

**NORTH WARWICKSHIRE BOROUGH COUNCIL**

**MINUTES OF THE SPECIAL SUB-GROUP**

**29 April 2013**

Present: Councillor M Stanley in the Chair

Councillors Phillips, Smith and Sweet

Councillors Humphreys, Moore and Winter were also in attendance.

**1 Disclosable Pecuniary and Non-Pecuniary Interest**

None were declared at the meeting.

**2 Review of the Recruitment and Selection Policy and Procedure**

The Assistant Director (Finance and Human Resources) presented a revised Recruitment and Selection Policy and Procedure for approval.

**Resolved:**

**That the revised Recruitment and Selection Policy and Procedure attached as an appendix to the report of the Assistant Director (Finance and Human Resources) be adopted.**

**3 Corporate Workforce Plan 2013/16**

The Assistant Director (Finance and Human Resources) presented the Corporate Workforce Plan for 2013-16.

**Resolved:**

**That the Corporate Workforce Plan for 2013-16 be approved.**

**4 Exclusion of the Public and Press**

**Resolved:**

**That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.**

## 5 **Re-Structure of the Service**

The Assistant Chief Executive and Solicitor to the Council reported on a preferred option to deal with the vacancy in the Planning Division and the Sub-Group was asked to agree a suggested course of action. The Planning and Development Board had agreed to the proposals at its meeting on 15 April 2013.

### **Resolved:**

- a That the preferred option as outlined in the appendix to the report of the Head of Development Control be agreed; and**
- b That Officers be asked to report to Leaders Liaison in 12 months time on the progress of the revised staffing structure**

M Stanley  
Chairman