

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

28 January 2019

Present: Councillor D Wright in the Chair

Councillors N Dirveiks, Gosling, Moss, Phillips, Simpson and Symonds

Apologies for absence were received from Councillors Henney (substitute Councillor Phillips) and Waters.

Councillors Bell, Clews and D Humphreys were also in attendance.

42 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

43 **Minutes of the Resources Board meeting held on 12 November 2018**

The minutes of the meeting of the Board held on 12 November 2018, copies having previously been circulated, were approved as a correct record and signed by the Chairman.

44 **Corporate Plan 2019-20**

The Chief Executive sought the Board's approval for the Corporate Plan Targets for which it was responsible and the 2019-20 Service Plans for the Housing, Finance and Human Resources, Community Services and Corporate Services Divisions

Recommendation to the Executive Board:

- a **That those Corporate Plan Targets as set out in Appendix A to the report of the Chief Executive, for which the Board is responsible, be agreed; and**
- b **That those elements of the Service Plans that are the responsibility of the Resources Board, as set out in Appendix B to the report of the Chief Executive, be agreed.**

45 **Information and Communications Technology Strategy 2019-2023**

The Director of Corporate Services presented the Draft Information and Communications Technology (ICT) Strategy for 2019-2023 to Members for their consideration and comment.

Resolved:

- a That the Draft Information and Communications Technology Strategy 2019 – 2023, attached as Appendix A to the report of the Director of Corporate Services, be deferred; and**
- b That a Task and Finish Group be formed to consider the Draft Strategy.**

46 Broadband Update Report

The Director of Corporate Services provided an update on the progress made so far and the future plans to improve broadband coverage and speeds in the Borough.

Resolved:

That the report be noted.

47 Adoption of the Discretionary Retail Rate Relief Policy

The Corporate Director – Community asked Members to adopt the revised Non Domestic Discretionary Retail Rate Relief guidelines attached as Appendix A to his report.

Resolved:

That the Non Domestic Rate Relief Scheme, attached as Appendix A to the report of the Corporate Director – Community, be adopted.

48 General Fund Fees and Charges

The Corporate Director – Environment, Director of Streetscape, Corporate Director – Community Services and Director of Housing reported on the fees and charges for 2018/19 and the proposed fees and charges for 2019/20.

Resolved:

That the schedule of fees and charges for 2019/20, as set out in Appendix A to the report of the Corporate Director – Environment, Director of Streetscape, Corporate Director – Community Services and Director of Housing be approved.

49 **General Fund Revenue Estimates 2019/20 – Services Recharged Across All Boards**

The Corporate Director – Resources reported on the revised budget for 2018/19 and gave an estimate of expenditure for 2019/20, together with forward commitments for 2020/21, 2021/22 and 2022/23.

Resolved:

- a That the revised budget for 2018/19 be accepted; and

Recommendation to the Executive Board:

- b That the Estimates of Expenditure for 2019/20, as submitted in the report of the Corporate Director - Resources, be included in the budget to be brought before the meeting of the Executive Board on 11 February 2019.

50 **General Fund Revenue Estimates 2019/20 – Services Remaining within the Board**

The Corporate Director - Resources reported on the revised budget for 2018/19 and gave an estimate of expenditure for 2019/20, together with forward commitments for 2020/21, 2021/22 and 2022/23.

Resolved:

- a That the revised budget for 2018/19 be accepted;

Recommendation to the Executive Board:

- b That the Estimates of Expenditure for 2019/20, as submitted in the report of the Corporate Director – Resources, be included in the budget to be brought before the meeting of the Executive Board on 11 February 2019.

51 **General Fund Revenue Estimates 2019/120 - Summary**

The Corporate Director - Resources reported on the revised budget for 2018/19 and gave an estimate of expenditure for 2019/20, together with forward commitments for 2020/21, 2021/22 and 2022/23.

Recommendation to Executive Board:

That the following items be recommended to the Executive Board for consideration in setting the Council Tax of the Borough Council:

- a The revised budget for 2018/19; and
- b The schedule of expenditure requirements totalling £8,823,280 for 2019/2020.

52 **Housing Revenue Account Estimates 2019/20 and Rent Review**

The Corporate Director - Resources reported on the revised budget for 2018/19 and gave an estimate of expenditure for 2019/20, together with forward commitments for 2020/21, 2021/22 and 2022/23.

Resolved:

- a That the revised estimates for 2018/19 be accepted;
- b That rent decreases of 1%, as required by the Government, be adopted;
- c That the proposed fees and charges for 2019/20, as set out in Appendix D to the report of the Corporate Director - Resources, be approved;
- d That the service charges for the cleaning of communal areas, as detailed in Appendix E to the report of the Corporate Director - Resources, be approved from April 2019;
- e That the service charges for window cleaning, as detailed in Appendix F to the report of the Corporate Director - Resources, be approved from April 2019;
- f That the growth of £14,070 for new software, to assist rent debt collection following the introduction of universal credit, be approved; and
- g That the Estimates of Expenditure for 2019/20, as submitted, be approved.

53 **Borough Care Equipment Upgrade**

The Director of Housing informed the Board about the recent audit of Borough Care, conducted by the Telecare Services Association, and provided Members with information about the change over from analogue to digital lifeline equipment and implications for the Council's service.

Resolved:

- a That the continued accreditation of the Borough Care Service by the Telecare Services Association be noted;

- b That the upgrade of the Borough Care control centre equipment, to ensure compatibility with the new UK digital public telephone network, be approved; and**
- c That the programme of replacing analogue lifeline alarms be subject to a further report to the Board and if, in the meantime, a customer requires a digital alarm the change will be sustained at the same level as other customers.**

54 Capital Programme 2018/19 to 2021/22

The Corporate Director - Resources identified changes to the Council's 2018/19 capital programme and detailed proposals for schemes to be included within the Council's capital programme over the next three years.

Recommendation to the Executive Board:

- a That the changes to the 2018/19 revised capital programme be approved;**
- b That the schemes shown in Appendix A to the report of the Corporate Director - Resources, previously approved within the Council's three-year capital programme, including any 2021/22 additions relating to previously approved schemes be approved;**
- c That the growth bid included within the 2020/21 capital programme be approved;**
- d That the schemes which will not be included within the capital programme, as shown in Appendix B to the report of the Corporate Director - Resources, be noted; and**
- e That the proposed vehicle replacement schedule, as shown in Appendix C to the report of the Corporate Director - Resources, be approved.**

55 Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2019/20

The Corporate Director – Resources outlined the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2019/20.

Resolved:

That the proposed strategies for 2019/20 be approved.

56 **Progress Report on Achievement of Corporate Plan and Performance Indicator Targets April – December 2018**

The Chief Executive informed Members of the progress with the achievement of the Corporate Plan and Performance Indicator targets relevant to the Board for April to December 2018.

Resolved:

That the report be noted.

D Wright
Chairman