

## NORTH WARWICKSHIRE BOROUGH COUNCIL

### MINUTES OF THE EXECUTIVE BOARD

21 November 2016

Present: Councillor Humphreys in the Chair

Councillors Farrell, Ferro, Hayfield, Phillips, Reilly, Simpson, M Stanley, Smith and D Wright

An apology for absence was received from Councillor Chambers (substitute Councillor Ferro)

Councillor Davey was also in attendance.

#### 43 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

#### 44 **Minutes of the meeting of the Board held on 19 September 2016**

The minutes of the meeting of the Board held on 19 September 2016, copies having been circulated, were approved as a correct record and signed by the Chairman.

#### 45 **2015/16 Annual Audit Letter**

The Deputy Chief Executive presented the 2015/16 Annual Audit Letter received from the Council's external auditors', Ernst & Young LLP.

##### **Resolved:**

**That the report presented at Appendix A to the report of the Deputy Chief Executive be noted.**

#### 46 **Key Corporate Issues**

The Chief Executive drew Members' attention to the key corporate issues facing the Council in the mid-term future. He sought to assist Members in addressing these issues during the finalisation of the 2017/18 Corporate Plan and Budget and thereafter.

**Recommended:**

**That the issues raised in the report of the Chief Executive be taken into consideration by Members when preparing the Corporate Plan and Budget for 2017/18 and beyond.**

**47 Budgetary Control Report 2016/17 - Period Ended 31 October 2016**

The Assistant Director (Finance and Human Resources) reported on the revenue expenditure and income for the period from 1 April 2016 to 31 October 2016. The 2016/2017 budget and the actual position for the period, compared with the estimate at that date, was given, together with an estimate of the out-turn position for services reporting to this Board.

**Resolved:**

**That the report be noted.**

**48 Council Tax Support Scheme 2017/18**

The Assistant Chief Executive (Community Services) reported further on the Council's proposed localised Council Tax Support Scheme to be implemented on 1 April 2017.

**Recommended:**

- a That the retention of a maximum Council Tax Support award of 91.5% in respect of all working age customers in respect of the 2017/18 Council Tax Support Scheme be approved; and**
- b That the technical changes to be made to the current Council Tax Support Scheme to fall in line with statutory changes as advised by the Department of Work and Pensions be approved.**

**49 Calendar of Meetings 2017/18**

The Chief Executive presented the calendar of meetings for 2017/18 for approval.

**Recommended:**

**That the calendar of meetings for 2017/18 as submitted at Appendix A to the Chief Executive's report be approved.**

50 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – September 2016**

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Executive Board for April to September 2016.

**Resolved:**

**That the report be noted.**

51 **Leader Loan Arrangements**

The Assistant Director (Leisure and Community Development) sought the Council's approval to operate an interest-free loan scheme for community and voluntary sector applicants for financial support through LEADER, which, otherwise, would be unable fund the cost of their project, in advance of receiving a grant. Members were asked to agree a suggested course of action.

**Recommended:**

- a **That the Council agrees to provide interest-free loans, when required, to community and voluntary sector organisations seeking support through the LEADER programme; and**
- b **That the Council agrees the process and conditions for providing interest-free loans, as identified in the main body of the report of the Assistant Director (Leisure and Community Development).**

52 **Submission of Arley Neighbourhood Plan for Adoption**

The Assistant Chief Executive and Solicitor to the Council reported on the progress of the Arley Neighbourhood Plan and, following the Referendum, sought approval for adoption in accordance with section 16 of the Neighbourhood Planning (General) Regulations 2012.

**Recommended:**

**That the Arley Neighbourhood Plan be adopted and form part of the Development Plan.**

**53 Minutes of the meeting of the Local Development Framework Sub-Committee held on 31 October 2016**

The minutes of the Local Development Framework Sub-Committee held on 31 October 2016 were presented.

**Resolved:**

**i) That Minute No 11 - Draft Infrastructure Delivery Plan be amended to read as follows**

**“a That a working party be set up to bring together the proposed changes to the Draft Infrastructure Delivery Plan and that the amended plan be brought to the next meeting of Executive Board for consideration; and**

**b That subject to Executive Board approval at that meeting the re-drafted Infrastructure Delivery Plan be included in the Draft Local Plan consultation.”**

**ii) That the minutes of the Local Development Framework Sub-Committee held on 31 October 2016, together with the recommendations contained therein as amended at i) above, be approved and adopted.**

**54 Minutes of the meetings of the Special Sub-Group held on 8 November 2016**

The minutes of the meeting of the Special Sub-Group held on 8 November 2016 were received and noted.

David Humphreys  
Chairman