

# NORTH WARWICKSHIRE BOROUGH COUNCIL

## MINUTES OF THE SPECIAL SUB-GROUP

24 October 2011

Present: Councillor M Stanley in the Chair

Councillors Moore, Morson and Smith

Apologies for absence were received from Councillors Hayfield, Phillips and Sweet.

Councillors Humphreys and Pickard were also in attendance.

### 1 **Declarations of Personal or Prejudicial Interests**

Any personal interests arising from the membership of the various Town/Parish Councils of Councillors Moore (Baddesley Ensor), Morson (Dordon) and M Stanley (Polesworth) were deemed to be declared at this meeting.

### 2 **Review of Parliamentary Constituency Boundaries in England**

The Sub-Group was invited to consider the initial proposals published by the Boundary Commission for England in respect of its review of the North Warwickshire Parliamentary Constituency Boundary.

**Resolved:**

**That the initial proposals published by the Boundary Commission for England in respect of its review of the North Warwickshire Parliamentary Constituency Boundary be noted.**

### 3 **Council Office Accommodation**

The Sub-Group was presented with the proposed procurement timetable in respect of the Council Office Accommodation project.

**Resolved:**

**That the report be noted and the proposed procurement timetable be agreed.**

### 4 **Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that**

**they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

**5 Staff Travel**

The Deputy Chief Executive reported on a number of options relating to staff travel costs. Representations from Unison had been received.

**Resolved:**

**That consideration of the report be deferred.**

**6 Staffing Environmental Health**

The Sub-Group was asked to confirm the interim staffing structure within Environmental Health Section following a twelve month trial period.

**Resolved:**

**That the interim staffing structure as appended to the report of the Assistant Chief Executive and Solicitor to the Council be made permanent.**

Chairman