

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

18 February 2013

Present: Councillor M Stanley in the Chair

Councillors Humphreys, Phillips and Sweet

An apology for absence was received from Councillor Smith (Humphreys as substitute).

1 Disclosable Pecuniary and Non-Pecuniary Interest

None were declared at the meeting.

2 Salary Sacrifice Scheme

The Assistant Director (Finance and Human Resources) reported further on the implementation of a salary sacrifice car scheme and Members were asked to agree a suggested course of action.

Resolved:

That the implementation of a salary sacrifice scheme with Inchcape, as set out in the report of the Assistant Director (Finance and Human Resources), be approved.

3 Appointment of a Waste and Transport Manager

The Assistant Director (Streetscape) reported on the proposed creation of a new post of Waste and Transport Manager to cover the two important work areas of Refuse and Recycling and Transport following changes to the partnership arrangements with Nuneaton and Bedworth Borough Council.

Resolved:

That the creation of the post of Waste and Transport Manager within the Streetscape Division be agreed.

4 Review of Adaptations Service – Job Description for Housing Assessment Officer

The Assistant Director (Housing) This report follows on from a report to the Housing Sub-Committee in November 2012 which recommended approval of the Business Case for the joint service for delivering adaptations services. Following that approval a structure for the joint service has been drafted and a revised job description for the front line staff delivering the service. The structure and job description are

submitted to the Sub-Group for approval to allow for formal consultation with staff and Union representatives.

Resolved:

That the revised draft structure, draft job description and person specification be approved subject to formal consultation with staff and Unions.

M Stanley
Chairman