

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

21 September 2015

Present: Councillor Humphreys in the Chair

Councillors Chambers, Hayfield, Lea, Phillips, Reilly, Smith, M Stanley and D Wright.

Councillors Davey, Morson and Sweet were also in attendance.

#### 18 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Hayfield declared a Non-Pecuniary interest in Minute 27, Civil Parking Enforcement, by reason of being a member of Warwickshire County Council.

#### 19 **Minutes of the meeting of the Board held on 16 June 2015**

The minutes of the meeting of the Board held on 16 June 2015, copies having been circulated, were approved as a correct record and signed by the Chairman.

#### 20 **Financial Statements 2014/15**

The Deputy Chief Executive reported on the Annual Financial Statements for 2014/15 and Members were asked to agree a suggested course of action.

##### **Resolved:**

**That the 2014/15 Financial Statements shown in Appendix A to the report of the Deputy Chief Executive be approved.**

#### 21 **External Auditors' Report**

The Deputy Chief Executive submitted the External Auditors' report to those charged with governance.

##### **Recommended:**

**That the contents of the External Auditors' report be noted.**

#### 22 **Corporate Plan**

The Chief Executive reported on the proposed changes to the Council's Corporate Plan following the elections in May 2015.

**Recommended:**

- a That the revised Corporate Plan 2015/2015, attached at Appendix A to the report of the Chief Executive, be agreed;**
- b That the Vision Statement for the Council be agreed as ‘Protecting the rurality of North Warwickshire, supporting its communities, and promoting the wellbeing of residents and business’; and**
- c That delegated authority be given to the Chief Executive to finalise the format of the plan.**

**23 Financial Strategy 2016 – 2020**

The Deputy Chief Executive reported on the Authority’s Financial Strategy, projected forward the Authority’s General Fund budgets to 2019/20, and suggested a detailed budget approach for the 2016/17 General Fund Budget.

**Recommended:**

- a That the Financial Strategy shown as Appendix A to the report of the Deputy Chief Executive be approved;**
- b That the General Fund budget projections for 2016/17 to 2019/20 be noted; and**
- c That the budget approach, set out in section 12 of the report of the Deputy Chief Executive, be adopted.**

**24 Budgetary Control Report 2015/16 - Period Ended 31 August 2015**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2015 to 31 August 2015. The 2015/2016 budget and the actual position for the period, compared with the estimate at that date, was given, together with an estimate of the out-turn position for services reporting to this Board.

**Recommended:**

**That the report be noted.**

25 **Broadband Update and Match Funding**

The Assistant Director (Corporate Services) provided an update on the progress made to improve broadband coverage and speeds in the Borough. The Boards views were also sought on providing additional match funding to enable further investment including Broadband Delivery (BDUK) grant funding to be accessed.

**Recommended:**

- a **That the match funding proposal as set out in the report of the Assistant Director (Corporate Services) be agreed; and**
- b **That growth in the General Fund of £147,868, for 2016/17 and the following two years be approved.**

26 **Information and Communications Technology Strategy 2015 – 2019**

The Assistant Director (Corporate Services) presented the draft Information and Communications Technology (ICT) Strategy for 2015 – 2019 to Members.

**Recommended:**

**That the draft Information and Communications Technology Strategy, provided as Appendix A to the report of the Assistant Director (Corporate Services), be approved.**

27 **Civil Parking Enforcement**

The Assistant Director (Streetscape) sought Members' support for Warwickshire County Council and North Warwickshire Borough Council to work together on a joint approach to parking enforcement and management within North Warwickshire. Members were also asked to consider the implementation of Civil Parking Enforcement across the Borough.

**Recommended:**

- a **That North Warwickshire Borough Council jointly explore with Warwickshire County Council the future of parking management and enforcement across the Borough;**
- b **That the application for the implementation of a Civil Enforcement Area be formally supported by North Warwickshire Borough Council by giving**

**its agreement to Warwickshire County Council to support the process of implementation;**

- c That in order to complement and support the future implementation of Civil Parking Enforcement within the Borough, a fundamental review of North Warwickshire Borough Council's off-street parking management and enforcement be undertaken;**
- d That a Civil Parking Enforcement Task and Finish Group be arranged to consist of four Members from the Conservative Group and two Members from the Labour Group;**
- e That free parking be retained in car parks in North Warwickshire and the review will involve consultations with local residents, businesses and Town and Parish Councils.**

**28 Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – June 2015**

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to June 2015.

**Recommended:**

**That the report be noted.**

**29 Minutes of the meeting of the Safer Communities Sub-Committee held on 21 July and 10 September 2015**

The minutes of the meetings of the Safer Communities Sub-Committee held on 21 July and 10 September 2015 were received and noted.

**30 Minutes of the meetings of the Special Sub-Group held on 10 August, 18 August and 16 September 2015**

The minutes of the meetings of the Special Sub-Group held on 10 August 2015, 18 August and 16 September 2015 were received and noted.

**Recommended:**

- a That in respect of Minute No 6 (Request for Flexible Retirement) of the meeting of the Special Sub-Group held on 18 August 2015, the request be approved;**

- b That in respect of Minute No 8 (Statutory Officer Disciplinary and Dismissal Procedure) of the meeting of the Special Sub-Group held on 16 September 2015:**
  - i That the Statutory Officer Disciplinary and Procedure, as set out in Appendix A to the report of the Assistant Director (Finance and Human Resources) be adopted;**
  - ii That the Constitution of the Council be amended to include the revised arrangements; and**
  - iii That the consultation with the Statutory Officers to amend their contracts of employment in line with the Statutory Officer Disciplinary and Dismissal Procedure, be endorsed.**

**31 Minutes of the meeting of the Local Development Framework Sub-Committee held on 14 July 2015**

The minutes of the Local Development Framework Sub-Committee held on 14 July 2015 were received and noted.

David Humphreys  
Chairman