

**To: Leader and Members of the Executive Board
(Councillors D Humphreys, Bell, Chambers, N Dirveiks, Farrell, Hayfield, Phillips, Reilly, Simpson and D Wright)**

For the information of other Members of the Council

For general enquiries please contact the Democratic Services Team on 01827 719221 or 719450 or via e-mail – democraticservices@northwarks.gov.uk

For enquiries about specific reports please contact the officer named in the reports.

The agenda and reports are available in large print and electronic accessible formats if requested.

EXECUTIVE BOARD AGENDA

24 APRIL 2019

The Executive Board will meet in the Committee Room at the Council House, South Street, Atherstone, Warwickshire on Wednesday 24 April 2019 at 6.30pm

AGENDA

- 1 Evacuation Procedure**
- 2 Apologies for Absence / Members away on official Council business.**
- 3 Disclosable Pecuniary and Non-Pecuniary Interests**

4 **Public Participation**

Up to twenty minutes will be set aside for members of the public to put questions to elected Members. Questions should be submitted by 9.30am 2 working days prior to the meeting. Participants are restricted to five minutes each. If you wish to put a question to the meeting please contact the Democratic Services Team on 01827 719221 or 719450 or email democraticservices@northwarks.gov.uk.

ITEMS FOR DISCUSSION AND DECISION (WHITE PAPERS)

5 **Sub-Regional Materials Recycling Facility** – Report of the Director of Streetscape and the Corporate Director – Resources

Summary

This report asks Members to support a change in the level of commitment to this project, and to approve the budget provision required in 2019/20.

The Contact Officers for this report are Richard Dobbs (719440) or Sue Garner (719374).

6 **Business Start Up and Support Contract** – Report of the Acting Chief Executive

Summary

Members are asked to agree to the Council continuing as a partner in the Warwickshire Business Start Up and Support contract.

The Contact Officer for this report is Steve Maxey (719438).

7 **Exclusion of the Public and Press**

Recommendation:

That under Section 110A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

EXEMPT INFORMATION (GOLD PAPERS)

8 **Planning Division** – Report of the Acting Chief Executive

The Contact Officer for this report is Steve Maxey (719438).

Steve Maxey
Acting Chief Executive

Agenda Item No 5

Executive Board

24 April 2019

**Report of the
Director of Streetscape and the Corporate
Director – Resources**

**Sub-Regional Materials Recycling
Facility**

1 Summary

- 1.1 This report asks Members to support a change in the level of commitment to this project, and to approve the budget provision required in 2019/20.

Recommendation to Council

- a To commit to becoming a Partner Council on the sub-regional MRF project, in order to take full advantage of the benefits and opportunities afforded by full project membership at this stage in the programme; and**
- b To approve the inclusion of additional budget provision of £100,000 in the 2019/20 budget, towards the professional fees needed to progress the project.**

2 Introduction

- 2.1 At its meeting on 11 February 2019, this Board resolved to commit the Council to Feedstock Council status in the Sub-Regional Material Recycling Facility project. Full partner status was not chosen at that time, as the additional benefits of full partner membership were not clear.
- 2.2 In subsequent discussions it became clear that the advantages of becoming a Partner Council at this stage are potentially greater than had been realised. In order to provide Members with this information, the opportunity was taken to invite all members to a presentation on the Material Recycling Facility at the Community and Environment Board meeting on 11 March 2019. The presentation was given by Coventry City Council's Commercial Business Director, who is leading on the project, so that the latest position could be shared.

3 Further Information

- 3.1 The terms for Councils joining as full partners by the end of March and those who sign up as Feedstock Councils were clarified. Partner Councils will enjoy the maximum returns available within the partnership, in addition to having a

seat on the project board. Local Authorities joining as Partner Councils at a later stage will do so on terms determined by that project board. The terms offered to future partners will be structured in a way which attracts further capital investment, but may not be at the same level enjoyed by partners who fully committed to the project at the outset.

- 3.2 While risks still exist at this stage, significant work is already being undertaken to mitigate those associated with ground condition, planning and highways issues. Discussions with a number of material processing, civil engineering and waste management companies have provided confirmation that the budget, timetable and project outcomes are all reasonable and deliverable.
- 3.3 The project continues to make good progress. More Council's have committed to the project and the number of full partners has grown. The level of feedstock committed to the new facility has already surpassed the 80,000 tonnes deliverability threshold and, as a result, both the risk of project failure and the indicative gate fee for partner Councils has fallen considerably.
- 3.4 As a result of the further clarification of the benefits of early adoption of Partner Council status, the Community and Environment Board felt it was beneficial for the Council to review its membership level now. The Community and Environment Board are recommending that the Council join the project as a Partner Council at this stage, rather than a Feedstock Council.
- 3.5 Whilst the Joint Working Agreement between Partner, Observer and Feedstock Councils was scheduled to be signed by participating Councils by the end of March, given the strong support for the project from the Community and Environment Board, it was agreed that formal ratification from this Council could be extended into April.

5 Report Implications

5.1 Finance and Value for Money Implications

- 5.1.1 Joining as a full partner now requires a commitment to pay a share of professional fees of up to £90,000 plus £10,000 contingency. Earmarked reserves can be used to fund this initial contribution, which would form part of the Council's investment in the project, if the Council chose to become a capital stakeholder.
- 5.1.2 Any final commitment to become a capital shareholder in the facility will require significant future investment and more modelling is being done by officers to establish the costs, benefits and risks as well as the appropriate amount of any such investment. No commitment or decision on capital investment is required at this stage. Borrowing would be needed for any further involvement.

5.2 Environment, Sustainability and Health Implications

5.2.1 Engagement in the project will support the provision and development of the Council's recycling services and help to ensure that the Council's recycling rates meet local and national targets while keeping the costs of delivering those services as low as possible. The use of a modern, technologically advanced sorting facility should also help the Council to recycle more waste of a higher quality.

5.3 Risk Management Implications

5.3.1 Joining the project as a Partner Council now means that if the project proves unviable, the initial contribution will be lost. There are additional risks associated with any capital investment, but those will be explored in greater detail and presented to Members in a future report for consideration once the initial feasibility studies have been completed and the project is ready to progress to the next stage.

5.3.2 The risk of markets not being available for the Council's recyclable waste or being unaffordable is a major one. Full engagement with this project would significantly help the Council to manage and mitigate that risk well into the future.

The Contact Officers for this report are Richard Dobbs (719440) or Sue Garner (719374).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
1	Director of Streetscape and Corporate Director - Resources	Report to Executive Board (Sub-regional Material Recycling Facility)	February 2019
2	Director of Streetscape and Corporate Director - Resources	Report to Executive Board (Sub-regional Material Recycling Facility)	March 2019

Agenda Item No 6

Executive Board

24 April 2019

**Report of the
Acting Chief Executive**

**Business Start Up and
Support Contract**

1 Summary

- 1.1 Members are asked to agree to the Council continuing as a partner in the Warwickshire Business Start Up and Support contract.

Recommendation to the Council

- a That the Council continue as a partner in the Warwickshire Business Start Up and Support contract and commit £8,000 per year for three years; and**
- b To approve the inclusion of budgetary provision of £8,000 in the 2019/20 budget to cover the Council's contribution.**

2 Consultation

- 2.1 The report relates to the whole of the Borough and no specific consultation has taken place

3 Report

- 3.1 Since 2016 this Council has been part of a Warwickshire scheme with the aim of creating and supporting small businesses. Our contribution of £20,000 has helped leverage £918,000 of funding across the County, including £459,060 of European Regional Development Funding (ERDF).

	Total	%
ERDF	£459,060	50%
WCC	£295,060	32%
NBBC	£36,000	4%
NWBC	£20,000	2%
RBC	£36,000	4%
SDC	£36,000	4%
WDC	£36,000	4%
	£918,120	

3.2 £12,300 of our contribution has so far been committed and in the 2018 year 18 new starts were helped together with support to 21 existing businesses. Overall 39 businesses in North Warwickshire have been helped to start by the programme creating 16 jobs (in addition to the business owners).

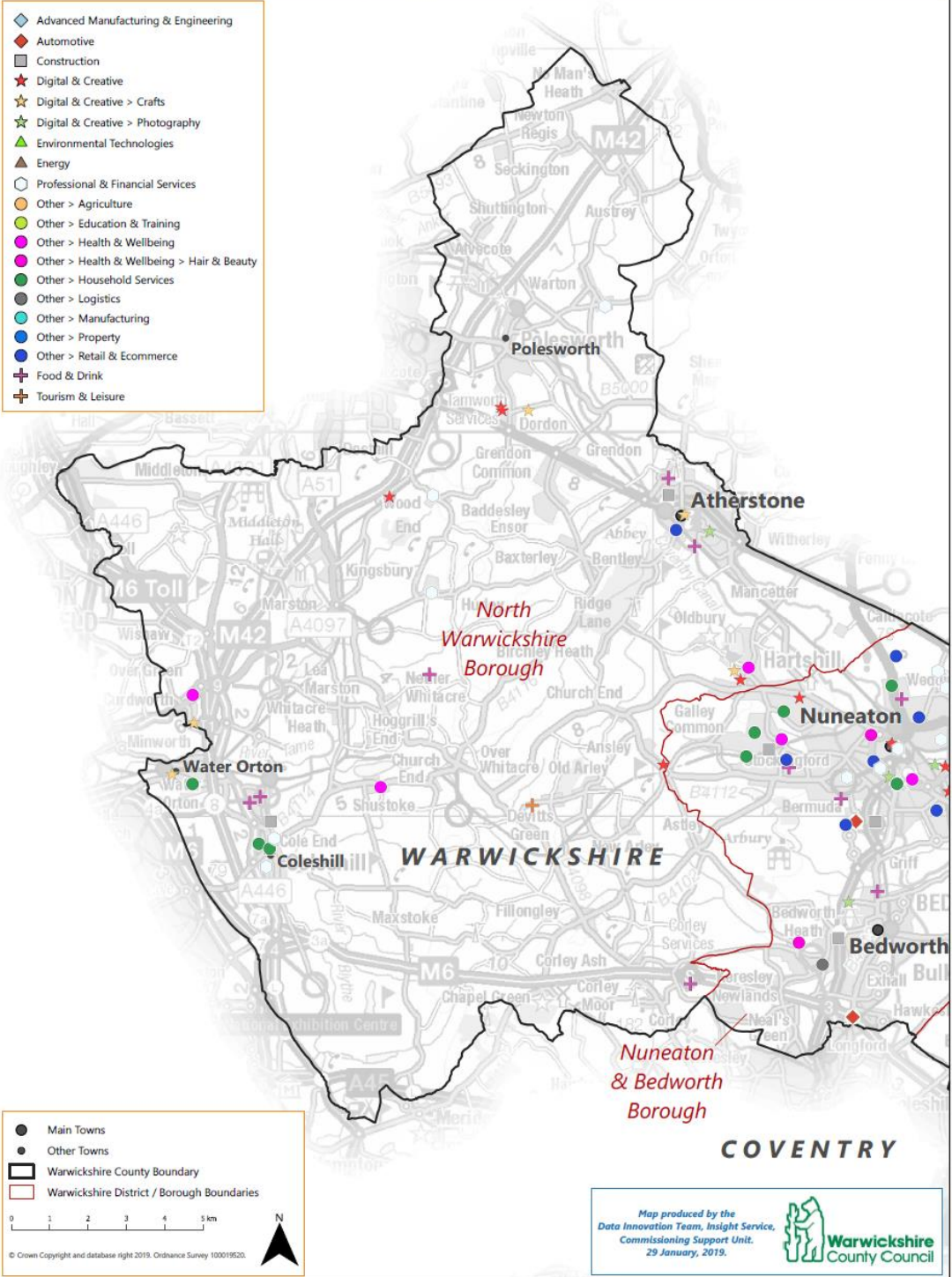
3.3 The sectors supported are as follows:

SECTOR	NWBC
Advanced Manufacturing & Engineering	
Automotive	
Construction	3
Digital & Creative	8
Digital & Creative - Crafts	4
Energy	
Environmental Technologies	
Food & Drink	6
Professional & Financial Services	6
Tourism & Leisure	2
Other – Health & Wellbeing	4
Other – Hair & Beauty	
Other – Household services	3
Other – Retail & Ecommerce	2
Other – Education & Training	1
Other - Agriculture	
Other - Manufacturing	
Other - Logistics	
Other - Property	
Total	39

3.4 In terms of the areas of the Borough assisted, this has been widespread across the Borough, including into priority areas:

**ERDF SME Growth: Start-Up Support, Coventry & Warwickshire Chamber of Commerce -
for North Warwickshire Borough**
Businesses Supported 2016-2018 - Located by Postcode

- ◆ Advanced Manufacturing & Engineering
- ◆ Automotive
- Construction
- ★ Digital & Creative
- ☆ Digital & Creative > Crafts
- ☆ Digital & Creative > Photography
- ▲ Environmental Technologies
- ▲ Energy
- Professional & Financial Services
- Other > Agriculture
- Other > Education & Training
- Other > Health & Wellbeing
- Other > Health & Wellbeing > Hair & Beauty
- Other > Household Services
- Other > Logistics
- Other > Manufacturing
- Other > Property
- Other > Retail & E-commerce
- ✚ Food & Drink
- ✚ Tourism & Leisure



- Main Towns
- Other Towns
- ▭ Warwickshire County Boundary
- ▭ Warwickshire District / Borough Boundaries

0 1 2 3 4 5 km

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Map produced by the
Data Innovation Team, Insight Service,
Commissioning Support Unit.
29 January, 2019.

- 3.5 There is now the opportunity to apply for further ERDF funding for a contract which will run from October 2019 to March 2022. This will require additional funding, including the use of the remaining balance from our initial £20,000. The partnership has asked for £8,000 per year for three years, forming a wider package as follows:

ERDF	£353,380	50%
WCC	£161,379	23%
NBBC	£42,000	6%
NWBC	£24,000	3%
RBC	£42,000	6%
SDC	£42,000	6%
WDC	£42,000	6%
	£706,759	

4 Report Implications

4.1 Finance and Value for Money Implications

- 4.1.1 There would be no impact on general balances. If approved, the funding would be available from earmarked reserves that are no longer needed.

4.2 Links to Council's Priorities

- 4.2.1 Supporting economic growth is a key Council priority.

The Contact Officer for this report is Steve Maxey 01827 719438.

Agenda Item No 7

Executive Board

24 April 2019

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 8

Staffing Matter – Report of the Acting Chief Executive

Paragraph 1 – by reason of the report containing information relating to an individual

The Contact Officer for this report is Emma Humphreys (719221).