbury) were deemed to be declared at this meeting.

16 Minutes of the meeting of the Board held on 29 June 2009.

The minutes of the meeting of the Board held on 29 June 2009, copies having been circulated, were approved as a correct record and signed by the Chairman.

17 External Auditors Report

The Director of Resources submitted a report informing Members of changes to the 2008/09 Statement of Accounts following the audit and the External Auditors' report to those charged with governance. Alison Breedon and Neil Mohan from PricewaterhouseCoopers were in attendance at the meeting.

Resolved:

That the contents of the External Auditors' report be noted.

18 Corporate Plan 2010/11 – Key Corporate Issues

The Chief Executive drew Members' attention to the key corporate issues facing the Council over the next 18 months and sought Members' agreement to addressing those issues during the formulation of the 2010/11 Budget and Corporate Plan.

Recommended:

That the issues raised in the report of the Chief Executive, together with the results of the consultations referred to in section 5.4 of the report, are the main areas which should be considered for inclusion in the 2009/10 Corporate Plan.

19 **Financial Strategy 2010-13**

The Director of Resources submitted a report summarising the Authority's Financial Strategy, projected forward the Authority's General Fund budgets to 2012/13, and suggested a detailed budget approach for the 2010/11 General Fund Budget.

Recommended:

- a **That the Financial Strategy shown as Appendix A to the report of the Director of Resources be approved;**
- b **That the General Fund budget projections for 2010/11 to 2012/13 be noted;**
- c **That the budget approach, set out in paragraph 12.1 and 12.2 of the report, be adopted; and**
- d **That growth bids be assessed according to the criteria set out in 9.2 of the report.**

20 **Corporate Policy Framework**

The Chief Executive reported on a proposal for an overall review of the Council's Corporate Policy Framework including, if appropriate, refreshing its Vision, Mission and Values and consideration of the development of a Customer Charter.

Recommended:

That the overall Corporate Policy Framework set out at Appendix E to the report be agreed and that the Chief Executive carries out reviews of the various elements of the Framework, as set out in section 4 of the report, and submits further reports on these to the Special Sub-Group, prior to reporting to Executive Board at the end of the process.

21 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets – April 2009 to June 2009**

The Chief Executive and the Director of Resources reported on the actual performance and achievement against the Corporate Plan and Performance Indicator targets relevant to Executive Board for the first quarter of 2009/10 from April to June.

Resolved:

That the report be noted.

22 **Draft Sustainable Community Strategy 2009 - 2026**

The Board was informed of the preparation of a draft North Warwickshire Sustainable Community Strategy 2009 – 2026. Observations from Councillors Johnston and Wykes, Portfolio Holder for Housing and the Environment respectively, were reported verbally at the meeting.

Recommended:

That the working draft of the Sustainable Community Strategy be agreed.

23 Place Survey

The Board was informed of the key results of the Place Survey and Members were asked to agree a suggested course of action.

Recommended:

That the report be noted and the key actions agreed.

24 LEADER Project Role of the Borough Council

The Board was informed of the Council's role in the LEADER project and Members were asked to agree a suggested course of action.

Recommended:

- a That North Warwickshire Borough Council acts as the Accountable Body for the LEADER project;**
- b That in order to secure delivery of the project the Council employs the project administrator, the post to be grant funded for the duration of the project; and**
- c That the Solicitor to the Council signs the Agreement with AWM to accept the terms and conditions of the grant.**

25 Member Representation on Outside Organisations

Members were invited to make nominations to three outside organisations namely the Local Members' Committee of Warwickshire Community and Voluntary Action (WCAVA); the Executive Group of LEADER Project and the Hams Hall BID project.

Recommended:

That the following appointments be made

- a Local Members' Committee of Warwickshire Community and Voluntary Action (WCAVA) – Councillor Moore (substitute to be recommended at Full Council on 18 November 2009);**
- b Executive Group of LEADER Project – Councillor Hayfield; and**
- c Hams Hall BID Project – Councillor Lea.**

26 Mayor's Awards for Voluntary Service

The Assistant Chief Executive and Solicitor to the Council sought approval for a proposal from the Leaders' Liaison Group to hold an awards ceremony every four years for those in our communities who had provided exceptional voluntary service.

Recommended:

That the proposal be agreed.

27 Value for Money and Efficiency Update

The Director of Resources reported on details of the Council's Value for Money efficiency achievements to date in 2009/10.

Resolved:

That the progress made against the 2009-10 Value for Money and efficiency target be noted.

28 Authorisation of Environmental Health Officers

The Assistant Chief Executive and Solicitor to the Council sought approval for a revised list of authorisations for Environmental Health Officers.

Recommended:

That the authorisations be approved.

29 Draft CSW Economic Strategy

Members were invited to comment on the Draft Sub-Regional Economic Strategy

Recommended:

That the Draft Sub-Regional Economic Strategy be welcomed.

30 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

31 Minutes of the Special Sub-Group

The minutes of the meetings of the Special Sub-Group held on 29 June, 27 July and 21 September 2009 were received and noted.

32 Review of the Environmental Health Division

The Assistant Chief Executive and Solicitor to the Council reported on proposed changes to the structure of the Environmental Health Division and Members were asked to agree a suggested course of action.

Recommended:

That the changes to the structure of the Environmental Health Division agreed by Special Sub-Group on 21 September 2009 be confirmed.

C Hayfield
Chairman