

AGENDA

and

MINUTES of BOARDS and COMMITTEES

to be considered at the meeting of the Council to
be held at

**THE COUNCIL HOUSE
ATHERSTONE**

on

27 September 2023

at

6.30pm



North Warwickshire Borough Council

Steve Maxey BA (Hons) Dip LG Solicitor
Chief Executive

The Council House
South Street
Atherstone
Warwickshire
CV9 1DE

E Mail : democraticservices@northwarks.gov.uk
Website : www.northwarks.gov.uk
Direct Dial : (01827) 719221
Date : 19 September 2023

To: All Members of the Council

Dear Sir / Madam

You are hereby summoned to attend the Annual Meeting of the Council, to be held in the Council Chamber, the Council House, South Street, Atherstone, on Wednesday 27 September 2023 at 6.30pm.

The following business will be transacted:

- 1 Evacuation Procedure.
- 2 Apologies for absence / Members away on official Council business.
- 3 Declarations of Personal or Prejudicial Interest.
- 4 The Mayor to move, in accordance with Standing Order No 6(1):
“That the minutes of the Meeting of the Council held on 28 June 2023 be approved as a correct record”.
- 5 To receive the Mayor’s announcements.
- 6 To answer Questions from Members and the Public pursuant to Standing Order No 7.
- 7 To receive and consider the minutes and notes of the meetings of the
 - a **Local Development Framework Sub-Committee** – 4 July and 11 September (Pages 34 to 38)circulated herewith and to make the necessary Orders thereon.

- 8 To receive and consider the minutes and notes of the meeting of the
Planning and Development Board – 10 July, 7 August and 4 September 2023 (Pages 39 to 49)

circulated herewith and to make the necessary Orders thereon.

- 9 To receive and consider the minutes and notes of the meeting of the
Special Sub-Group – 17 July and 15 August 2023 (Pages 50 to 51)

circulated herewith and to make the necessary Orders thereon.

- 10 To receive and consider the minutes and notes of the meeting of the
Executive Board – 19 July and 18 September 2023 (Pages 52 to 59)

circulated herewith and to make the necessary Orders thereon.

To receive and consider the recommendations of the meeting of the

- a **Executive Board** – 19 July 2023

- (i) **External Auditors' Report** (Appendix 1)

To note the 2020/21 Draft Annual Audit Letter received from the Council's external auditors, Ernst & Young LLP;

- (ii) **Budgetary Control Report 2023/23 Period Ended 30 June 2023** (Appendix 2)

To consider if any further information is required; and

- (iii) **Electoral Review – Local Government Boundary Commission** (Appendix 3)

To appoint an Advisory Committee in order to consider the Borough Council's response to the consultations undertaken by LGBCE as part of the review, with the proposed terms of reference as set out at Appendix 1 to the report of the Chief Executive.

- b **Executive Board** – 18 September 2023

- (i) **Capital Programme – 2022/23 Final Position** (Appendix 4)

- a To note the level of expenditure incurred to the end of March 2023 against the 2022/23 Revised Capital Programme; and

- b To approve the carry forward schemes identified in column 6 of Appendix A, of the report of the Corporate

Director – Resources to be added to the 2023/24 Capital Programme;

(ii) **Budgetary Control Report 2023/24 Period Ended 31 August 2023** (Appendix 5)

To consider if any further information is required.

circulated herewith and to make the necessary decisions thereon.

11 To receive and consider the minutes and notes of the meeting of the

Community and Environment Board – 8 August 2023 (Pages 60 to 62)

circulated herewith and to make the necessary Orders thereon.

12 To receive and consider the minutes and notes of the meeting of the

Resources Board –5 September 2023 (Pages 63 to 65)

circulated herewith and to make the necessary Orders thereon.

13 To receive and consider the minutes and notes of the meeting of the

Standards Committee – 6 September 2023 (Pages 66 – 67)

circulated herewith and to make the necessary Orders thereon.

14 To receive and consider any Notice of Motion under Standing Order No 10.

15 To authorise the Chief Executive, in accordance with Article 11.05 of the Articles of the Constitution, to Sign and Seal, on behalf of the Council, any Orders, Deeds and Documents necessary to give effect to any resolution of the Council, including any passed during part of the meeting which is held in private.

16 **Exclusion of the Public and Press**

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

17 To receive and consider the exempt extract of the minutes and notes of

Planning and Development Board – 10 July 2023 (Pages 70)

circulated herewith and to make the necessary Orders thereon.

- 18 To receive and consider the exempt extract of the minutes and notes of
Special Sub-Group – 17 July and 15 August 2023 (Pages 71 - 72)
circulated herewith and to make the necessary Orders thereon.
- 19 To receive and consider the exempt extract of the minutes and notes of
a **Executive Board** – 19 July and 18 September 2023 (Pages 73 to 74)
circulated herewith and to make the necessary Orders thereon.
To receive and consider the recommendations of the meeting of the
b **Executive Board** – 19 July 2023
Staffing Matter (Appendix 6)
To re-establish the Senior Management Recruitment Sub-Committee.
circulated herewith and to make the necessary decisions thereon.
- 20 To receive and consider the exempt extract of the minutes and notes of
Standards Committee – 6 September 2023 (Pages 75 – 76)
circulated herewith and to make the necessary Orders thereon.

Yours faithfully

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, positioned below the text 'Yours faithfully'.

Chief Executive

**MINUTES OF THE MEETING OF THE
NORTH WARWICKSHIRE BOROUGH COUNCIL
HELD AT THE COUNCIL HOUSE
ON WEDNESDAY 28 JUNE 2023**

Present: Councillor Humphreys in the Chair

Councillors Barnett, Bates, Bell, Chapman, Clews, Davey, Dirveiks, Farrow, Fowler, Gosling, Hayfield, Hobley, Jarvis, Jenns, Melia, Osborne, Parsons, H Phillips, O Phillips, Reilly, Ridley, Ririe, Simpson, Singh, Smith, Stuart, Symonds, Taylor, Turley, Watson and D Wright.

Apologies for absence were received from Councillors Jackson, Whapples and A Wright.

11 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

12 Minutes of the Meetings of the Council held on 17 May 2023

It was proposed by Councillor D Wright and seconded by Councillor Gosling that the minutes of the meeting of the Council held on 17 May 2023 be approved as a correct record and signed by the Mayor, subject to the addition of the Warwickshire Climate Group on the list of Outside Bodies and Councillor Fowler being appointed as the Council's representative, and the amendments to the Labour Group's appointments to Boards/Committees, as circulated at the meeting.

13 Mayor's Announcements

The Mayor had recently attended the Veterans Day at Ruby's Yard in Atherstone and the Birmingham Reserve Forces Annual General Meeting.

14 Questions Pursuant to Standing Order No 7

The following question was received pursuant to Standing Order No 7:-

Elinor Parsons:

"This month Warwickshire County Council will decide whether to become full members of the West Midlands Combined Authority. This decision will apparently be made without consulting the district councils - despite its likely impact. It should have been openly debated across the districts and this council should have been given the opportunity to collect and submit comments from councillors. Will this council write to WCC to share its frustration with the lack of consultation and to request an urgent delay to the decision-making process in order to allow time for an open debate on the implications of joining the Combined Authority?"

The response from Councillor David Wright, Leader of the Council was:-

“My understanding is that Warwickshire County Council will consider this matter at its Cabinet meeting on 15th July and then at a meeting of the full Council at a later date. I was not advised of this development until last week and it’s fair to say that not all the relevant information is available yet to partners such as this Council nor is it clear whether all the detail has yet been confirmed.

I share the questioner’s disappointment that this important matter is being considered at such short notice and without any of the consultation that you would normally expect to see. I am currently not confident that Warwickshire County Council has all the information it needs to make a decision, including the views of the other constituent and non-constituent Councils that make up the Combined Authority. I am happy therefore to write to the County Council setting out this view and asking that a decision is not made until all the information has been provided and consulted upon.”

15 Minutes of Planning and Development Board – 22 May and 12 June 2023

It was proposed by Councillor Simpson, seconded by Councillor Hayfield and

Resolved:

That the minutes of the meetings of the Planning and Development Board held on 22 May and 12 June be approved and adopted.

16 Minutes of Community and Environment Board – 5 June 2023

It was proposed by Councillor Bell, seconded by Councillor Singh and

Resolved:

That the minutes of the meeting of the Community and Environment Board held on 5 June 2023 be approved and adopted.

17 Minutes of Resources Board held on 19 June 2023

It was proposed by Councillor Symonds, seconded by Councillor Jarvis and

Resolved:

That the minutes of the meeting of the Resources Board held on 19 June 2023 be approved and adopted.

18 **Minutes of Executive Board – 20 June 2023**

It was proposed by Councillor D Wright, seconded by Councillor Symonds and

Resolved:

- a **That the minutes of the meeting of the Executive Board held on 20 June 2023 be approved and adopted; and**
- b **The Serious Violence Duty**
 - (i) **That the Serious Violence Strategy be adopted and included in the Council’s Constitution in the list of Council Plans and Strategies; and**
 - (ii) **That the Terms of Reference for the Safer Communities Sub-Committee be amended to include a specific reference to scrutiny of crime and disorder and serious violence duties.**

19 **Minutes of Special Sub-Group – 26 June 2023**

It was proposed by Councillor Clews, seconded by Councillor Fowler and

Resolved:

That the minutes of the meeting of the Special Sub-Group held on 26 June 2023 be approved and adopted.

20 **Notice of Motion under Standing Order No 10**

The following Notice of Motion was proposed by Councillor Ridley and seconded by Councillor Melia:

“That the Council

Supports an immediate review of the Local Plan once the Government’s revised guidelines are issued”.

Upon being put to the meeting the Mayor declared the Motion to be carried.

21 **Common Seal**

It was proposed by Councillor Clews and seconded by Councillor D Wright and

Resolved:

That the Chief Executive be authorised to affix the Common Seal to any Orders, Deeds and Documents as necessary to give effect to the decisions of the Council, including any passed during part

of the meeting which is held in private, in accordance with Article 11.05 of the Articles of the Constitution.

22 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

23 Exempt Extract of Executive Board – 20 June 2023

It was proposed by Councillor D Wright, seconded by Councillor Singh and

Resolved:

That the exempt extract of the minutes of the meeting of the Executive Board held on 20 June 2023 be approved and adopted.

24 Exempt Extract of the Minutes of Special Sub-Group – 26 June 2023

It was proposed by Councillor Clews, seconded by Councillor Jarvis

Resolved:

That the exempt extract of the minutes of the meeting of the Special Sub-Group held on 26 June 2023 be approved and adopted.

**Chairman of the next ensuing meeting
of the Council**

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE LOCAL
DEVELOPMENT FRAMEWORK SUB-COMMITTEE**

4 July 2023

Present: Councillor Reilly in the Chair.

Councillors Humphreys, Osborne, Ridley, Simpson and Taylor.

Councillors H Phillips and Parsons were also in attendance.

1 Disclosable Pecuniary and Non-Pecuniary Interests

There were none declared at the meeting.

2 Minutes of the meeting of the Local Development Framework Sub-Committee held on 20 February 2023.

The minutes of the meeting of the Local Development Framework Sub-Committee held on 20 February 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

3 North Warwickshire Local Plan – Process for Review

The Chief Executive explored the various timelines and options for taking forward a review of the North Warwickshire Local Plan.

Recommended to Executive Board:

- a That the Local Development Scheme be updated to reflect the continued production of the Employment and Gypsy and Traveller Development Plan Documents; and**
- b Following the publication of the AMR 2022/23 a further report be brought to Board to consider the next steps in terms of plan making.**

4 Local Development Scheme (LDS) July 2023

The Chief Executive presented a revised up to date Local Development Scheme.

Recommended to Executive Board:

That the Local Development Scheme be approved.

5 Draft Scoping Report for Consultation

The Chief Executive Informed Members of the update to the 2006 Scoping Report and sought approval for a formal 6-week consultation to be carried out.

Recommended to the Sub-Committee:

That the Scoping Report be approved for a 6-week public consultation, subject to producing a user-friendly guide.

6 Draft Gypsy and Travellers Development Plan Document – Scope, Issues and Options for consultation

The Chief Executive sought authority to consult on a Draft Gypsy and Travellers Development Plan Document – Scope, Issues and Options.

Resolved:

- a That approval be given for Member Consultation to be carried out on the Draft Gypsy and Travellers Development Plan Document - Scope, Issues and Options; and**
- b To report back to the meeting of the Local Development Framework on 11 September 2023.**

D Reilly
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE LOCAL DEVELOPMENT FRAMEWORK SUB-COMMITTEE

11 September 2023

Present: Councillor Simpson in the Chair.

Councillors Hayfield, Humphreys, Melia, Osborne and Taylor.

Apologies for absence were received from Councillors Reilly (Substitute Hayfield) and Ridley (Substitute Melia).

Councillor H Phillips was also in attendance.

7 **Disclosable Pecuniary and Non-Pecuniary Interests**

There were none declared at the meeting.

8 **Minutes of the meeting of the Local Development Framework Sub-Committee held on 4 July 2023.**

The minutes of the meeting of the Local Development Framework Sub-Committee held on 4 July 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

9 **Summary of Sustainability Appraisal Scoping Report for Consultation**

As requested, at the meeting held on 4 July 2023, The Chief Executive provided a simplified summary of the Sustainability Appraisal (SA) for consideration prior to approval for consultation.

Resolved:

That the summary of the Sustainability Appraisal, which will accompany the Draft Sustainability Appraisal Scoping Report, be approved for consultation.

10 **Draft Gypsy and Travellers Development Plan Document – Scope, Issues and Options for Consultation**

Following a Member consultation meeting held on 6 September 2023, a verbal update was given to the Sub-Committee on the Draft Gypsy and Travellers Development Plan Document.

Resolved:

That the Draft Gypsy and Traveller DPD – Scope, Issues and Options be approved for public consultation.

11 Statement of Community Involvement (SCI)

The Chief Executive sought approval for consultation on an updated Statement of Community Involvement (SCI).

Resolved:

That, subject to the changes identified by the Sub-Committee, the Statement of Community Involvement (SCI) be approved for consultation.

12 Draft Employment Development Plan Document – Scope, Issues and Options for Consultation

The Chief Executive sought authority to consult on a Draft Employment Development Plan Document – Scope, Issues and Options.

Resolved:

a That Member Consultation be carried out on the Draft Employment Development Plan Document – Scope, Issues and Option; and

b That a further report be brought back to the next meeting of the Local Development Framework Sub-Committee on 14 November 2023 with the view of approving the document for consultation.

13 The Coventry Local Plan Review Issues and Options (Regulation 18) Consultation (2023)

The Chief Executive brought the Coventry Local Plan Review Issues and Options (Regulation 18) Consultation (2023) to Members for consideration.

Resolved:

a That the observations raised on the Coventry Local Plan Review Issues and Options (Regulation 18) be noted and agreed; and

b That the additional comments raise by Members at the meeting including challenging the City Council to meet the 35% uplift requirement applying to the city’s housing needs, the need to maintain a buffer zone of the Green Belt between the Borough and City Council boundaries, and support increasing ‘densification’ and making more efficient use of land and sites within the City be forwarded to Coventry City Council.

14 **Plan-making reforms: consultation on implementation**

The Chief Executive brought information on the plan making reforms consultation by National Government and sought Members' support for the views expressed in his report and any additional comments for consideration by Executive Board.

Recommendation to Executive Board:

That the view of the Local Development Framework Sub-Committee be expressed to Executive Board in their consideration of the proposed plan making reforms.

Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
PLANNING AND DEVELOPMENT BOARD**

10 July 2023

Present: Councillor Simpson in the Chair

Councillors Bates, Bell, Fowler, Gosling, Hayfield, Hobley, Humphreys, Jarvis, Parsons, H Phillips, O Phillips, Ridley, Reilly and Ririe

An apology for absence was received from Councillor Dirveiks (Substitute O Phillips)

15 Disclosable Pecuniary and Non-Pecuniary Interests

Councillor Parsons declared a non - pecuniary interest in Minute No 17g (Application No: PAP/2018/0755 - Land to east of Former Tamworth Golf Course, North of Tamworth Road - B5000 and west of M42, Alvecote) by reason of being a member of Polesworth Parish Council.

Councillor Ririe declared a pecuniary interest in Minute No 17h (Application No: PAP/2023/0135 – 14 Newborough Close, Austrey, Atherstone, CV9 3EX)

16 Minutes

The minutes of the meeting of the Planning and Development Board held on 12 June 2023, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

17 Planning Applications

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a That Application No PAP/2023/0188 (Land at, Tamworth Road, Dosthill) be noted and a visit to the site be arranged;**
- b That Application No PAP/2023/0191 (The Willows, Tamworth Road, Cliff, Kingsbury, B78 2DS) be noted and a site visit be arranged prior to the determination of the application;**
- c That in respect of Application No CON/2023/0011 (Land at the former Newdigate Colliery, Astley Lane, Bedworth) the Council has no objection in principle, but that the Nuneaton and Bedworth Borough Council be advised that it should take**

account of the cumulative impact of other permissions in the locality;

- d That Application No PAP/2022/0606 (22, Church Lane, Middleton, B78 2AW) be deferred to enable legal advice to be sought on the wording of an appropriate condition to reflect the circumstances of the case.

Speaker – Gill Keegan

- e That Application No PAP/2022/0298 (South View, Weddington Lane, Caldecote, Nuneaton, CV10 0TS) be deferred for a site visit and that officers address the information raised by the objectors in subsequent reports;

Speaker – Christopher Welford

- f That in respect of Application No PAP/2023/0248 (14/15 Tannery Close, Atherstone, Warwickshire, CV9 1JS) the works proceed, and that the Council considers replacement trees as appropriate;

- g That in respect of Application No PAP/2018/0755 (Land to east of Former Tamworth Golf Course, North of Tamworth Road - B5000 and west of M42, Alvecote):

- i Further meetings be arranged as appropriate with the applicant and Representatives of the Board; and
- ii At an appropriate time, a meeting be arranged with officers and members of Tamworth Borough Council; and
- iii A site visit be arranged for the Board Members;

- h That Application No PAP/2023/0135 (14 Newborough Close, Austrey, Atherstone, CV9 3EX) be deferred for a site visit;

- i That in respect of Application No PAP/2022/0371 (Land North East of Brockhurst Farm, Lindridge Road, Sutton New Hall, Birmingham);

- i The Council is minded to grant consent, subject to the conditions as set out in the report together with those received from the Lead Local Flood Authority and the completion of the 106 Agreement, the details of which should be reported back to the Board; and
- ii That representatives of Warwickshire Police and Warwickshire Fire and Rescue Authority be invited

to attend a future meeting of the Board to discuss their procedures in respect of considering 106 Agreement.

Speakers – Cllr Richard Parkin and Joe Bennett

18 Tree Preservation Order – 81 Austrey Road, Warton

The Head of Development Control informed the Board that a Tree Preservation Order had been placed on a large London Plane Tree located on Warton Lane, Austrey, which came into force on 11 April 2023 and lasts six months (11 October 2023).

Resolved:

That the making of a Tree Preservation Order for the protection of a London Plane located at 81 Austrey Road, Warton be confirmed.

19 Tree Preservation Order - Land East of Chase Cottage, Purley Chase

The Head of Development Control notified the Board of action taken by the Head of Legal Services in respect of the making of a Group Tree Preservation Order for trees at this address.

Resolved:

That the making of an Emergency Tree Preservation Order in respect of a group of trees on land east of Purley Chase Cottage, Purely Chase, as identified in the report of the Head of Development Control, be noted.

20 Exclusion of the Public and Press

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

21 In accordance with the Council's Standing Orders and section 100B(4) of the Local Government Act 1972, the Chair confirmed that he was satisfied that the following item should be dealt with as a matter of urgency due to special circumstances, namely due to the ongoing unauthorised development at the site and the urgent need for the Council to take any necessary action to prevent it, having regard to similar breaches on a neighbouring piece of land.

22 **Authorisation to begin Injunctive proceedings to prevent unauthorised development**

The Head of Legal Services sought authorisation to apply for an Injunction as detailed in his report.

Resolved:

That authorisation be granted to the Head of Legal Services to commence injunctive proceedings to prevent further unauthorised development of land for the reasons outlined in his report.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

7 August 2023

Present: Councillor Simpson in the Chair

Councillors Bates, Bell, Chapman, Clews, Fowler, Hayfield, Humphreys, Jarvis, Osborne, Parsons, H Phillips, Ridley, Ririe, Turley and Whapples

Apologies for absence were received from Councillors Dirveiks (Turley), Gosling (Substitute Osborne) Hobley (Substitute Whapples) Reilly (Substitute Clews).

23 **Disclosable Pecuniary and Non-Pecuniary Interests**

Councillor Ririe declared a pecuniary interest in Minute No 27a (Application No: PAP/2023/0135 – 14 Newborough Close, Austrey, Atherstone, CV9 3EX) and took no part in the discussion and voting thereon.

Councillor Ridley declared a non-pecuniary interest in Minute No 26 (Submission of Dordon Neighbourhood Plan for Referendum) by reason of being a Member of Dordon Parish Council and Dordon Neighbourhood Plan Working Group and took no part in the discussion and voting thereon.

Councillor Humphreys declared a non-pecuniary interest in Minute No 27e (Application No: CON/2023/0015 Crown Aggregates Ltd, Mancetter Road, Hartshill) by reason of sitting on the Regulatory Committee for the County Council and took no part in the discussion and voting thereon.

24 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 10 July 2023, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

25 **Budgetary Control Report 2023/24 Period Ended 30 June 2023**

The Corporate Director – Resources detailed the revenue expenditure and income for the period from 1 April 2023 to 30 June 2023. The 2023/2024 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the outturn position for services reporting to the Board.

Resolved:

That the report be noted.

26 **Submission of Dordon Neighbourhood Plan for Referendum**

The Chief Executive Informed Members of the progress of the Dordon Neighbourhood Plan and sought approval for a formal referendum to take place, in accordance with regulation 16 of the Neighbourhood Planning (General) Regulations 2012.

Resolved:

That the Dordon Neighbourhood Plan (as amended) be taken forward to referendum.

27 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a **That Application No PAP/2023/0135 (14 Newborough Close, Austrey, CV9 3EX) be approved, subject to the conditions set out in the report of the Head of Development Control;**
- b **That Application No PAP/2023/0259 (Church Farm, New Street, Baddesley Ensor, Atherstone, CV9 2Y) be noted and a site visit be arranged prior to the determination of the application;**
- c **That in respect of Application No CON/2023/0017 (Land off Woodlands Lane, Bedworth) the Council has no objection but that the Nuneaton and Bedworth Borough Council be requested to ensure that there is a significant landscaped perimeter to the site.**
- d **(i) That Application No PAP/2022/0259 (Caravan Site, Croxall Farm, Hoggrills End Lane, Nether Whitacre, B46 2DA) of and**
(ii) That Application No PAP/2022/0267 (Caravan Site, Croxall Farm, Hoggrills End Lane, Nether Whitacre, B46 2DA)

That determination of both applications be deferred in order to enable the Board to visit the site and to be satisfied with the implementation of the 2019 planning permission.

Speaker – Stewart Elliott

- e **That in respect of Application No CON/2023/0015 (Crown Aggregates Ltd, Mancetter Road, Hartshill) Warwickshire County Council be deferred and the Head of Development Control request a time extension to the consultation from Warwickshire County Council as it wishes to see the**

consultation response from the Environmental Health Officer.

- f That Application No PAP/2022/0371 (Land North East of Brockhurst Farm, Lindridge Road, Sutton New Hall, Birmingham) be approved, subject to the conditions set out in the report of the Head of Development Control and the completion of a Section 106 Agreement based on the draft Heads of Terms as set out in the report.

Speakers: Richard Parkin and Jonathan Davies.

- g That in respect of Application No PAP/2023/0306 (Owen Square, Owen Street, Atherstone, CV9 1RR) the works proceed without the need to make a Tree Preservation Order;

28 Permitted Development Changes

The Head of Development Control notified the Board of changes to Permitted Development Rights following a recent Government consultation.

Resolved:

That the report be noted.

29 Tree Preservation Order – Springfield, Wall Hill Road, Corley Moor

The Head of Development Control notified the Board of a Tree Preservation Order which had been placed on a English Oak, located at Wall Hill Road, Corley. The Order came into force on 6 April 2023 and lasts six months (6 October 2023). Authority was now sought to make the Order permanent.

Resolved:

That the Tree Preservation Order for the protection of one tree on land at Springfield, Wall Hill Road, Corley Moor be confirmed and made permanent.

30 Appeal Update

The Head of Development Control brought the Board up to date with recent Appeal decisions.

Resolved:

That the report be noted.

31 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act, namely that it relates to enforcement action which may be taken against an individual.

32 **Exempt extract of the Minutes of the meeting of the Planning and Development Board held on 10 July 2023**

That the exempt extract of the Minutes of the meeting of the Planning and Development Board held on 10 July 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE PLANNING AND DEVELOPMENT BOARD

4 September 2023

Present: Councillor Simpson in the Chair

Councillors Barnett, Bates, Bell, Chapman, Dirveiks, Fowler, Gosling, Hayfield, Hobley, Humphreys, Jarvis, Parsons, Reilly, Ridley and Ririe

Apologies for absence were received from Councillor H Phillips

33 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

34 **Minutes**

The minutes of the meeting of the Planning and Development Board held on 7 August 2023, copies having previously been circulated, were approved as a correct record, and signed by the Chairman.

35 **Planning Applications**

The Head of Development Control submitted a report for the consideration of the Board.

Resolved:

- a **That Application No PAP/2023/0006 (Land 50 Metres West of 55, Warton Lane, Austrey) be refused subject to the reasons set out in the report of the Head of Development Control;**

[Speaker: Aaron Eidukas]

- b **That in respect of Application No CON/2023/0018 - (Hall Hill Cottage, Fivefield Road, Coventry, CV7 8JF) Coventry City Council be notified that this Council objects to the proposal based on the matters raised in the report of the Head of Development Control together with expressing its support for the County Council's highway objection;**

[Speaker: Howard Darling]

- c **That Application No PAP/2023/0314 (Land North West of Newton Regis Village Hall, Austrey Lane, Newton Regis) be noted and a site visit be arranged prior to determination of the application;**

- d (i) That Application No PAP/2022/0259 (Caravan Site, Croxall Farm, Hoggrills End Lane, Nether Whitacre, B46 2DA) be refused for the reasons set out in the report of the Head of Development Control; and
- (ii) That Application No PAP/2022/0267 (Caravan Site, Croxall Farm, Hoggrills End Lane, Nether Whitacre, B46 2DA) be refused for the following reason, “It is considered that the proposed occupancy extension would lead to the more permanent use of the site, thus leading to an increased number of vehicles and people at the site together with increased residential activity that will result in the loss of residential amenity for neighbouring occupiers. The proposal would thus not satisfy Policy LP29(9) of the North Warwickshire Local Plan 2021 as supported by Section 12 of the National Planning Policy Framework”.

[Speakers: Andrew Jamieson and Bev Woollaston]

- e That Application No PAP/2023/0076 (Arden Livery And Menage, Tippers Hill Lane, Fillongley, CV7 8DJ) be deferred for a site visit;
- f That Application No PAP/2022/0374 (Land North Of Stone Cottage, Lower House Lane, Baddesley Ensor) be granted subject to the conditions set out in the report of the Head of Development Control with a variation to condition 2 to accommodate the revised plan numbers. A request will also be made to the applicant to look again to see if there is anything further that could be done to amend the scheme so as to further mitigate any impacts on nearby heritage assets.

[Speakers: Robert Cole and Jordan West]

36 Planning Fees and Performance

The Head of Development Control updated the Board on a Government consultation from earlier in the year on a proposed increase in planning fees and a corresponding change in the performance framework for taking planning decisions.

Resolved:

That the report be noted.

37 **Further “Permitted Development” Changes Consultation Paper**

The Head of Development Control advised that following the Secretary of State’s announcement at the end of July about a longer-term plan for new housing, his Department has published a consultation paper on proposed changes to “permitted development” rights in order to increase the amount of housing.

Resolved:

That the matters outlined in this report and any others raised by the Board be referred to the Department of Levelling Up, Housing and Communities in consultation with the Head of Development Control, Chairman of the Board and Spokesperson of the Opposition.

M Simpson
Chairman

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

17 July 2023

Present: Councillor Clews in the Chair

Councillors Chapman, Jenns, Ririe and Watson

An apology for absence was received from Councillor Farrow,

Councillor Gosling was also in attendance and, with the consent of the Chair, spoken on Minute No 7 (Internal Audit – Proposed Approach)

5 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

6 Exclusion of the Public and Press

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

7 Internal Audit – Proposed Approach

The Corporate Director - Resources sought approval for a proposed approach to the Internal Audit function for the Council.

Resolved:

That recommendations a, b and c as set out in the report of the Corporate Director - Resources be approved.

D Clews
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE SPECIAL SUB-GROUP

15 August 2023

Present: Councillor Clews in the Chair

Councillors Chapman, Farrow, Jackson, Jenns and Watson

An apology for absence was received from Councillor Ririe (Substitute Jackson)

8 **Disclosable Pecuniary and Non-Pecuniary Interests**

None were declared at the meeting.

9 **Market Supplement Procedure**

The Corporate Director – Resources advised Members of the background to the revised procedure on Market Supplements and recommended the adoption of the revised procedure. The trade unions had been consulted on the revised procedure.

Resolved:

To adopt the revised Market Supplement Procedure.

10 **Exclusion of the Public and Press**

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Schedule 12A to the Act.

11 **Staffing Matter**

The Head of Development Control detailed a proposal in respect of the Planning & Development Team.

Recommendation to Executive Board:

That the Proposals set out in the report of the Head of Development Control be supported and referred to the Executive Board.

D Clews
CHAIRMAN

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
EXECUTIVE BOARD**

19 July 2023

Present: Councillor D Wright in the Chair

Councillors Bell, Clews, Gosling, H Phillips, O Phillips, Reilly, Ridley, Turley, Simpson, Symonds and Whapples

Apologies for absence were received from Councillors Dirveiks (Substitute O Phillips) and Parsons (Substitute Turley)

Also in attendance was Councillor Stuart

10 Declarations of Personal or Prejudicial Interest

None were declared at the meeting.

11 Minutes of the Executive Board held on 20 June 2023

The minutes of the meeting of the Board held on 20 June 2023, copies having been circulated, were approved as a correct record and signed by the Chairman.

12 External Auditors' Report

The Corporate Director - Resources presented the 2020/21 Draft Annual Audit Letter received from the Council's external auditors, Ernst & Young LLP.

Recommended to Council:

That the report be noted.

13 Transformation Team Updates

The Chief Executive provided Members with an update to the work that the Transformation team is undertaking.

Resolved:

a That the report is acknowledged; and

b That the report be noted.

14 Budgetary Control Report 2023/24 Period Ended 30 June 2023

The Corporate Director - Resources updated the Board on revenue expenditure and income for the period from 1 April 2023 to 30 June 2023. The 2023/24 budget and the actual position for the period, compared with the estimate at that date together with an estimate of the out-turn position for services.

Recommendation to Council:

To consider if any further information is required.

15 The West Midlands Combined Authority

The Chief Executive updated Members with regard to some recent developments concerning the West Midlands Combined Authority ('WMCA').

Resolved:

- a That the report be noted;**
- b That the Council confirms its opposition to the timescale proposed for the decision with regard to the Warwickshire County Council joining the WMCA;**
- c That the Leader be authorised to convey the Council's very serious concerns about the prospect of joining the WMCA and in particular the shortened timescale for the proper consideration of this decision;**
- d That the Council opposes any proposal that would or could lead to the abolition of North Warwickshire Borough Council and the creation of a unitary council for Warwickshire; and**
- e That the Chief Executive be given delegated powers in consultation with the Leader of the Council and the Leader of the Opposition should any action be needed to be taken prior to the next meeting of this Board and/or Council and to take part in the exercise being undertaken by Warwickshire County Council and the WMCA.**

16 North Warwickshire Local Plan – Process for Review

The Chief Executive brought Members information on the process for review of a Local Plan which was considered by the Local Development Framework Sub-Committee on 4 July 2023.

Resolved:

- a That the Local Development Scheme be updated to reflect the continued production of the Employment and Gypsy and Traveller Development Plan Documents; and**
- b That following the publication of the AMR 2022/23 a further report be brought to Board to consider the next steps in terms of plan making.**

17 Local Development Scheme (LDS) July 2023

The Chief Executive brought Members a revised up to date Local Development Scheme which was considered by the Local Development Framework Sub-Committee on 4 July 2023.

Resolved:

That the Local Development Scheme be approved.

18 Food and Health and Safety Enforcement Plan

The Chief Executive sought Members approval for the Food and Health and Safety Enforcement Plan.

Resolved:

That the Food and Health and Safety Enforcement Plan be adopted.

19 Electoral Review – Local Government Boundary Commission

The Chief Executive informed Members about the Local Government Boundary Commission for England's (LGBCE) review of the Ward Boundaries in North Warwickshire, which will take place from Autumn 2023 until 2025.

Resolved:

- a That the contents of the report be noted; and**

Recommendation to Council:

- b That an Advisory Committee be appointed in order to consider the Borough Council's response to the consultations undertaken by LGBCE as part of the review, with the proposed terms of reference as set out at Appendix 1 to the report of the Chief Executive.**

20 **Minutes of the Safer Communities Sub-Committee held on 16 March 2023**

That the minutes of the Safer Communities Sub-Committee Meeting held on 16 March 2023 were received and noted.

21 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

22 **Staffing Matter**

The Chief Executive updated Members regarding a staffing matter.

Resolved:

- a **That Members consider recruitment to the vacant post;**
- b **That the Financial Services Manager and Deputy section 151 officer be appointed as the Council's section 151 officer until the interim arrangements become effective; and**

Recommendation to Council

- c **That the Senior Management Recruitment Sub-Committee be re-established with six Councillors, 3 Conservatives and 3 Labour with the Chairman of the Executive Board appointed as Chairman.**

23 **Exempt Extract of the minutes of the Executive Board held on 20 June 2023**

The Exempt minutes of the Executive Board held on 20 June 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

D Wright
CHAIR

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE BOARD

18 September 2023

Present: Councillor D Wright in the Chair

Councillors Bell, Clews, Gosling, Jenns, H Phillips, Reilly, Ridley, Simpson, Taylor and Whapples.

Apologies for absence were received from Councillors Parsons, (Substitute Taylor) Symonds (Substitute A Jenns) and Dirveiks.

24 **Declarations of Personal or Prejudicial Interest**

None were declared at the meeting.

25 **Minutes of the Executive Board held on 19 July 2023**

The minutes of the meeting of the Board held on 19 July 2023, copies having been circulated, were approved as a correct record and signed by the Chairman.

26 **Capital Programme – 2022/23 Final Position**

The Corporate Director - Resources updated Members on the position of the 2022/23 Capital programme at the end of March 2023.

Recommended to Council:

- a **That the level of expenditure incurred to the end of March 2023 against the 2022/23 Revised Capital Programme be noted; and**
- b **That the requests to carry forward schemes identified in column 6 of Appendix A to the report of the Corporate Director – Resources, be approved and added to the 2023/24 Capital Programme.**

27 Budgetary Control Report 2023/24 Period Ended 31 August 2023

The Corporate Director – Resources updated the Board on revenue expenditure and income for the period from 1 April 2023 to 31 August 2023. The 2023/24 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Recommendation to Council:

- a to consider if any further information is required; and**
- b that a presentation be arranged for Councillors on Emergency Planning.**

28 Approval of RIPA Policy

The Head of Legal Services and Monitoring Officer proposed the adoption of a revised policy in relation to the Council's use of its powers under the Regulation of Investigatory Powers Act 2000.

Resolved:

- a That the Council's revised policy in relation to the Regulation of investigatory Powers Act 2000 set out at Appendix A to the report of the Head of Legal Services be approved; and**
- b That it be noted that the Council had not utilised its powers under the Act during the previous 12-month period; and**
- c that a presentation be arranged for Councillors on the Regulation of Investigatory Powers Act.**

29 Local Government and Social Care Ombudsman Annual Review 2022/23

The Chief Executive informed the Board about the results of the Local Government and Social Care Ombudsman Annual Review 2022/23. The report highlighted the number of complaints and enquiries considered by the Ombudsman relating to the Council and the outcome of their determinations. The report also provided some contextual information about the compliments and complaints received via the Council's corporate Compliments and Complaints Procedure.

Resolved:

That the report be noted.

30 **Corporate Plan Priorities**

The Chief Executive sought Members' consideration of revisions to the draft Corporate Plan for consultation.

Resolved:

- a That the draft Corporate Plan be used for consultation; and**
- b That delegated powers be given to the Chief Executive, in consultation with the Leader of the Council and Leader of the Opposition, to undertake a public consultation.**

31 **Corporate Plan Performance Update**

The Chief Executive asked the Board to note the Corporate Plan Performance Update and identify any areas where further information was required.

Recommendation to the Board:

- a That the report be noted; and**
- b that more information be provided on the use of food banks and food parcels, that the Safer Communities Subcommittee consider the issue of the areas of recorded crime which are rising and that Warwickshire County Council be asked for a statement on their plans to use the section 106 infrastructure funding set out in their Infrastructure Funding Statement.**

32 **Plan Making Reforms: Consultation on Implementation**

The Chief Executive brought information on the plan making reforms consultation by national Government and sought Members' support for the views expressed in the report.

Resolved:

That the views of the Sub-Committee and those expressed in the report of the Chief Executive be approved as the response to the consultation on the Plan Making Reforms.

33 **Kingsbury Oil Terminal**

The Chief Executive and the Solicitor to the council advised Members on the background to the Council's action with regard to the Kingsbury Oil Terminal.

Resolved:

That the Report be noted.

34 **Exclusion of the Public and Press**

Resolved:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

35 **Staffing Matter**

The Head of Development Control updated Members regarding a staffing matter.

Resolved:

That the supplementary estimate be approved.

36 **Exempt Extract of the minutes of the Executive Board held on 19 July 2023**

The Exempt minutes of the Executive Board held on 19 July 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

D Wright
CHAIR

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
COMMUNITY AND ENVIRONMENT BOARD**

8 August 2023

Present: Councillor Bell in the Chair.

Councillors Fowler, Jackson, Jarvis, Jenns, Melia, Parsons, H Phillips, Ririe, Singh, Smith, Turley, A Wright and Whapples

Apologies for absence were received from Councillors Gosling (Substitute Ririe) and Hobley (Substitute Parsons)

6 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

7 Minutes of the Meeting of the Board held on 5 June 2023

The minutes of the meeting held on 5 June 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

Further to the discussion at the last Board Meeting held in June, the Interim Corporate Director of Streetscape was asked to write to the Strategic Director of Communities at Warwickshire County Council about the forthcoming User Survey of Household Waste Recycling Centres (Lower House Farm) the proliferation of street clutter in the Borough and enforcement activity regarding matters where powers lie with the County Council.

8 Budgetary Control Report 2023/24 Period Ended 30 June 2023

The Corporate Director - Resources detailed revenue / expenditure and income for the period from 1 April 2023 to June 2023. The 2023/24 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

9 **Fly Tipping Update**

The Chief Executive updated Members on the work that the Environmental Health, Transformation and Streetscape Teams had undertaken in order to try and reduce fly tipping across the Borough.

Resolved:

That the report be noted.

10 **Leisure Facilities: Service Improvement Plan**

The Director of Leisure and Community Development reported on the Service Improvement Plan (SIP), detailing activity through to the end of April 2023/24, through which the Board had agreed to monitor the operational performance of the leisure facilities at each of its meetings.

Resolved:

That progress made against the requirements identified in the approved 2023/24 Leisure Facilities Service Improvement Plan through which operational performance is monitored, be noted.

11 **Leisure Facilities Provision in Polesworth**

The Director of Leisure and Community Development outline appraised, and sought the Board's views on, current leisure facilities provision in Polesworth.

Resolved:

a That the current position in respect of leisure facilities provision in Polesworth be noted; and

b That a further report be presented to this Board regarding proposals for future leisure provision in Polesworth.

12 **Ansley Workshops Sports Ground and the Home Advantage Programme**

The Director of Leisure and Community Development drew the Board's attention to a new initiative of the Premier League, The Football Association and the Football Foundation, the Home Advantage Programme, which aims to support local authorities and grassroots football clubs to get the most out of the nation's grass pitches. It also asked Members to consider the submission of an Expression of Interest in seeking financial support from the Programme through which to enhance Haunchwood Sports Junior Football Club's security of tenure at, and engagement in the development of, Ansley Workshops Sports Ground.

Resolved:

That the principle of granting a long-term lease to Haunchwood Sports Junior Football Club, in respect of its security of tenure at Ansley Workshop Sports Ground and the submission of an Expression of Interest (EOI) in seeking financial support from the Home Advantage Programme through which to support the Club's development of the site both be approved.

13 Minutes of the Health and Wellbeing Working Party

The minutes of the meetings of the Health and Wellbeing Working Party held on 10 July 2023, copies having been previously circulated, were noted.

Margaret Bell
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

**MINUTES OF THE
RESOURCES BOARD**

5 September 2023

Present: Councillor Symonds in the Chair

Councillors Barnett, Chapman, Clews, Davey, Humphreys,
O Phillips, Parsons, Reilly, Taylor and Watson

Apologies for absence were received from Councillor Simpson
(Substitute Cllr Reilly)

9 Disclosable Pecuniary and Non-Pecuniary Interests

None were declared at the meeting.

10 Minutes of the Resources Board held on 19 June 2023

The minutes of the Resources Board held on 19 June 2023, copies having been previously circulated, were approved as a correct record and signed by the Chairman.

11 General Fund Budgetary Control Report 2023/24 Period Ended 31 July 2023

The Corporate Director - Resources detailed revenue expenditure and income for the period from 1 April 2023 to 31 July 2023. The 2023/24 budget and the actual position for the period, compared with the estimate at that date, were given, together with an estimate of the out-turn position for services reporting to the Board.

Resolved:

That the report be noted.

12 Capital Programme 2023/24 Period Ended 31 July 2023

The Corporate Director – Resources updated Members on the progress of the 2023/24 Capital Programme in terms of expenditure up to the end of July 2023.

Resolved:

- a That progress made against the 2023/24 Capital Programme be noted;**

- b That the additional budget allocation for £340,000 for the electrical works to the housing stock (detailed in section 4.3 of the report of the Corporate Director - Resources) be approved; and**
- c That an additional budget allocation of £50,000 (detailed in section 4.8 of the report of the Corporate Director - Resources), to remedy structural issues at a 3-bedroom property, be approved.**

13 Housing Revenue Account Budgetary Control Report 2023/2024 Period Ended 31 July 2023

The Corporate Director – Resources reported on the total Housing Revenue Account revenue expenditure and income for the period from 1 April to 31 July 2023.

Resolved:

That the report be noted.

14 Atherstone Boxing Club and the Former Guide Hut, Long Street, Atherstone

The Corporate Director – Streetscape and the Director of Leisure and Community Development informed the Board of the use of the Chief Executive’s urgent business powers to grant a five-year lease to Atherstone Boxing Club in respect of its development, maintenance and use of the former Guide Hut on Long Street in Atherstone.

Resolved:

- a That the use of the Chief Executive’s urgent business powers to grant a five-year lease to Atherstone Boxing Club in respect of its development, maintenance and use of the former Guide Hut on Long Street in Atherstone be noted; and**
- b That the lease to Atherstone Boxing Club include provision for its formal review on an annual basis.**

15 Parking Petition – Atherstone

The Corporate Director – Streetscape presented a petition which had been received on 19 May 2023 from Richard Kelly, Chairman of North Warwickshire East Labour Party, relating to Overspill Parking and Parking Permits in Atherstone.

Resolved:

- a That the contents of the petition attached to the report of the Corporate Director – Streetscape be noted; and**
- b That the Resources Board receive further reports/ recommendations from the North Warwickshire Borough Council Parking Task and Finish Group following their next meeting in December 2023.**

Councillor C Symonds
Chair

NORTH WARWICKSHIRE BOROUGH COUNCIL

MINUTES OF THE STANDARDS COMMITTEE

6 September 2023

Present: Councillor Hayfield in the Chair.

Councillors Barnett, Gosling, Jarvis, Stuart and A. Wright.

Apologies for absence were received from Councillor Turley (Substitute Gosling).

Ellen Beaty and Chris Norton, both Independent Persons appointed under the Localism Act 2011 were also in attendance.

1 Disclosable Pecuniary and Non-Pecuniary Interests

Councillor Stuart declared an interest in relation to agenda item 5, confirming that he would not participate in the debate or vote on that matter.

2 Exclusion of the Public and Press

It was proposed that, in accordance with Section 100A(4) of the Local Government Act 1972, it was in the public interest that the public and press be Excluded from the meeting for the following items of business, on the ground that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Members agreed that whilst there is substantial public interest in allegations of breach of the Code of Conduct being considered in public, at this stage the Committee's role was to decide whether investigations should continue or be commenced in relation to the allegations concerned, rather than adjudicating on whether a breach had in fact occurred.

Resolved:

That the public be excluded from the remainder of the meeting.

3 Review of Monitoring Officer's Decision – Councillors A & B – Report of the Head of Legal Services and Monitoring Officer

Summary

This report explains the steps taken in relation to a complaint against two members of a parish council and asks the Committee to decide whether the formal investigation should continue following a change in circumstances for the members concerned.

Resolved:

That having regard to the views of the Independent Persons present, in accordance with the Localism Act 2011, the investigation into the allegations should continue since there is significant public interest in ascertaining whether correct procedures were followed in relation to spending public funds, whether Councillors A and B declared their interests in the matters concerned and whether their treatment of other members of the Council was in accordance with the Code of Conduct.

4 Review of Monitoring Officer's Decision – Councillor C – Report of the Head of Legal Services and Monitoring Officer

Summary

This report explains the steps taken in relation to a complaint against a member of a parish council and asks the Committee to consider a request from a complainant that a formal investigation takes place.

Resolved:

That having regard to the views of the Independent Persons present, in accordance with the Localism Act 2011, the allegations should not be formally investigated since the person concerned is no longer a member of the parish council concerned and there is no public interest to be served.

Chairman

Agenda Item No 16

Full Council

27 September 2023

**Report of the
Chief Executive**

Exclusion of the Public and Press

Recommendation to the Board

To consider, in accordance with Section 100A(4) of the Local Government Act 1972, whether it is in the public interest that the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.

Agenda Item No 17

Exempt Extract of the Minutes of the meeting of Planning and Development Board held on 10 July 2023

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Agenda Item No 18

Exempt Extract of the Minutes of the meeting of Special Sub-Group held on 17 July 2023

Paragraph 2 – Information which is likely to reveal the identity of an individual.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Exempt Extract of the Minutes of the meeting of Special Sub-Group held on 15 August 2023

Paragraph 1 – Information relating to an individual.

Agenda Item No 19

Exempt Extract of the Minutes of the meeting of Executive Board held on 19 July 2023

Paragraph 1 – by reason of information relating to any individual.

Exempt Extract of the Minutes of the meeting of Executive Board held on 18 September 2023

Paragraph 1 – Information relating to an individual.

Agenda Item No 20

Exempt Extract of the Minutes of the Standards Committee held on 6 September 2023

Paragraph 1 – by reason of information relating to an individual.

In relation to the item listed above members should only exclude the public if the public interest in doing so outweighs the public interest in disclosing the information, giving their reasons as to why that is the case.

The Contact Officer for this report is Amanda Tonks (719221)