

AGENDA

and

MINUTES of BOARDS and COMMITTEES

**to be considered at the meeting of the Council to be
held at**

**THE COUNCIL HOUSE
ATHERSTONE**

on

19 April 2023

at

6.30pm



North Warwickshire Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Chief Executive

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Atherstone
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Date : 11 April 2023

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend a meeting of the Council, to be held in the Council Chamber, The Council House, South Street, Atherstone on Wednesday, 19 April 2023 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):

“That the minutes of the Meetings of the Council held on 22 February and 21 March 2023 be approved as a correct record”.
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider the minutes and notes of the meetings of the
 - a **Planning and Development Board** – 6 March and 3 April 2023 (Pages 196 - 204).

circulated herewith and to make the necessary Orders thereon.

To receive and consider the recommendations of the meeting of the

b **Planning and Development Board – 6 March 2023 – Planning Enforcement Plan** (Appendix 1)

That the Council's Constitution be changed to reflect the necessary amendments to the Scheme of Delegation.

circulated herewith and to make the necessary decisions thereon.

c **Planning and Development Board – 3 April 2023 – Government Consultation Planning Fees** (Appendix 2)

That the additional funding is ring-fenced for the Planning Service.

circulated herewith and to make the necessary decisions thereon.

d **Planning and Development Board – 3 April 2023 – Scheme of Delegation – Enforcement** (Appendix 3)

i That the Appendix to the adopted Scheme of Delegation in respect of the Determination of Planning Applications, referring to planning enforcement actions be adopted, and the Constitution be amended accordingly; and

ii That the post titles in the existing scheme be amended to match the current Council structure.

circulated herewith and to make the necessary decisions thereon.

8 To receive and consider the minutes and notes of the meeting of the

a **Resources Board – 13 March 2023** (Pages 205 to 207).

circulated herewith and to make the necessary Orders thereon.

To receive and consider the recommendations of the meeting of the

b **Resources Board – 13 March 2023 – Treasury Management Strategy** (Appendix 4)

i That the clauses, set out in paragraph 3.5 of the report of the Corporate Director – Resources, be adopted; and

ii That the proposed strategies for 2023/24 be approved.

circulated herewith and to make the necessary decisions thereon.

- 9 To receive and consider the minutes and notes of the meeting of the
Safer Communities Sub-Committee – 16 March 2023 (Pages 208)
circulated herewith and to make the necessary Orders thereon.
- 10 To receive and consider the minutes and notes of the meeting of the
a **Executive Board** – 21 March 2023 (Pages 209 to 210)
circulated herewith and to make the necessary Orders thereon.
b **Executive Board** – 21 March 2023 – **Pay Policy Statement** (Appendix
5)
That the Pay Policy Statement 2023/24 be adopted.
circulated herewith and to make the necessary decisions thereon.
- 11 To receive and consider the minutes and notes of the meeting of the
Community and Environment Board – 27 March 2023 (Pages 211 to
213)
circulated herewith and to make the necessary Orders thereon.
- 12 To receive and consider any Notice of Motion under Standing Order No 10.
- 13 To authorise the Chief Executive, in accordance with Article 11.05 of the
Articles of the Constitution, to Sign and Seal, on behalf of the Council, any
Orders, Deeds and Documents necessary to give effect to any resolution of
the Council, including any passed during part of the meeting which is held in
private.
- 14 **Exclusion of the Public and Press**
**To consider, in accordance with Section 100A(4) of the Local
Government Act 1972, whether it is in the public interest that the public
and press be excluded from the meeting for the following items of
business, on the grounds that they involve the likely disclosure of
exempt information as defined by Schedule 12A to the Act.**
- 15 To receive and consider the confidential extract of the minutes and notes of
Council – 21 March 2023 (Page 215)
circulated herewith and to make the necessary Orders thereon.

16 To receive and consider the confidential extract of the minutes and notes of the

Planning and Development Board – 3 April 2023 (Page 216 - 217)

circulated herewith and to make the necessary Orders thereon.

Yours faithfully

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

Chief Executive

**MINUTES OF THE ANNUAL MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 22 FEBRUARY 2023**

Present: Councillor T Clews in the Chair

Councillors Bell, Chambers, D Clews, Davey, Dirveiks, Farrow, Gosling, Hancocks, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Jordan, Macdonald, McLauchlan, Morson, Osborne, K Parker, M Parker, Parsons, H Phillips, O Phillips, Reilly, Simpson, S Smith, Symonds, A Wright and D Wright.

Apologies for absence were received from Councillors Moss, Singh and L Smith

64 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

65 Minutes of the Meeting of Council held on 30 November 2022

The minutes of the Meeting of the Council held on 30 November 2022 were approved as a correct record and signed by the Mayor.

66 Mayor's Announcements

The Mayor welcomed Cath James who had recently taken up the position of interim Corporate Director – Streetscape.

The Mayor announced he had attended:

- The North Warwickshire and South Leicestershire College Awards Ceremony;
- The West Midland Reserve Forces & Cadets Association's Briefing in Redditch; and
- Birmingham International Tattoo.

67 Questions Pursuant to Standing Order No 7

No questions had been received.

68 Minutes of Planning and Development Board – 5 December 2022, 9 January and 6 February 2023

It was proposed by Councillor Simpson, seconded by Councillor Hayfield and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 5 December 2022, 9 January and 6 February 2023 be approved and adopted.

69 Minutes of Special Sub-Group – 6 December 2022, 10 January and 14 February 2023

It was proposed by Councillor D Clews seconded by Councillor Morson and

Resolved:

That the minutes of the meetings of the Special Sub-Group held on 6 December 2022, 10 January and 14 February 2023 be approved and adopted.

70 Local Development Framework Sub-Committee – 4 January and 20 February 2023

It was proposed by Councillor Reilly, seconded by Councillor Jarvis and

Resolved:

- a That the minutes of the meeting of the Local Development Framework Sub-Committee held on 4 January 2023 be approved and adopted;**
- b That the information in the Future Work report be acknowledged, but further information be requested on:
 - i An invitation to the authors of the HEDNA, Iceni, to present on their methodology and findings;**
 - ii An update on the Strategic Employment study; and**
 - iii Members invite Birmingham City Council to meet with North Warwickshire Borough Council to present on their housing and employment land need calculations;****
- c That the minutes of the meeting of the Local Development Framework Sub-Committee held on 20 February 2023 be approved and adopted.**

71 Minutes of Community and Environment Board – 23 January 2023

It was proposed by Councillor Bell, seconded by Councillor M Humphreys and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 23 January 2023 be approved and adopted.

72 **Minutes of the Alcohol and Gambling Licensing Committee – 24 January 2023**

It was proposed by Councillor Jenns, seconded by Councillor M Humphreys and

Resolved:

That the minutes of the meeting of the Alcohol and Gambling Licensing Committee held on 24 January 2023 be approved and adopted.

73 **Minutes of the Taxi and General Licensing Committee – 24 January 2023**

It was proposed by Councillor Jenns, seconded by Councillor M Humphreys and

Resolved:

That the minutes of the meeting of the Taxi and General Licensing Committee held on 24 January 2023 be approved and adopted.

74 **Minutes of the Resources Board – 30 January 2023**

It was proposed by Councillor Symonds, seconded by Councillor Morson and

Resolved:

- a That the minutes of the meeting of the Resources Board held on 30 January 2023 be approved and adopted; and**
- b That all functions to be exercised by the HEART shared service be delegated to Nuneaton and Bedworth Borough Council, so that its officers have all necessary powers to perform those functions.**

75 **Minutes of the Executive Board – 13 February 2023**

In moving the minutes of the meeting Councillor D Wright, seconded by Councillor Hayfield, gave notice of an amendment to the motion comprising Minute No 55 (General Fund Revenue Estimates 2023/24 and Setting the Council Tax 2023/24).

Councillor Gosling, seconded by Councillor H Phillips, gave notice of her proposed amendment to Minute No 55 (General Fund Revenue Estimates 2023/24 and Setting the Council Tax 2023/24).

Minute No 55 – General Fund Revenue Estimates 2023/24 and Setting the Council Tax 2023/24

It was proposed by Councillor Gosling and seconded by Councillor H Phillips that recommendation **a** is replaced by the following:

- a i That the savings of £857,860 as detailed in Appendix H to the report of the Corporate Director – Resources be amended to remove the £155,500 reduction relating to the LATCo in 2023/24;
- a ii That the Business Rates Reserve be used to cover the removal of the reduction in 2023/24;

That recommendation **b** is replaced by the following:

- b That subject to the inclusion of reimbursement of the HS2 staff post the revised revenue estimate for the year 2022/23 and the revenue estimate for 2023/24, as amended by the table below and the use of earmarked reserves, be approved:

Growth (one off)	2023/24
To establish a mobile community crisis and growth team – consisting of 3 employees for a year (to be funded from the Business Rates Reserve)	120,630
To switch the street lights back on in areas across North Warwickshire for a year where residents want them on (to be funded from the Business Rates Reserve)	51,000
To carry out Project Clean Sweep, a one off deep cleaning of problem areas within the Borough (to be funded from the Business Rates Reserve)	50,000
To provide funding for the set up costs of a Local Housing Trading Company to provide affordable housing (to be funded from the Business Rates Reserve)	300,000
To bring forward the Local Plan review, carrying it out over 4 years (to be funded from the Business Rates Reserve)	515,000
1 year trial capping car park season tickets at £100 for residents and key workers (to be funded from the Business Rates Reserve)	7,800
To enable investment in businesses including community business and cooperative, employment and training (to be funded from the UKSPF)	383,750
TOTAL	1,428,180

recommendations c, d, e, f, g and h remain as set out

Note for Information

The impact of the proposals on balances and the level of savings is shown below.

Revised Medium Term Financial Forecast (with Amendments)

	2022/23	2023/24	2024/25	2025/26	2026/27
Board Requirements	10,655	11,678	11,571	11,843	12,223
Growth	-	1,428	-	-	-
Use of earmarked reserves	(955)	(1,200)			
Use of UKSPF	-	(384)	-	-	-
Investment Income	(515)	(1,160)	(823)	(644)	(620)
Financing Adjustment	(886)	(766)	(484)	(441)	(433)
e/m res – contribution from HRA	(50)	(40)	-	-	-
Net Expenditure	8,249	9,556	10,264	10,758	11,170
Council Tax	(4,784)	(4,986)	(5,210)	(5,444)	(5,689)
NDR Baseline	(1,922)	(1,993)	(2,073)	(2,115)	(2,157)
NDR – Additional rates	(500)	(500)	(500)	(500)	(500)
Section 31 Grant – business rate multiplier	(158)	(340)	(353)	(360)	(367)
RSG	-	(81)	(84)	(86)	(87)
New Homes Bonus	(723)	(519)	-	-	-
Lower tier Grant	(86)	-	-	-	-
Services Grant	(132)	(75)	(75)	(75)	(75)
Funding Guarantee Grant	-	(315)	(328)	(334)	(341)
Collection Fund Surplus	(80)	(74)	(85)	(88)	(92)
Use of Balances	(136)	673	1,556	1,756	1,862
Required reductions in expenditure 2023/24	-	-	(1,500)	(1,500)	(1,500)
Required reductions in expenditure 2024/25	-	-	-	(250)	(250)
Required reductions in expenditure 2025/26	-	-	-	-	(150)
Use of Balances	(136)	673	56	6	(38)
Balances at the Year End	2,283	1,610	1,554	1,548	1,586

In accordance with Standing Order No 11(3) the recorded vote was as follows:

For – Chambers, Dirveiks, Farrow, Gosling, McLauchlan, Morson, Osborne, Parsons, H Phillips and O Phillips (10)

Against – Bell, D Clews, T Clews, Davey, Hancocks, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Jordan, Macdonald, K Parker, M Parker, Reilly, Simpson, S Smith, Symonds, A Wright and D Wright (20)

Upon being put to the meeting the Mayor declared the amendment to be lost.

It was proposed by Councillor D Wright and seconded by Councillor Symonds that recommendation **a** is replaced by the following:

- a That the savings of £857,860 as detailed in Appendix H to the report of the Corporate Director – Resources be amended to remove the £11,770 reduction relating to the mayoral budget;

That recommendation **b** is replaced by the following:

- b That subject to the inclusion of reimbursement of the HS2 staff post the revised revenue estimate for the year 2022/23 and the revenue estimate for 2023/24, as amended by the table below and the use of earmarked reserves, be approved:

Growth (one off)	2023/24
A fund for communities to bid into for some funding for celebratory events to mark the King's Coronation, limited to £1,000 per ward (to be funded from the Business Rates Reserve)	17,000
Funds to contribute towards a cycle event within the Borough (to be funded from the Business Rates Reserve)	15,000
TOTAL	32,000

recommendations c, d, e, f, g and h remain as set out

Note for Information

The impact of the proposals on balances and the level of savings is shown below.

Revised Medium Term Financial Forecast (with Amendments)

	2022/23	2023/24	2024/25	2025/26	2026/27
Board Requirements	10,655	11,534	11,583	11,855	12,235
Growth	-	32	-	-	-
Use of earmarked reserves	(955)	(32)	-	-	-
Investment Income	(515)	(1,160)	(823)	(644)	(620)
Financing Adjustment	(886)	(766)	(484)	(441)	(433)
e/m res – contribution from HRA	(50)	(40)	-	-	-
Net Expenditure	8,249	9,568	10,276	10,770	11,182
Council Tax	(4,784)	(4,986)	(5,210)	(5,444)	(5,689)
NDR Baseline	(1,922)	(1,993)	(2,073)	(2,115)	(2,157)
NDR – Additional rates	(500)	(500)	(500)	(500)	(500)
Section 31 Grant – business rate multiplier	(158)	(340)	(353)	(360)	(367)
RSG	-	(81)	(84)	(86)	(87)
New Homes Bonus	(723)	(519)	-	-	-
Lower tier Grant	(86)	-	-	-	-
Services Grant	(132)	(75)	(75)	(75)	(75)
Funding Guarantee Grant	-	(315)	(328)	(334)	(341)
Collection Fund Surplus	(80)	(74)	(85)	(88)	(92)

Use of Balances	(136)	685	1,568	1,768	1,874
Required reductions in expenditure 2023/24	-	-	(1,500)	(1,500)	(1,500)
Required reductions in expenditure 2024/25	-	-	-	(250)	(250)
Required reductions in expenditure 2025/26	-	-	-	-	(150)
Use of Balances	(136)	685	68	18	(26)
Balances at the Year End	2,283	1,598	1,530	1,512	1,538

In accordance with Standing Order No 11(3) the recorded vote was as follows:

For – Bell, D Clews, T Clews, Davey, Hancocks, Hayfield, D Humphreys, M Humphreys, Jarvis, Jenns, Jordan, Macdonald, K Parker, M Parker, Reilly, Simpson, S Smith, Symonds, A Wright and D Wright (20)

Against – Chambers, Dirveiks, Farrow, Gosling, McLauchlan, Morson, Osborne, Parsons, H Phillips and O Phillips (10)

Upon being put to the meeting the Mayor declared the amendment to be carried.

It was proposed by Councillor D Wright, seconded by Councillor Hayfield and

Resolved:

- a That the minutes of the meeting of the Executive Board held on 13 February 2023, with the inclusion of the amendment detailed above, be approved and adopted;**
- b That the Capital Strategy be approved;**
- c The Proposed 3 Year Capital Programme – 2023/24 and 2025/26**
 - i That the prudential indicators set out in Section 9 of the report of Management Team, be approved;**
- d Constitutional and Delegated Matters**
 - i That the delegations and changes to the constitution be approved; and**
 - ii That the decision-making Panel of Members in respect of spending allocations for the UK Shared Prosperity Fund consist of 4 Conservative Members (Councillors D Wright, Bell, Reilly and D Clews) and 2 Labour Group Members (Councillors Gosling and Morson).**

76 Notice of Motion under Standing Order No 10

There were no Notices of Motion received under Standing Order No 10.

77 **Common Seal**

It was proposed by Councillor and seconded by Councillor Simpson and Morson

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

78 **Exclusion of the Public and Press**

Resolved:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

79 **Confidential Extract of the Minutes of the Council - 30 November 2022**

It was proposed by Councillor T Clews, seconded by Councillor Morson and

Resolved:

That the confidential extract of the minutes of the meeting of the Council held on 30 November 2023 be approved and adopted.

80 **Confidential Extract of the Minutes of the Planning and Development Board – 5 December 2022**

It was proposed by Councillor Simpson, seconded by Councillor Morson and

Resolved:

That the confidential extract of the minutes of the meetings of the Planning and Development Board held on 5 December 2022 be approved and adopted.

81 **Confidential Extract of the Minutes of the Special Sub-Group – 6 December 2022, 10 January and 14 February 2023**

It was proposed by Councillor D Clews, seconded by Councillor D Wright and

Resolved:

That the confidential extract of the minutes of the meetings of the Special Sub-Group held on 6 December 2022, 10 January and 14 February 2023 be approved and adopted.

82 Confidential Extract of the Minutes of the Community and Environment Board – 23 January 2023

It was proposed by Councillor Bell, seconded by Councillor M Humphreys and

Resolved:

That the confidential extract of the minutes of the meeting of the Community and Environment Board held on 23 January 2023 be approved and adopted.

83 Confidential Extract of the Minutes of the Executive Board – 13 February 2023

It was proposed by Councillor D Wright, seconded by Councillor Morson and

Resolved:

That the confidential extract of the minutes of the meeting of the Executive Board held on 13 February 2023 be approved and adopted.

**Chairman of the next ensuing meeting
of the Council**

Minute 55 of Executive Board**Meeting of the Council****22 February 2023****Report of the
Corporate Director - Resources****General Fund Revenue Estimates
2023/24 and Setting the Council
Tax 2023/24****1 Summary**

- 1.1 The purpose of this report is to enable the Council to calculate and set the Council Tax for 2023/24.

Recommendation

- a To approve the formal Council Tax resolution at Appendix A; and**
b To approve the updated strategy set out in paragraph 8.1.1.

2 Background

- 2.1 The Local Government Finance Act 1992 requires the billing authority to calculate a Council Tax requirement for the year.
- 2.2 Since the meeting of the Executive Board the precept levels of other precepting bodies have been received. These are detailed below.

3 Town & Parish Councils

- ... 3.1 The Town and Parish Council Precepts for 2023/24 are detailed in Appendix B and total £1,188,554.08. The increase in the average Band D Council Tax for Town and Parish Councils is 3.8% and results in an average Band D Council Tax figure of £54.55 for 2023/24.

4 Warwickshire County Council

- 4.1 Warwickshire County Council has set a precept of £36,026,048.48. This results in a Band D Council Tax of £1,653.57.

5 Warwickshire Police Authority

- 5.1 The Police and Crime Commissioner for Warwickshire has set a precept of £6,028,628.72 for 2023/24. This results in a Band D Council Tax of £276.71.

6 Conclusions

6.1 The recommendations of the Executive Board, including the 2.95% increase in Council Tax, are set out in the formal Council Tax Resolution in Appendix A.

6.2 If the formal Council Tax Resolution at Appendix A is approved, the total Band D Council Tax will be as follows:

	2022/23 £	2023/24 £	Increase %
North Warwickshire Borough Council	222.30	228.86	2.95
Warwickshire County Council	1,590.93	1,653.57	3.94
Warwickshire Police Authority	262.71	276.71	5.33
Sub-Total	2,075.94	2,159.14	4.01
Town and Parish Council (average)	52.55	54.55	3.81
Total	2,128.49	2,213.69	4.00

7 Restrictions on Voting

7.1 Under Section 106 of the Local Government Finance Act 1992, a Member is not entitled to vote on any decision which affects the budget, if at the time of the decision they owe council tax which has been outstanding for two months or more.

7.2 In these circumstances, the Member affected needs to disclose the fact that Section 106 applies to them. The Member is still able to speak on budget matters, but is not entitled to vote. Failure to comply with Section 106 is a criminal offence.

8 Report Implications

8.1 Financial Implications

8.1.1 The Financial Strategy includes the Council Tax recommendation in Appendix A. This is summarised in the table below.

	2022/23 Revised £000	2023/24 Estimate £000	2024/25 Estimate £000	2025/26 Estimate £000	2026/27 Estimate £000
Board Requirements	10,655	11,534	11,583	11,855	12,235
Growth	-	32	-	-	-
Use of Earmarked Reserves	(955)	(32)	-	-	-
Investment Income	(515)	(1,160)	(823)	(644)	(620)
Financing Adjustment	(886)	(766)	(484)	(441)	(433)
Earmarked Reserve Contribution from HRA	(50)	(40)	-	-	-
Net Expenditure	8,249	9,568	10,276	10,770	11,182
NDR - Baseline	(1,922)	(1,993)	(2,073)	(2,115)	(2,157)
NDR – Additional rates	(500)	(500)	(500)	(500)	(500)
Section 31 Grant – business rate multiplier	(158)	(340)	(353)	(360)	(367)
RSG	-	(81)	(84)	(86)	(87)
New Homes Bonus	(723)	(519)	-	-	-
Lower Tier Grant	(86)	-	-	-	-
Services Grant	(132)	(75)	(75)	(75)	(75)
Funding Guarantee Grant	-	(315)	(328)	(334)	(341)
Collection Fund (Surplus) / Deficit	(80)	(74)	(85)	(88)	(92)
Council Tax	(4,784)	(4,986)	(5,210)	(5,444)	(5,689)
Use of / (Contribution to) Balances	(136)	685	1,568	1,768	1,874
2024/25 requirement to reduce expenditure	-	-	(1,500)	(1,500)	(1,500)
2025/26 requirement to reduce expenditure	-	-	-	(250)	(250)
2026/27 requirement to reduce expenditure	-	-	-	-	(150)
Adjusted Use of / (Contribution to) Balances	(136)	685	68	18	(26)
Level of Balances	2,283	1,598	1,530	1,512	1,538

8.2 Safer Communities Implications

8.2.1 The Council provides services and takes part in initiatives that work to improve Crime and Disorder levels within the Borough, and provision is included within the budgets for this.

8.3 Environment and Sustainability Implications

8.3.1 The Financial Strategy is linked to the delivery of targets and actions identified in the Corporate Plan and service plans. Continuing the budget strategy will allow the Council to manage its expected shortfall in resources without disruption of these targets and without disrupting essential services. Progress against both performance and financial targets are reported regularly to Service Boards.

8.3.2 Parts of the corporate and service plans directly support the sustainability agenda, for example, recycling and the green space strategy.

8.4 Equality Implications

8.4.1 Equality Assessments should be undertaken when making financial decisions to determine what the adverse impact on individuals or communities will be.

The Contact Officer for this report is Sue Garner (719374).

Background Papers

Local Government Act 1972 Section 100D, as substituted by the Local Government Act, 2000 Section 97

Background Paper No	Author	Nature of Background Paper	Date
General Fund Revenue Estimates 2023/24 and Setting the Council Tax 2023/24	NWBC	Report to Executive Board	13 Feb 2023
Financial Strategy 2022/27	NWBC	Report to Executive Board	12 Oct 2022

GENERAL FUND REVENUE ESTIMATES 2023/24 AND SETTING THE COUNCIL TAX 2023/24

The Council is recommended to resolve as follows:

- a That the savings of £846,090 be approved (Appendix D);
- b That the revised revenue estimate for 2022/23 and the revenue estimate for 2023/24, amended for one off growth of £32,000 with corresponding use of the business rates reserve, be approved (Appendix E);
- c That a Band D Council Tax increase of 2.95% for 2023/24 be approved;
- d That the use of the Business Rate Reserve to fund capital expenditure of £3.1 million be approved;
- e That the Corporate Director - Resource's comments on the minimum acceptable level of general reserves be noted (Appendix F);
- f That the workforce estimate for the year 2023/24 be approved (Appendix G);
- g1 That it be noted that in January 2023, the Council calculated the Council Tax Base for 2023/24:
 - a for the whole Council area as 21,786.83 (item T in the formula in section 31B of the Local Government Finance Act 1992, as amended [the "Act"]); and
 - b for dwellings in those parts of its area to which a Parish precept relates as in the attached Appendix B.
- g2 That the Council Tax Requirement for the Council's own purposes for 2023/24 (excluding Parish precepts) is £4,986,130.00;
- g3 That the following amounts be calculated by the Council for the year 2023/24, in accordance with Sections 31 to 36 of the Act:-
 - a £59,827,794.08 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils,
 - b £53,653,110.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act,
 - c £6,174,684.08 being the amount by which the aggregate at g3(a) above exceeds the aggregate of g3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year (item R in the formula in section 31B of the Act),

d £283.41 being the amount at g3(c) above (Item R), all divided by Item T (g1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Councils),

e £1,188,554.08 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix B).

f £228.86 being the amount of g3(d) above, less the result given by dividing the amount at g3(e) above by Item T (g1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

h4 To note that for 2023/24, Warwickshire County Council and the Office of the Police and Crime Commissioner for Warwickshire have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 for each of category of dwellings in the Council's area as indicated in the table below.

h5 That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2023/24 for each part of its area and for each of the categories of dwellings.

Precepting Authority	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
North Warwickshire BC	152.57	178.00	203.43	228.86	279.72	330.58	381.43	457.72
Warwickshire CC	974.40	1,136.80	1,299.20	1,461.60	1,786.40	2,111.20	2,436.00	2,923.20
Warwickshire CC – Adult Social care	127.98	149.31	170.64	191.97	234.63	277.29	319.95	383.94
Warwickshire Police Auth.	184.47	215.22	245.96	276.71	338.20	399.69	461.18	553.42
Aggregate of Council Tax Requirements	1,439.42	1,679.33	1,919.23	2,159.14	2,638.95	3,118.76	3,598.56	4,318.28

h6 The Council has determined that its relevant basic amount of Council Tax for 2023/24 is not excessive, in accordance with the principles approved under section 52ZB of the Local Government Finance Act 1992.

Council Tax Amounts 2023/24

Area Name	A	B	C	A	B	C
	Precept £	2022/23 Taxbase*	Band D £	Precept £	2023/24 Taxbase*	Band D £
<u>Parishes</u>						
Ansley	23,605.00	779.32	30.29	24,723.00	819.86	30.16
Arley	28,000.00	851.51	32.88	30,000.00	863.64	34.74
Astley	1,430.00	77.93	18.35	2,000.00	78.19	25.58
Atherstone	155,624.00	2,750.86	56.57	175,298.00	2,765.66	63.38
Austrey	16,560.00	493.15	33.58	16,560.00	500.44	33.09
Baddesley Ensor	68,737.98	551.05	124.74	69,301.80	555.57	124.74
Baxterley	12,050.00	131.43	91.68	12,050.00	132.22	91.14
Bentley/ Merevale	800.00	48.46	16.51	800.00	49.73	16.09
Caldecote	0.00	86.60	-	0.00	85.81	-
Coleshill	252,974.85	2,495.65	101.37	267,403.18	2,512.37	106.43
Corley	18,250.00	337.52	54.07	18,250.00	339.30	53.79
Curdworth	36,200.00	472.12	76.68	36,924.00	474.29	77.85
Dordon	30,370.03	870.95	34.87	30,879.13	885.55	34.87
Fillongley	24,400.00	671.73	36.32	26,840.00	673.99	39.82

Great Packington	0.00	55.30	-	0.00	55.33	-
Grendon	19,732.00	764.93	25.80	20,225.30	779.15	25.96
Hartshill	101,037.58	1,059.48	95.37	103,058.33	1,069.18	96.39
Kingsbury	37,821.00	2,364.37	16.00	37,821.00	2,375.19	15.92
Lea Marston	12,211.69	142.76	85.54	12,375.07	144.67	85.54
Little Packington	0.00	17.44	-	0.00	17.35	-
Mancetter	32,000.00	678.85	47.14	33,000.00	685.73	48.12
Maxstoke	7,350.00	113.26	64.89	7,350.00	115.04	63.89
Middleton	13,132.00	324.09	40.52	13,394.64	329.43	40.66
Nether Whitacre	19,000.00	501.18	37.91	19,000.00	502.60	37.80
Newton Regis/ Seckington	11,000.00	232.37	47.34	14,000.00	249.87	56.03
Over Whitacre	5,000.00	194.78	25.67	2,500.00	193.21	12.94
Polesworth	97,850.00	2,747.85	35.61	100,412.00	2,819.79	35.61
Shustoke	14,556.00	221.37	65.75	17,556.00	218.76	80.25
Shuttington	8,000.00	165.75	48.27	10,000.00	165.51	60.42
Water Orton	81,164.38	1,252.86	64.78	84,332.63	1,264.18	66.71
Wishaw	2,000.00	65.49	30.54	2,500.00	65.22	38.33

Total Precept	1,130,856.51	21,520.41	52.55	1,188,554.08	21,786.83	54.55
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COUNCIL TAX CHARGES BY PRECEPTING AUTHORITY

Area Name	Band A 6/9 £	Band B 7/9 £	Band C 8/9 £	Band D 9/9 £	Band E 11/9 £	Band F 13/9 £	Band G 15/9 £	Band H 18/9 £
North Warwickshire Borough Council (including average Parish charge)	188.94	220.43	251.92	283.41	346.39	409.37	472.35	566.82
North Warwickshire Borough Council (excluding Parishes)	152.57	178.00	203.43	228.86	279.72	330.58	381.43	457.72
Warwickshire County Council	974.40	1,136.80	1,299.20	1,461.60	1,786.40	2,111.20	2,436.00	2,923.20
WCC - Adult Social Care Precept	127.98	149.31	170.64	191.97	234.63	277.29	319.95	383.94
Warwickshire Police Authority	184.47	215.22	245.96	276.71	338.20	399.69	461.18	553.42
<u>Parishes</u>								
Ansley	20.11	23.46	26.81	30.16	36.86	43.56	50.27	60.32
Arley	23.16	27.02	30.88	34.74	42.46	50.18	57.90	69.48
Astley	17.05	19.90	22.74	25.58	31.26	36.95	42.63	51.16
Atherstone	42.25	49.30	56.34	63.38	77.46	91.55	105.63	126.76
Austrey	22.06	25.74	29.41	33.09	40.44	47.80	55.15	66.18
Baddesley Ensor	83.16	97.02	110.88	124.74	152.46	180.18	207.90	249.48

Baxterley	60.76	70.89	81.01	91.14	111.39	131.65	151.90	182.28
Bentley/ Merevale Caldecote	10.73	12.51	14.30	16.09	19.67	23.24	26.82	32.18
	-	-	-	-	-	-	-	-
Coleshill	70.95	82.78	94.60	106.43	130.08	153.73	177.38	212.86
Corley	35.86	41.84	47.81	53.79	65.74	77.70	89.65	107.58
Curdworth	51.90	60.55	69.20	77.85	95.15	112.45	129.75	155.70
Dordon	23.25	27.12	31.00	34.87	42.62	50.37	58.12	69.74
Fillongley Great Packington	26.55	30.97	35.40	39.82	48.67	57.52	66.37	79.64
	-	-	-	-	-	-	-	-
Grendon	17.31	20.19	23.08	25.96	31.73	37.50	43.27	51.92
Hartshill	64.26	74.97	85.68	96.39	117.81	139.23	160.65	192.78
Kingsbury	10.61	12.38	14.15	15.92	19.46	23.00	26.53	31.84
Lea Marston Little Packington	57.03	66.53	76.04	85.54	104.55	123.56	142.57	171.08
	-	-	-	-	-	-	-	-
Mancetter	32.08	37.43	42.77	48.12	58.81	69.51	80.20	96.24
Maxstoke	42.59	49.69	56.79	63.89	78.09	92.29	106.48	127.78
Middleton	27.11	31.62	36.14	40.66	49.70	58.73	67.77	81.32
Nether Whitacre	25.20	29.40	33.60	37.80	46.20	54.60	63.00	75.60
Newton Regis/ Seckington	37.35	43.58	49.80	56.03	68.48	80.93	93.38	112.06

Over Whitacre	8.63	10.06	11.50	12.94	15.82	18.69	21.57	25.88
Polesworth	23.74	27.70	31.65	35.61	43.52	51.44	59.35	71.22
Shustoke	53.50	62.42	71.33	80.25	98.08	115.92	133.75	160.50
Shuttington	40.28	46.99	53.71	60.42	73.85	87.27	100.70	120.84
Water Orton	44.47	51.89	59.30	66.71	81.53	96.36	111.18	133.42
Wishaw	25.55	29.81	34.07	38.33	46.85	55.37	63.88	76.66

APPENDIX D

SAVINGS INCLUDED WITHIN 2023/2024

Board	Description	2023/2024 £
C&E	Reduced gate fee for the disposal of recycling	146,230
C&E	Increase in Cesspool charges	20,000
C&E	Reduced subscriptions to voluntary organisations	18,480
Resources	Reduced vodaphone contract cost	3,500
Resources	Lease car savings	6,920
Corporate	Use of Volatility Reserve to fund the purchase of Refuse Vehicles in stead of borrowing	276,720
Corporate	Investment income from the Material Recycling Facility	45,000
C&E	Reduction in Community development / Policy support	140,000
C&E	Move to Digital communications	13,340
C&E	Set up of the LATCo	155,500
Resources	Stop the contribution to the LEP	20,400
	TOTAL SAVINGS	846,090

SUMMARY OF REVENUE REQUIREMENTS

Revised Gross Expenditure 2022/23 £	Revised Gross Income 2022/23 £	Revised Net Expenditure 2022/23 £		Gross Expenditure 2023/24 £	Gross Income 2023/24 £	Net Expenditure 2023/24 £
10,034,130.00	3,094,260.00	6,939,870.00	Community and Environment	10,770,750.00	3,236,250.00	7,534,500.00
925,030.00	707,080.00	217,950.00	Planning and Development	1,042,510.00	722,230.00	320,280.00
128,510.00	109,570.00	18,940.00	Licensing	145,650.00	100,360.00	45,290.00
12,890,100.00	9,891,080.00	2,999,020.00	Resources	12,782,000.00	9,751,770.00	3,030,230.00
721,530.00	20,000.00	701,530.00	Executive	658,390.00	3,060.00	655,330.00
12,637,560.00	12,637,560.00	-	Council Housing	13,589,210.00	13,589,210.00	-
88,290.00	-	88,290.00	Contingencies	277,600.00	-	277,600.00
377,970.00	688,700.00	(310,730.00)	Additional costs of pay award / additional vacancies	-	-	-
-	-	-	Reductions not yet included in Service Boards	(329,240.00)	-	(329,240.00)
			Growth	32,000.00		32,000.00

-	955,000.00	(955,000.00)	Use of Earmarked Reserves	-	32,000.00	(32,000.00)
-	515,000.00	(515,000.00)	Interest on Balances	-	1,160,000.00	(1,160,000.00)
-	936,260.00	(936,260.00)	Financing Adjustment	-	806,420.00	(806,420.00)
-	17,267,170.00	(17,267,170.00)	Business Rates	-	21,663,940.00	(21,663,940.00)
15,345,210.00	-	15,345,210.00	Business Rates - Tariff	19,670,370.00	-	19,670,370.00
-	500,000.00	(500,000.00)	Additional Business Rates	-	500,000.00	(500,000.00)
-	722,970.00	(722,970.00)	New Homes Bonus	-	518,900.00	(518,900.00)
-	157,890.00	(157,890.00)	S31 Grant - Business Rate Multiplier	-	339,580.00	(339,580.00)
-	86,200.00	(86,200.00)	Lower tier Grant	-	-	-
-	132,470.00	(132,470.00)	Services Grant	-	74,650.00	(74,650.00)
-	-	-	Funding Guarantee	-	314,900.00	(314,900.00)
-	-	-	RSG	-	80,840.00	(80,840.00)
-	79,720.00	(79,720.00)	Surplus/Deficit on Collection Fund - CT	-	74,140.00	(74,140.00)
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53,148,330.00	48,500,930.00	4,647,400.00		58,639,240.00	52,968,250.00	5,670,990.00
136,590.00	-	136,590.00	Use of Balances	-	684,860.00	(684,860.00)
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53,284,920.00	48,500,930.00	4,783,990.00		58,639,240.00	53,653,110.00	4,986,130.00

1,130,856.51 - 1,130,856.51 Special Items - Parish Precepts

1,188,554.08 - 1,188,554.08

54,415,776.51 48,500,930.00 5,914,846.51

59,827,794.08 53,653,110.00 6,174,684.08

STATEMENT FROM THE CORPORATE DIRECTOR - RESOURCES

The Local Government Act 2003 requires the Chief Financial Officer to report on the robustness of the revenue estimates made for the budget calculations and the adequacy of the proposed financial reserves.

The information used in the preparation of the budget put forward for Members' approval tonight within the revenue budget resolution has undergone extensive and detailed analysis by;

- The Council's Management Team
- Directors and Budget holders within their areas of responsibility
- The Boards of the Council
- The Corporate Director – Resources and staff within Management Accounts

The revenue estimates have been prepared within the guidelines established by the 2022 - 2027 Budget Strategy, approved by the Executive Board at its meeting in October 2022.

I am therefore convinced that the revenue estimates that are put forward for approval have been prepared upon realistic assumptions of Council service requirements and represent a robust budget.

Only identified reductions in expenditure have been included within the 2023/24 budget proposal being considered. In the event that some are not achieved, due to unexpected circumstances, the Council has sufficient reserves to cover any immediate budget shortfall and manage its financial position. A robust approach will need to be taken to continue reducing expenditure to meet the shortfall in resources over the remainder of the Medium Term Financial Strategy, to enable the Council to continue to manage its financial position. Where possible, budget reductions should be found and included in the budget as early as possible, as this has a beneficial impact on the level of balances available.

As part of the overall process, a comprehensive risk assessment has been undertaken of the Council's financial position and it has been determined that the Council's minimum general reserve provision of £1.4 million is appropriate for the Council. The budgetary requirement set out for 2023/24 and the forecasts for the subsequent three years, will keep the level of reserves above this minimum level.

Therefore, I am of the view that the budget proposed for 2023/24 does provide for an adequate level of reserves, and this will be maintained over the Medium Term, provided the Council adheres to its approved Medium Term Financial Strategy and delivers the required reductions in net expenditure and only progresses capital schemes provided the associated revenue costs are affordable.

WORKFORCE BUDGET

The Board estimates contain the effect of the following changes in employee numbers.

	2022/23 Estimate (original) FTE	2023/24 Estimate FTE
Monthly Paid	319	320
Total	319	320

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON TUESDAY 21 MARCH 2023**

Present: Councillor T Clews in the Chair

Councillors Bell, D Clews, Gosling, Hayfield, D Humphreys, Jenns, Morson, H Phillips, Reilly, Symonds and D Wright.

Apologies for absence were received from Councillors Chambers, Davey, Deakin, Dirveiks, Farrow, Hancocks, M Humphreys, Jarvis, Jordan, Macdonald, McLauchlan, Moss, Osborne, K Parker, M Parker, Parsons, O Phillips, Rose, Simpson, Singh, L Smith, S Smith, A Wright.

84 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

85 Common Seal

It was proposed by Councillor Morson and seconded by Councillor D Wright and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

86 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

87 Member Approval of Absence Report

The Chief Executive and Monitoring Officer asked the Council to approve the non-attendance of Councillor Singh, as set out in their report.

Resolved:

That the reasons for non-attendance under Section 85 of the Local Government Act 1972 be granted, as set out in the report of the Chief Executive and Monitoring Officer, and the absence be approved.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

6 March 2023

Present: Councillor Simpson in the Chair

Councillors Bell, Dirveiks, Gosling, Hancocks, Hayfield, D Humphreys, Jarvis, Jordan, Parsons, H Phillips, Reilly and Rose

Apologies for absence were received from Councillors T Clews, Morson and Moss

82 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor D Humphreys declared a Non-Pecuniary interest in Minute No 85b (CON/2023/0003 - Land on the corner of Merevale Lane, Atherstone) by reason of sitting on the Regulatory Board of Warwickshire County Council and took no part in the discussion or voting thereon.

Councillor Hancocks and Councillor Parsons declared an interest in Minute No 85f (PAP/2021/0238 - Polesworth Working Mens Club, High Street, Polesworth, B78 1DX). Both have been involved in the consultation process but have expressed no opinions during this process.

Note: Due to the number of members of the public who had attended in relation to Application No PAP/2021/0395 (Minute No 85d below) the Chairman proposed and the Board agreed to consider that item first.

83 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 6 February 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

84 **Planning Enforcement Plan**

Following a review of the Council's existing Planning Enforcement Plan, the Head of Development Control asked the Board to adopt the new version and as a consequence, to recommend that the Council approves amendments to the Council's Constitution in respect of related delegated powers.

Resolved:

- a That the Planning and Enforcement Plan attached to the report of the Head of Development Control be adopted; and**

Recommendation to Council:

- b That the Council's Constitution be changed to reflect the necessary amendments to the Scheme of Delegation.**

85 Planning Applications

Town and County Planning Act 1990 – applications presented for Determination.

Resolved:

- a That in respect of Application No CON/2023/0004 (Hartshill Sewage Works, Woodford Lane, Hartshill, Nuneaton, CV10 0SA) the County Council be informed that there is no objection;**
- b That Application No CON/2023/0003 (Land on the corner of Merevale Lane, Atherstone) the County Council be informed that there is no objection to the proposal subject to the agreement of the Council's Environmental Health Officer;**
- c That Application No PAP/2022/0206 (81, Main Road, Austrey, Atherstone, CV9 3EG) be granted, subject to the conditions set out in the report of the Head of Development Control;**
- d That Application No PAP/2021/0395 (Land at the Southern End of Willow Close, Chapel End) be refused for the reason set out in the report of the Head of Development Control;**

[Speaker Simon Gilbert]

- e That Application No PAP/2022/0228 (Durnos Nurseries, Old Holly Lane, Atherstone, CV9 2HD) be granted, subject to the completion of the Unilateral Undertaking as described in the report together with the conditions set out as in the report of the Head of Development Control;**

[Speaker Max Whitehead]

- f That determination of the application No PAP/2021/0238 (Polesworth Working Mens Club, High Street, Polesworth, B78 1DX) be deferred for the following reasons:
- i) The Board requests further information so as to compare the number and timing of traffic movements into and out of the premises when it operated as a Club and under the present proposal; and
 - ii) The Board requests further details as to how the proposal would enhance the setting of the Conservation Area

[Speaker Andrew Upson]

86 **Tree Preservation Order – Land at the Wheatsheaf Inn, Station Road, Coleshill**

The Head of Development Control sought approval to make a permanent Tree Preservation Order in respect of a Lime tree and an Oak tree located at the Wheatsheaf Inn in Coleshill which came into force on 15 December 2022 and which would expire on 15 June 2023.

Resolved:

That the Tree Preservation Order for the protection of the lime and oak trees on land at the Wheatsheaf Inn, Station Road, Coleshill be confirmed.

87 **Tree Preservation Order – Dog Inn, Marsh Lane, Water Orton**

The Head of Development Control sought approval to make a permanent Tree Preservation Order in respect of a Eucalyptus tree located at the Dog Inn, Marsh Lane in Water Orton which came into force on 3 October 2022 and would expire on 3 April 2023.

It was proposed by Councillor Reilly and Seconded by Councillor Hancocks by way of an amendment;

That the recommendation be replaced by the following;

That the Tree Preservation Order for the protection of the Eucalyptus tree at the Dog Inn, Marsh Lane, Water Orton be deferred.

Upon being put to the meeting the Chairman declared the amendment to be lost.

Resolved:

That the Tree Preservation Order for the protection of the Eucalyptus tree at the Dog Inn, Marsh Lane, Water Orton be confirmed.

88 Appeal Update

The Head of Development Control brought Members up to date on recent appeal decisions.

Resolved:

That the decisions be noted.

89 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

90 Confidential Extract of the Minutes of the Planning and Development Board held on 6 February 2023

The confidential extract of the minutes of the Planning and Development Board held on 6 February 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

3 April 2023

Present: Councillor Simpson in the Chair

Councillors Bell, D Clews, Dirveiks, Gosling, Hayfield
D Humphreys, M Humphreys, Jarvis, Jordan, Parsons, H Phillips
and Reilly

Apologies for absence were received from Councillors T Clews
(Substitute D Clews), Hancocks (Substitute M Humphreys), Jarvis,
Morson, Moss and Rose.

91 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Parsons declared an interest in Minute No (PAP/2021/0238 - Polesworth Working Men's Club, High Street, Polesworth, B78 1DX), as he had been involved in the consultation process but had expressed no opinions during that process.

92 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 6 March 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

93 **Confirmation of Immediate Effect Article 4 Direction**

The Chief Executive sought the Board's confirmation of the Article 4 Direction made on 11 January 2023, following Member approval at Planning and Development Board on 9 January 2023.

Resolved:

That the confirmation of the Article 4 Direction, set out in Appendix B to the report of the Chief Executive, which would be updated to come into effect from 11 July 2023 thus continuing protection indefinitely, be approved.

94 **Government Consultation Permitted Development Rights**

The Head of Development Control sought the Board's comments on a recent Government consultation on new permitted development rights.

Resolved:

That the Board responds to the Consultation Paper as follows;

- a The duration of the temporary camping proposal should only extend to the periods already covered by other temporary uses – 14 days; and
- b There is an objection to the extension of all the solar equipment proposals in Conservation Areas. These should all be the subject of planning applications.

95 **Government Consultation Planning Fees**

The Head of Development Control reported on a government consultation for a proposed increase in planning fees, changes to performance measures and to resourcing in Planning Departments.

Resolved:

That the recommended changes to planning fees are welcomed but that the recommended changes to performance measures are not supported for the reasons set out in the report of the Head of Development Control.

Recommended:

It is recommended to Full Council that the additional funding is ring-fenced for the Planning Service.

96 **Scheme of Delegation – Enforcement**

The Head of Development Control sought the Board's approval of an Appendix to the Scheme of Delegation for Determination of Planning Applications which was to be recommended to Council following the Board's approval of the new Enforcement Plan.

Recommended:

- a **That Council adopts the Appendix to the adopted Scheme of Delegation in respect of the Determination of Planning Applications, referring to planning enforcement actions and the Constitution be amended accordingly; and**
- b **That Council amends the post titles in the existing scheme to match the current Council structure.**

97 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a **That Application No PAP/2023/0030 (105 Mill Crescent, Kingsbury, Tamworth, Warwickshire, B787 2NW) be granted, subject to the conditions set out in the report of the Head of Development Control;
[Speaker: Margaret Moss]**

- b **That Application No PAP/2023/0046 (Dafferns Wood, St Michaels Close, New Arley, Warwickshire) be granted, subject to the receipt of an amended plan and schedule together with the conditions set out in the report of the Head of Development Control;**

- c **That in respect of Application No PAP/2022/0544 (Land 550 Metres East of Vauls Farm, Astley Lane, Astley), determination be deferred in order that the applicant could provide further information on the landscaping, noise and wildlife impacts as well as on the need for the proposal vis-à-vis the cumulative impacts when taken together with recent permissions in the area.
[Speaker: Ben Perkins]**

- d **That in respect of Application No CON/2023/0005 (Land to the East of Amington Hall Farm, B79 0ED) Tamworth Borough Council be informed that the Council lodges a holding objection as it has significant concerns about the visual impact given the scale of the proposal and the potential impact of the proposal on the nature conservation assets at Alvecote, as set out in the report of the Head of Development Control; and**

- e **That in respect of Application No PAP/2021/0238 (Polesworth Working Men’s Club, High Street, Polesworth, B78 1DX) be refused for the following reason:

“The application site is located within the Polesworth Conservation Area and in close proximity to several Listed Buildings. It is not considered that the proposals recognise the importance of this historic environment as they do little to conserve or enhance the character and appearance of the Area or the setting of the Listed Buildings. The proposals therefore do not fully accord with Policy LP15 of the North Warwickshire Local Plan 2021 as supplemented by Section 16 of the National Planning Policy Framework.”
[Speaker: Karen Stevens]**

Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

99 Failure to Comply with Breach of Conditions Notice

The Head of Legal Services sought authorisation to begin prosecution proceedings for failing to comply with a breach of condition notice as set out in his report.

Resolved:

That delegated authority be given to the Head of Legal Services to pursue prosecution for failing to comply with a breach of conditions notice as set out in his report.

100 Request for Temporary Stop Notice

The Head of Legal Services sought authorisation to serve a Temporary Stop Notice for an enforcement investigation, as set out in his report.

Resolved:

That delegated authority be given to the Head of Legal Services to issue a temporary stop notice as set out in his report.

101 Tree Preservation Order Corley Moor

The Head of Development Control sought authority for the emergency protection of an oak tree as set out in his report.

Resolved:

That a Tree Preservation Order be made for the protection of an Oak Tree, as set out in the report of the Head of Development Control.

102 **Woodland Preservation Order Atherstone**

The Head of Development Control sought authority to make a Tree Preservation Order on woodland as set out in his report.

Resolved:

That a Tree Preservation Order be made for the protection of a woodland as set out in the report of the Head of Development Control.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE RESOURCES BOARD

13 March 2023

Present: Councillor Symonds in the Chair

Councillors Bell, D Clews, T Clews, Davey, Dirveiks, Hancocks, D Humphreys, Morson and M Parker

Apologies for absence were received from Councillors Chambers and Simpson

47 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

48 **Minutes of the Resources Board held on 30 January 2023**

The minutes of the Resources Board held on 30 January 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

49 **Treasury Management Strategy Statement, Minimum R24venue Provision Policy Statement and Annual Investment Strategy for 2023/4**

The Corporate Director – Resources outlined the Treasury Management Strategy, Minimum Revenue Provision Policy Statement and Investment Strategy for 2023/24.

Recommended:

- a **That the clauses, set out in paragraph 3.5 of the report of the Corporate Director – Resources, be adopted; and**
- b **That the proposed strategies for 2023/24 be approved.**

50 **Internal Audit Plan 2022/23 and Counter Fraud Activity**

The Corporate Director – Resources set out the proposed Internal Audit Plan for 2023/24 and updated the Board on the work of the Counter Fraud Officer.

Resolved:

That the Internal Audit Plan, attached as Appendix A to the report of the Corporate Director -Resources, be approved and the work of the Counter Fraud Officer be noted.

51 **Website Upgrade**

The Chief Executive provided Members with an update regarding the Council's website and sought approval from Members to hosting the website externally and a supplementary estimate for the growth of revenue.

Resolved:

- a **That the website be hosted externally; and**

Recommendation to Executive Board:

- b **That the revenue growth be approved.**

52 **Exclusion of the Public and Press**

Resolved:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

53 **Irrecoverable Debts**

The Corporate Director – Resources provided Members with details of debts which were considered to be irrecoverable.

Resolved:

That the debts detailed in Appendix A to the report of the Corporate Director – Resources, as set out below, be approved for write off:

- a **Total Irrecoverable Housing Overpayment Debts £17,731.33;**
- b **Total Irrecoverable Non-Domestic Rates Debts totalling £243,232.34; and**
- c **Total Irrecoverable Council Tax Debts totalling £15,908.91.**

54 **Sundry Debtor Irrecoverable Debts**

The Corporate Director – Resources advised Members of debts which were considered to be irrecoverable.

Resolved:

That the debts totalling £5,852.91, as detailed in paragraph 4.4 of the report of the Corporate Director – Resources, be written off.

Councillor C Symonds
Chair

**MINUTES OF THE SAFER COMMUNITIES
SUB-COMMITTEE**

16 March 2023

Present: Councillor D Humphreys in the Chair.

Councillors, D Clews, Davey, Gosling, Jarvis, Jordan, K Parker and O Phillips.

Apologies for absence were received from Councillors Farrow, Moss and Osborne.

23 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

24 Minutes of the Meeting of the Safer Communities held on 14 November 2022

The minutes of the meeting held on 14 November 2022, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

25 Fly Tipping Update

The Chief Executive provided Members with an update on the work that the Transformation and Environmental Health Teams had undertaken in order to try and reduce fly tipping across the Borough.

Resolved:

That the report be noted.

26 North Warwickshire Community Safety Partnership Update

The Chief Executive provided Members with an update on recent activities with the North Warwickshire Community Safety Partnership.

Resolved:

That the progress of the North Warwickshire Community Safety Partnership Plan be noted.

Councillor D Humphreys
Chair

**MINUTES OF THE
EXECUTIVE BOARD**

21 March 2023

Present: Councillor D Wright in the Chair

Councillors Bell, Gosling, Hayfield, D Humphreys, Jenns, Morson, H Phillips, Reilly and Symonds.

Apologies for absence were received from Councillors Chambers and Simpson (Substitute Councillor D Clews).

Councillor T Clews was also in attendance.

62 Declarations of Personal or Prejudicial Interest

None were declared at the meeting.

63 Minutes of the Executive Board held on 13 February 2023

The minutes of the meeting of the Board held on 13 February 2023, copies having been circulated, were approved as a correct record and signed by the Chairman.

64 Supplementary – Website Upgrade

Further to the Resources Board's consideration of a proposal to upgrade the Council's website, the Chief Executive sought Members' approval of a supplementary estimate to enable the work to be undertaken.

Resolved:

That a supplementary estimate of £11,048 in 2023/24 and £14,300 in 2024/25 be approved.

65 Draft North Warwickshire Economic Development Strategy and Action Plan

The Chief Executive reported that the North Warwickshire Economic Development Strategy had been refreshed, through funding from the Local Government Association, and sought authorisation to consult on the draft document.

Resolved:

That authorisation be given to consultation on the Draft North Warwickshire Economic Development Strategy and Action Plan.

66 **Pay Policy Statement 2023/24**

The Corporate Director – Resources reported on the requirement under Section 38 of the Localism 2011 for Councils to have and to publish a Pay Policy Statement, agreed by full Council, which would be subject to review at least annually. Details of the purpose for and the areas to be covered in the Pay Policy Statement were given.

Recommended:

That the Pay Policy Statement 2023/24 be adopted.

67 **Corporate Plan Performance Update**

The Chief Executive asked the Board to note the Corporate Plan Performance Update and identify any areas where further information was required.

Resolved:

That the report be noted.

68 **Corporate Services – Supplementary Estimate**

Further to a restructure of the Corporate Services division, agreed by the Special Sub-Group, the Chief Executive sought approval for a supplementary estimate.

Resolved:

That a supplementary estimate of £11,177 be agreed.

69 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

70 **Confidential Extract of the Minutes of the of Executive Board held on 13 February 2023**

The confidential extract of the minutes of the Executive Board held on 13 February 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Wright
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE COMMUNITY AND ENVIRONMENT BOARD

27 March 2023

Present: Councillor Bell in the Chair.

Councillors Chambers, Clews, Gosling, M Humphreys, Jenns, Jordan, McLauchlan, K Parker, H Phillips, S Smith and A Wright

Apologies for absence were received from Councillors Singh and L Smith

38 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor M Humphreys declared a non-pecuniary interest in Minute No 43 (Financial Assistance to Outside Organisations) by reason of being a Trustee of the North Warwickshire Citizens' Advice (NW CA).

39 **Minutes of the Meeting of the Board held on 23 January 2023**

The minutes of the meeting held on 23 January 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

40 **Supplementary – Fly Tipping Update**

Further to the Safer Communities Sub-Committee's consideration of a Fly Tipping update report, the Chief Executive asked Members to note the work that the Transformation and Environmental Health Teams had undertaken in order to try and reduce fly tipping across the Borough.

Resolved:

- a That the report be noted; and**
- b That Members endorse the idea of a Borough wide survey to understand Residents' views on the Waste Recycling Centres.**

41 **Leisure Facilities: Service Improvement Plan**

The Director of Leisure and Community Development reported on the Service Improvement Plan (SIP), detailing activity through to the end of February 2023, through which the Board had agreed to monitor the operational performance of the leisure facilities at each of its meetings. In addition, a draft SIP for the 12 months period commencing from April 2023 was appended for Members' consideration and approval.

Resolved:

- a That the progress made against the requirements identified in the approved 2022/23 Leisure Facilities Service Improvement Plan, through which operational performance is monitored, be approved; and**
- b That the draft Service Improvement Plan, appended to the report of the Director of Leisure and Community Development, against which the operational performance of the leisure facilities will be monitored through to 31 March 2024, be approved.**

42 North Warwickshire Green Space and Playing Pitch Strategies – Progress Report

The Director of Leisure and Community Development informed Members of the progress made in respect of delivery against the priorities set out in the North Warwickshire Green Space Strategy (2020 to 2033) and the adopted Playing Pitch Strategy (2018 to 2031).

Resolved:

- a That the progress made in respect of the implementation of the priorities of the North Warwickshire Green Space Strategy (2020 to 2033) and the Playing Pitch Strategy (2018 to 2031) be noted; and**
- b That the Board's expressed concern regarding the allocation of funding from the Green Shoots Community Climate Change Fund be conveyed to Warwickshire County Council.**

43 Financial Assistance to Outside Organisations

The Director of Leisure and Community Development reported on the Council's Annual Grants scheme for outside organisations and sought determination of the level of funding, if any, to be awarded in 2023/24.

Resolved:

- a That Members note the work undertaken by the organisations funded through the Annual Grants scheme in 2022/23; and**
- b That the Annual Grants fund of £31,600 be allocated to North Warwickshire Citizens' Advice in 2023/24.**

44 **Health and Wellbeing Action Plan (2023 to 2027)**

Subsequent to its development by the Health and Wellbeing Working Party, the Director of Leisure and Community Development proposed the adoption of a new corporate Health and Wellbeing Action Plan (2023 to 2027).

Resolved:

That the draft Health and Wellbeing Action Plan (2023 to 2027), appended to the report of the Director of Leisure and Community Development, be approved.

45 **Minutes of the Health and Wellbeing Working Party Meeting held on 28 February 2023**

The minutes of the Health and Wellbeing Working Party Meeting held on 28 February 2023 were received and noted.

46 **Exclusion of the Public and Press**

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act, namely it is likely to reveal the identity of an individual.

47 **Confidential Extract of the minutes of the Community and Environment Board held on 23 January 2023**

The Confidential minutes of the Community and Environment Board held on 23 January 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Margaret Bell
Chairman

Agenda Item No 14

Council

19 April 2023

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 15

Confidential Extract of the Minutes of Council held on 21 March 2023

Paragraph 1 – Information relating to an individual.

Agenda Item No 16

Confidential Extract of the Minutes of Planning and Development Board held on 3 April 2023

Paragraph 2 – Information which is likely to reveal the identity of an individual;
and

Paragraph 6 – by reason of the need to consider the making of an order.

Paragraph 6a - to give under any enactment a notice under or by virtue of which requirements are imposed on a person

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

In relation to the item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is Amanda Tonks (719221)