

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

3 June 2013

Present: Councillor M Stanley in the Chair

Councillors Hayfield, Phillips and Sweet

An apology for absence was received from Councillor Smith.

Councillors Humphreys, Moore, Morson and Winter were also in attendance.

1 Disclosable Pecuniary and Non-Pecuniary Interest

Councillor Hayfield declared a pecuniary interest in Minute No 4 (Revision of Housing Lettings Scheme – New Systems of Work) left the meeting and took no part in the discussion or voting thereon.

Councillor Hayfield declared a non-pecuniary interest in Minute No 6 (Accommodation Project Update) by reason of his County Council portfolio.

2 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involves the likely disclosure of exempt information as defined in Schedule 12A to the Act.

3 Appointment of a Permanent Financial Inclusion Manager

The Assistant Chief Executive (Community Services) sought approval to make the position of Financial Inclusion Manager created initially as a temporary post in September 2011, a permanent post within the Community Services Division with immediate effect.

Resolved:

That the post of Financial Inclusion Manager be made a permanent post with immediate effect.

4 Revision of Housing Lettings Scheme – New Systems of Work

The Assistant Director (Housing) reported on the change in approach which the new Letting Scheme required and set out proposals for changes to systems of work and Pre Tenancy Team structure. The Sub-Group was invited to consider the staffing implications.

Resolved:

- a That the new team structure be agreed;**
- b That formal consultation is undertaken with staff and Unions about the new team structure; and**
- c That the actions required to enable the new structure to be put in place before the new systems of work are required on 1 July 2013 are undertaken and support for a growth bid to Resources Board for any additional costs be agreed.**

5 Resource to Support the Review of the Borough Care Service

The Assistant Director (Housing) reported on a request for an additional resource to undertake tasks required to support the Borough Care Service review process.

Resolved:

That the reserve budget outlined in section 6 of the report of the Assistant Director (Housing) be used to provide additional, external resource to undertake tasks required as part of the Borough Care Service review process.

6 Accommodation Project Update

The Assistant Director (Streetscape) updated the Sub-Group on the progress of the accommodation project and circulated a note from Coventry City Council.

M Stanley
Chairman