

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

28 June 2016

Present: Councillor Hayfield in the Chair

Councillors Farrell, Humphreys, Singh and Sweet

An apology for absence was received from Councillor Jenns.

5 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Farrell declared a non-pecuniary interest in Minute No 8, Confirmation of Community Service Division Changes, and took no part in the discussion or voting thereon.

6 **Devolution**

The Chief Executive reported on issues which had occurred since the Council decided to become a Non-Constituent member of the West Midlands Combined Authority.

Resolved:

That the report be noted.

7 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Schedule 12A to the Act.

8 **Staffing – Finance and Human Resources Division**

The Assistant Director (Finance and Human Resources) reported on a revision to the staffing structure of Financial Services following a recent review of the service. The Sub-Group was asked to agree a suggested course of action.

Resolved:

- a **That the staffing proposals outlined in the report of the Assistant Director (Finance and Human Resources) and the**

revised structure for Financial Services, as set out in Appendix B to the report be approved;

- b That from 1 April 2016, the revised grade attached to the Accountancy Assistant (Debtors and Insurance) be paid; and**
- c That until the review of the HR Team has been completed, the remaining saving as identified in the report in the Division's staffing budget be retained.**

9 Confirmation of Community Service Division Changes

The Assistant Chief Executive (Community Services) reported on changes to the Community Service Division staffing structure and sought approval for the regrading of the Community Projects Officer (Community Hubs). The Sub-Group was asked to agree a suggested course of action.

Resolved:

- a That the changes to the Community Services Division structure be ratified; and**
- b That the post of Community Projects Officer (Community Hubs) be regraded to reflect the increased duties and the reporting line change to the Customer Contact Member with effect from 4 May 2016.**

C Hayfield
Chairman